



European Single Procurement Document

The European Single Procurement Document (ESPD) is a self-declaration of a business's financial status, abilities and suitability for a public procurement procedure. From 28 January 2019, the ESPD will be provided in exclusively electronic format (eESPD) on the eTenders platform for all procurement processes that are valued above the relevant EU thresholds.

The Office of Government Procurement has produced an Information Note to assist both suppliers and contracting authorities to understand how the ESPD should be used.

<https://ogp.gov.ie/information-notes/>

Key Benefits of eESPD



Fully digitised request and response capability for self-declarations of suitability in public procurement

1



Automatic pre-filling of contracting authority, supplier and request for tender (RFT) details into the eESPD

2



Contracting authorities can choose a global indication tick box for selection criteria which allows them to continue to use selection questions in their RFT template documents

3



An eESPD request template library can be created within the contracting authority's profile on eTenders allowing customisation for different contract types e.g. Goods, Services and Works

4



eESPD service can cater for sub-contractor responses where required by contracting authorities

5



Suppliers can save and re-use their eESPD form

6



Reduces administration and preparation time for contracting authorities and potential suppliers

7



The ESPD should be accepted throughout the European Union

8

