



An Roinn Coimirce Sóisialaí  
Department of Social Protection

# Review of the Reasonable Accommodation Fund (RAF)

## Guidance Note

March 2022

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## Public Consultation on Reasonable Accommodation Fund

The Department of Social Protection is running a public consultation on the review of the [Reasonable Accommodation Fund](#) grants until 5pm Friday 13 May 2022.

We invite people with disabilities, employers, representative groups, and the public to give their views using the short survey or a written submission.

- Links to the survey are on the next page.
- If you are making a written submission, please use the templates on page 7 and page 8 to guide you.

## How to complete a survey

If you want to complete a survey, please use the links below.

**People with disabilities:** [Online survey](#)    [Download survey](#)

**Employers:**                      [Online survey](#)    [Download survey](#)

If the online surveys are not accessible to you, you can do one of the following:

- download the survey, print it, and return it to the address below
- email it as an attachment to [IDCPolicyConsultation@welfare.ie](mailto:IDCPolicyConsultation@welfare.ie)
- complete the survey with a member of the team over the phone on Tuesdays and Wednesdays between 10am and 12pm or 2pm and 4pm by calling 0818 607 080

All survey responses will be completely anonymous.

## How to make a written submission

If you would like to write a submission, please read the privacy information and guidance document below. You can use templates on page 7 and page 8 to guide you when making your submission. There is:

- A template with questions, and
- A template with space for your answers

You can send your submission to the post or email address below. Please put “RAF Consultation” in the email subject line.

## Where to send your submission

Post: RAF Review  
Illness, Disability and Carers Policy Unit  
Floor Four  
Áras Mhic Dhiarmada  
Store Street  
Dublin 1  
D01 WY03

Email: IDCPolicyConsultation@welfare.ie

Phone: 0818 607 080

## What will happen to the information in my response?

The Department of Social Protection will review all the responses when considering how best to reform the Reasonable Accommodation Fund grants.

We will use the responses to see if the grants are meeting their aims. We will use the recommendations about changes or new provisions to inform how the Reasonable Accommodation Fund grants work in the future.

Survey responses are completely anonymous, so no one can identify you. However, if you are making a written submission, please read the [privacy information below](#).

We will publish a report on the consultation on gov.ie with a summary of the written submissions and survey results.

## How we keep your information private

This is a public consultation, and the [Freedom of Information Act 2014](#) applies. This means that your response may be published by the Department of Social Protection in full. We ask you to please read our [Privacy Statement](#).

To help us protect your privacy, we ask you **not** to provide information that is:

- personal,
- commercially sensitive, and
- anything which you would not want made public.

(Commercially sensitive information includes information on pricing, profits, new ideas or sensitive industry knowledge.)

However, if you do provide commercially sensitive information, please clearly identify the material, and tell us:

- why it is sensitive, and
- why it should not be published or made available under the Freedom of Information Act

We may receive a request to release a submission under the Freedom of Information Act, and be required to release it.

In these cases, we will consult with you about the information that is personal or identified as commercially sensitive. We will do this before we decide to:

- release the submission – in full
- release part of the submission (certain details will be blacked out so they can't be read)
- not release the submission

## **How long will you keep the submissions?**

We will keep submissions until the review process including implementation of any accepted recommendations has finished.

## **Relevant legislation**

All responses to this consultation are subject to:

- [The Freedom of Information Act](#)
- [The General Data Protection Regulation \(GDPR\) 2016/679](#)
- [The Data Protection Act 2018](#)

# Template with questions

## Reasonable Accommodation Fund Grants

Description of the proposed change

Suggested question	Details
<b>1. What problem will your proposed change address?</b>	Please define and describe the problem that your proposed change will address. If available, include any relevant facts, context and data.
<b>2. What is the proposed change?</b>	Please describe the change. Tell us about its overall aim and give full details of how it will work in practice.
<b>3. How will the proposed change help solve the problem?</b>	<p>Describe the expected results and how the proposed change will help solve the problem.</p> <p>Consider including how your change will influence how government, employers, and others carry out their work and in this way address the problem.</p> <p>It may also help to think about any downsides of the proposed changes.</p>
<b>4. Please describe what successful implementation of the proposed change would look like</b>	Please share with us how you think your proposed changes should be implemented.

# Template with space for answers

## Reasonable Accommodation Fund Grants

Your description of the proposed change

Suggested question	Your answer
1. What problem will your proposed change address?	
2. What is the proposed change?	
3. How will the proposed change help solve the problem?	
4. Please describe what successful implementation of the proposed change would look like	



