



Accredited Grades: Key Dates to June 2021

Week Commencing

26 April, 2021

Issue of guides to schools

- Main guide for in-school process, on providing estimated percentage marks
- Main guide for Schools and Students on implementing the Accredited Grades process for Out-of-School-Subjects and Out-of-School Learners (OOSS and OOSL) including non-curricular languages
- Main guide for Leaving Certificate Applied, on providing estimated percentage marks
- Accredited Grades Helpline on 057-9324461 (and select option 2) open from Monday 26 April 2021 and will operate Monday to Friday, 10.00 to 17.00. Alternatively queries can be e-mailed to LCinfo@education.gov.ie
- Reopening of Candidate Self Service Portal (CSSP) for candidates to review/confirm subject choices and levels (12.00, 27 April)
- CSSP Portal Helpdesk 1800 111135 or 1800 111136 Tuesday 27 (12.00 to 18.00) Wednesday to Friday 30 (09.00 to 18.00)
- **CSSP closes, Accredited Grades information is "locked in", no further changes permitted (18.00, 30 April)**

Week Commencing

3 May, 2021

- Schools receive materials required to conduct Proficiency Assessments for students studying non-curricular languages
- Proficiency Assessments for students studying non-curricular languages (8 May)



Week Commencing

10 May, 2021

- In-school preliminary judgement and draft estimation of percentage marks by individual teachers, subject alignment process may commence (14 - 28 May)
- Closing date for submission of estimated percentage marks/evidence to schools by teachers/tutors/students in respect of Out-of-School-Subjects and Out-of-School Learners, OOSS and OOSL (14 May)
- Panels established to review evidence for OOSS and OOSL, school based oversight may commence (14 - 28 May)
- Communications regarding user setup of accounts for Schools Data Collection tool
- Return of completed non-curricular language Proficiency Assessments to the Department of Education

Week Commencing

17 May, 2021

- In-school estimation of draft percentage marks continues, subject alignment process may commence (14 - 28 May)
- School Panels review evidence and school based oversight for Out-of-School-Subjects and Out-of-School Learners continues (14 May - 3 June)

Week Commencing

24 May, 2021

- In-school estimation of draft percentage marks completes (28 May)
- School panels review evidence for Out-of-School-Subjects and Out-of-School Learners completes (28 May)
- Log in details for data entry users and approvers issue
- Accredited Grades Data Collection Guide for Data Entry Users and Approvers
- Helpdesk (emails/phones) in place to support schools in using the schools data collection tool, details as above



- Opening of the data collection tool for schools (27 May)

Week Commencing

31 May, 2021

- **Submission by schools through the schools data collection tool of final estimated percentage marks no later than the deadline of 3 June**
- Subject alignment for in-school process, teachers review and adjust marks following alignment process as appropriate and submit final estimated percentage mark to the Principal (31 May - 3 June)
- School based oversight for Out-of-School-Subjects and Out-of-School Learners completes, panel submits final estimated percentage mark to the Principal (31 May - 3 June)
- Estimated percentage marks for in-school process and for OOSS and OOSL entered on the schools data collection tool following oversight by the Principal, and school estimated percentage marks submitted (3 June)
- Notification to issue from the school for Out-of School Subjects and Out-of-School Learners for whom it has not been possible to provide estimated percentage marks (3 - 9 June)

Week Commencing

7 June, 2021

- Appeals process to commence for Out-of-School-Subjects and Out-of-School Learners where there is dissatisfaction with the decision not to provide estimated percentage marks (9 - 29 June)