



## **Data Protection Privacy Notice for the Alternately-Fuelled Heavy-Duty Vehicle (AFHDV) Purchase Grant**

### **Part A:**

We are fully committed to keeping all personal data submitted to us safe and secure. All necessary technical measures have been put in place to ensure the safety and security of the systems which hold your data.

Being open and transparent in how we process your personal data is important to us and therefore we aim to keep you informed of the purpose(s) for which your personal data will be used and why, where it may be shared elsewhere and why, and how long your data may be held by the Department.

### **Data Controller and Data Protection Officer**

The Department of Transport has two data Controllers:

1. The Department of Transport
2. The Driver and Vehicle Computer Services Division of the Department

The Department has its Headquarters in Leeson Lane, Dublin D02 TR60. It has appointed a Data Protection Officer (DPO) for you to contact if you have any questions or concerns around the Department's personal data policies or practices. The Department's DPO contact details are as follows:

Data Protection Officer  
Department of Transport  
Leeson Lane  
Dublin D02 TR60

00353 (85) 879 7044  
[dataprotection@transport.gov.ie](mailto:dataprotection@transport.gov.ie)

Please contact the DPO with any queries you may have in relation to this privacy statement for the Alternately-Fuelled Heavy-Duty Vehicle (AFHDV) Purchase Grant.

Personal data processed by the Department will only be used for the specific purpose(s) as outlined when the data is collected, or in later communications, and will only be used in accordance with the Data Protection legislation in force.

## Data Subject Rights

When you provide personal data to us you have certain rights available to you in relation to that data. These rights are outlined below and can be exercised by contacting the Data Protection Officer, as detailed above, indicating which right you wish to exercise:

- The right to be informed
- The right of access
- The right to rectification
- The right to erasure
- The right to restrict processing
- The right to data portability
- The right to object
- Rights in relation to automated decision making and profiling

Finally, as a data subject, should you be unhappy with the provision of information in this Notice you can make a complaint to the Data Protection Commission, which is Ireland's Supervisory Authority for data protection matters.

### **Part B: Information Specific to the Data Being Collected in the Alternatively-Fuelled Heavy-Duty Vehicle (AFHDV) Purchase Grant Scheme**

The following data is specific information in relation to the personal data processed for the purposes of this Scheme.

#### **Specific Purpose:**

As the grant funder, the Department will **not** be directly involved in the day-to-day processing of applications and information, including personal data, for the Scheme. These activities will be carried out by the Scheme Operator (Emovis) on behalf of Transport Infrastructure Ireland (TII), who administer the Scheme on the Department's behalf.

Applicants wishing to contact TII in relation to the processing or collection of this data can address queries to the Data Protection Officer of TII by post or at [dataprotection@tii.ie](mailto:dataprotection@tii.ie). TII's separate Data Protection Notice relating to the AFHDV Scheme can be found on the TII website at the following link: <https://www.tii.ie/roads-tolling/tolling-information/afhdv-scheme/TII-Data-Protection-Notice-for-Alt-Fuel-Purchase-Scheme.pdf>

The Department will maintain governance and oversight of the Scheme, however, which may involve auditing activities, dispute resolution and other related processes. Applicants with queries or requests relating to the processing or collection of information for these purposes can contact the Department's Data Protection Officer at [dataprotection@transport.gov.ie](mailto:dataprotection@transport.gov.ie).

Under the AFHDV Purchase Grant Scheme, the Scheme Operator (Emovis) on behalf of Transport Infrastructure Ireland (TII) will require Applicants to supply information for the purposes of administering the Scheme; complying with any applicable laws, legal and regulatory obligations; preventing detecting or investigating offences; and overseeing and reviewing the operation of the Scheme.

## **Legal Basis**

The legal basis for the collection of this information is Article 6.1.(e) of the General Data Protection Regulation (GDPR; Regulation EU 2016/679), as the information collected is necessary to administer and govern the Scheme in the public interest.

Information is also collected to accord with the General Provisions and with Article 12 of the GBER (Commission Regulation (EU) 651/2014), which set out how aid provided by government is to be awarded and monitored under GBER.

## **Recipients:**

TII (and Emovis, its Scheme Operator) acting on behalf of the Department as administrator of the scheme will have full access to any personal data processed under the Scheme.

Within the Department the primary recipient is the Climate Change Unit, which has responsibility for the Scheme. A limited number of other Divisions within the Department may also be recipients of personal data relating to the Scheme where deemed appropriate and necessary.

## **Transferred outside the EU/EEA and countries with which there is no adequacy agreement\***

The personal information you provide in this form is not transferred outside the EU/EEA or to a country that does not have an Adequacy Agreement with the EU.

## **Retention Period**

The data collected for this purpose will be held by the Department only as long as there is a business need to do so in line with the purpose(s) for which the personal data was collected and in fulfilment with the Department's obligations under the National Archives Act 1986.

In the case of the AFHDV Purchase Grant, this business need is dictated by the provisions of the General Block Exemption Regulation (GBER, Article 12), which requires that records shall be kept for 10 (ten) years from the date on which the last grant aid was awarded under the Scheme.

To accord with that provision, records relating to the AFHDV Scheme will be transferred from the Scheme Administrator to the Department when the Scheme ends.

It is expected that core records from the scheme are retained for 30 years from the date on which the last grant aid was awarded, and then transferred to National Archives. All routine records are held for a 10 year period from the date on which the last grant aid was awarded and will be destroyed subject to permission obtained under National Archives Act, 1986 S. 7.

## **Automated Decision Making**

Automated decision making is not part of the processing of the personal data included in Scheme.

In line with the Department's requirement to oversee the Scheme, in the event of a query or a dispute, your personal data may be supplied to the Department by TII.

The Department may share the personal information that it has in relation to the Scheme with other public authorities and bodies such as An Garda Síochána or other law enforcement authorities, where required or permitted by law, for the purposes of the prevention, investigation or detection of crime.

In circumstances where this Department did not gather your personal data, you are still entitled to exercise your rights in relation to the personal data that the Department holds. Please contact the Data Protection Officer at [dataprotection@transport.gov.ie](mailto:dataprotection@transport.gov.ie) if you wish to exercise your rights in this regard.

### **Technical Information on data collected**

Technical information on the cookies used on our website is available on <https://www.gov.ie/en/publication/fdde77-data-protection/>