



Circular PPT07/02

## **To The Board of Management of each Community and Comprehensive School**

### **Revised arrangements for eligibility for promotion posts in community and comprehensive schools to include certain non-permanent teaching service.**

The Minister for Education and Science wishes to advise that, following the enactment of the Protection of Employees (Part-Time Work) Act 2001, agreement has been reached with the Association of Secondary Teachers' Ireland, the Teachers' Union of Ireland, the Association of Community and Comprehensive Schools and the Department of Education and Science on revised arrangements for eligibility for the posts of Principal, Deputy Principal, Assistant Principal and Special Duties Teacher. The revised arrangements are effective immediately and shall apply to future competitions and all current competitions where the selection process has not been completed.

#### **Eligibility**

Candidates for appointment to the post of Principal or Deputy Principal will be required to have a minimum of five years' whole-time teaching service or its equivalent.

In the case of Assistant Principal and Special Duties Teachers posts all qualified teachers on the staff of the school with a minimum of three and one years' whole-time teaching service respectively or its equivalent and who are contracted by the school for the full school year are eligible to apply for the post.

#### **Calculation of Equivalent Service for eligibility for posts**

The following service will reckon as a full years' service:

- (a) Permanent, temporary, eligible part-time, substitute or part-time service which collectively or separately amount to 22 weeks or more in any one school year will reckon as a full year for eligibility purposes;

or

- (b) Permanent, temporary, eligible part-time, substitute or part-time service which, collectively or separately, amount to 200 hours or more in any one school year will reckon as a full year for eligibility purposes.

## **General**

Following success in the competition, appointment to a post of responsibility will be conditional on the teacher being available to carry out the duties assigned to the post. The nature of the duties attaching to the post may require attendance at the school over the entire school week. The performance of these duties by a part-time teacher may require a change in the attendance requirements of such a teacher on appointment to a post of responsibility. Where a part-time teacher is successful the entitlement of that teacher to the post will lapse on the expiry of the teaching contract except where the part-time teaching contract is followed immediately by a whole-time or further part-time teaching contract.

No teacher may hold more than one post of responsibility at any one time.

## **Dissemination of circular**

You are requested to ensure that copies of this circular are provided to the appropriate representatives of parents and teachers for transmission to individual parents and teachers.

**Johnny Bracken,  
Principal Officer.**

**April, 2002.**