

Guidance Document 7: Survey Questionnaire for Public Contributors

PUBLIC INVOLVEMENT IN NATIONAL CLINICAL EFFECTIVENESS PROCESSES

SURVEY QUESTIONNAIRE FOR PUBLIC CONTRIBUTORS

HOW DID WE DO WHEN WE INVOLVED YOU?*

**This evaluation questionnaire was adopted with permission from the European Patients Forum "Value+ Toolkit".*

You were recently involved in:

That took place at:

On:

Please tell us what you think by answering the following questions:

BEING INFORMED	Yes	No	Sometimes
1. Were you told enough for you to be able to take part?			
2. Did we keep you informed and tell you what was going on?			
3. Did you understand what we said?			
4. Were you told who to ask to get more information?			
How could we have informed you more?			

LISTENING TO YOU	Yes	No	Sometimes
1. Whilst you were taking part did we treat you with courtesy & respect?			
2. Did you feel your views and opinions were listened too?			
3. Did you feel your views and opinions were taken seriously?			
How could we have listened to you better?			

TAKING PART	Yes	No	Sometimes
1. Were you clear about why you were taking part?			
2. Did we tell you what you could change?			
3. Did we tell you what you could not change?			
4. Did you feel able to take part?			
How could we have involved you more?			

WHAT DIFFERENCE HAS YOUR INVOLVEMENT MADE?	Yes	No	Sometimes
1. Did you feel you were able to influence decisions that were made?			
2. Did you get a chance to say what you wanted to say?			
3. Did anything happen as a result of you taking part?			
4. Did we tell you what, if anything has happened			
5. Overall, did you feel it was worthwhile taking part?			

Is there anything else you want to tell us?

Would you want to be involved with us again?

**Have you recognised any training needs?
(Please use an additional sheet if necessary)**

THANK YOU!
Please return to:
(Insert address)
Your comments are anonymous.