



## **Marine Notice No. 59 of 2008**

*Notice To All Shipowners, Fishing Vessel Owners, Agents, Shipmasters, Skippers, Fishermen,  
Yachtsmen And Seafarers*

### **Consultation on New Survey Application Form (SUR6)**

The Marine Survey Office (MSO) of the Department of Transport wishes to advise that it is reviewing the survey application process.

- The new application form (SUR6) consolidates, into one form, the previous two separate forms for (1) passenger boats and (2) all other vessel types.
- The new form seeks to clarify the details of the applicant and owner of vessels.
- The form also requires the applicant to declare that their vessel is ready for survey and presented in a safe manner.
- Additionally, the applicant is required to declare the type of survey that they are applying for.
- The form also contains guidance notes on completing the form.

The appendix to this notice contains the draft version of the new Survey Application Form (SUR6) and guidance notes.

The MSO invites views from interested parties on the proposed modernisation of the survey application procedure. Observations, marked "SUR6 Consultation", should be submitted by Wednesday 31st January 2008 by mail or email, to:

*Sharon McGrath  
Superintendent  
Mercantile Marine Office  
Department of Transport  
Leeson Lane  
Dublin 2  
Email : [mmo@transport.ie](mailto:mmo@transport.ie)*

Director General,  
Maritime Safety Directorate,  
Department of Transport,  
Leeson Lane,  
Dublin 2.  
01/12/2008

For any technical assistance in relation to this Marine Notice please contact  
The Marine Survey Office, Leeson Lane, Dublin 2., tel: +353 1 678 3400  
For information in relation to technical specification/type approval of radio equipment  
contact the Radio Surveyors, tel: +353 1 678 2363/2364/2365/2367.  
For general enquiries please contact the Maritime Safety Division tel: +353-1-678 3418  
Any enquiries concerning Marine Notices should be addressed to:  
Maritime Safety Directorate, Department of Transport, Leeson Lane, Dublin 2  
email: [marinenotices@transport.ie](mailto:marinenotices@transport.ie) or visit us at: [www.transport.ie](http://www.transport.ie)



**Appendix 1**  
**Department of Transport**

**Application for Survey, Inspection by the Marine Survey Office.**

<b>1 Details of vessel ownership<sup>#</sup></b> – This section must be completed			
Name		Company	
Address			Telephone
			Fax
			E-mail
Country			
# Attach copy of Certificate of Registry, if applicable, or proof of ownership		Copy of Certificate of Registry or proof of ownership attached	For official use only <input type="checkbox"/>

<b>2 Details of Applicant</b> – This section must be completed			
Name		Company	
Address			Telephone
			Fax
			E-mail
Country			
Owner	<input type="checkbox"/>		
Employee of Owner	<input type="checkbox"/>	Position in company	
Shipbuilder	<input type="checkbox"/>	Copy of extract of contract attached	For official use only <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>
Charterer	<input type="checkbox"/>	Copy of extract of contract attached	
Consultant	<input type="checkbox"/>	Copy of Owner's authorisation attached	
ISM Operator	<input type="checkbox"/>	Copy of Owner's authorisation attached	
Other	<input type="checkbox"/>		

<b>3 Particulars of Vessel and place of survey</b> – This section must be completed			
Vessel Name		Vessel Type	
Official Number		IMO Number	
Fishing Letter & Number		Year of build	
Length (as on Register)		Gross Tonnage	
Place of Survey		Requested Date of Survey	
Name of contact person			Telephone
			Fax
			E-mail

<b>4 Declaration</b> – This section must be completed	
<p><b>I wish to apply for the survey as indicated and that the particulars are true and complete. I am aware that the vessel must be prepared ready for survey, and appropriate precautions taken for all areas to be surveyed, including provision of safe means of access for boarding. I understand that surveyors may refuse to continue with surveys if it is not safe for them to do so and may consider charging for any time spent on aborted surveys.</b></p>	

Fees Included	
Name	
Signature	Date <input type="text"/>

For Office use only:			
Application received	Date:	Application Verified:	
Application returned	Date:	Amount	
Invoice issued	Date:	Fee received	Date:

Indicate ✓ in the appropriate boxes which survey, inspection or service is required

PASSENGER SHIPS	
<b>1</b> Indicate Class of Certificate:	
Class I <input type="checkbox"/>	Class II <input type="checkbox"/>
Class IIA <input type="checkbox"/>	Class III <input type="checkbox"/>
Class IV <input type="checkbox"/>	Class V <input type="checkbox"/>
Class VI <input type="checkbox"/>	Class A <input type="checkbox"/>
Class B <input type="checkbox"/>	Class C <input type="checkbox"/>
Class D <input type="checkbox"/>	High Speed Craft <input type="checkbox"/>
<b>2</b> Initial survey for the issue of a Passenger Certificate	<input type="checkbox"/>
<b>3</b> Renewal survey for the issue of a Passenger Certificate	<input type="checkbox"/>
<b>4</b> Issue of a new certificate in lieu of an existing certificate for:	
<b>4.1</b> changing the plying limits	<input type="checkbox"/>
<b>4.2</b> giving additional plying limits	<input type="checkbox"/>
<b>4.3</b> decreasing the number of passengers the ship may carry	<input type="checkbox"/>
<b>4.4</b> increasing the number of passengers the ship may carry	<input type="checkbox"/>
<b>4.5</b> changing the owner of the ship	<input type="checkbox"/>

CARGO SHIP SAFETY CONSTRUCTION	
<b>5</b> Survey for the issue of Cargo Ship Safety Construction Certificate	<input type="checkbox"/>
<b>6</b> Survey for the renewal of Cargo Ship Construction Certificate	<input type="checkbox"/>
<b>7</b> Intermediate Survey for Cargo Ship Safety Construction Certificate	<input type="checkbox"/>
<b>8</b> Annual survey for a Cargo Ship Safety Construction Certificate	<input type="checkbox"/>

PASSENGER BOATS	
<b>9</b> Indicate Class of Licence:	
Class P1 <input type="checkbox"/>	Class P2 <input type="checkbox"/>
Class P3 <input type="checkbox"/>	Class P4 <input type="checkbox"/>
Class P5 <input type="checkbox"/>	Class P6 <input type="checkbox"/>
ComSail <input type="checkbox"/>	
<b>10</b> Initial	<input type="checkbox"/>
<b>11</b> Renewal	<input type="checkbox"/>

SAFE MANNING CERTIFICATE	
<b>12</b> Issue of a Safe Manning Certificate	<input type="checkbox"/>
<b>13</b> Conversion, alteration or re-issue of a Safe Manning Certificate	<input type="checkbox"/>

MARPOL 73/78	
Issue of a MARPOL 73/78 Certificate for:	
<b>14</b> Annex I (Oil)	<input type="checkbox"/>
<b>15</b> Annex II (Noxious Liquids)	<input type="checkbox"/>
<b>16</b> Annex IV (Sewage)	<input type="checkbox"/>
<b>17</b> Annex V (Garbage)	<input type="checkbox"/>
<b>18</b> Annex VI (Air Pollution)	<input type="checkbox"/>

INTERNATIONAL SAFETY MANAGEMENT	
<b>19</b> The issue of an ISM/DSM Safety Management	<input type="checkbox"/>
<b>20</b> The issue of an ISM/DSM Document of Compliance	<input type="checkbox"/>

INTERNATIONAL SHIP & PORT FACILITY SECURITY	
<b>21</b> The issue of an ISPS International Ship Security Certificate	<input type="checkbox"/>

RADIO	
<b>22</b> Initial survey for a Radio Certificate	<input type="checkbox"/>
<b>23</b> Initial survey for a Exemption Certificate	<input type="checkbox"/>
<b>24</b> Renewal survey for a Radio Certificate	<input type="checkbox"/>
<b>25</b> Renewal survey for Exemption Certificate	<input type="checkbox"/>

SAFETY EQUIPMENT	
<b>26</b> Initial survey for the issue of a Safety Equipment Certificate	<input type="checkbox"/>
<b>27</b> Renewal survey for the issue of a Safety Equipment Certificate	<input type="checkbox"/>
<b>28</b> Annual or Intermediate Survey	<input type="checkbox"/>
<b>29</b> Copy of Cargo Ship Safety Equipment Certificate	<input type="checkbox"/>

FISHING VESSEL CERTIFICATE OF COMPLIANCE	
<b>30</b> Indicate Size of Vessel:	
15-24m <input type="checkbox"/>	Over 24m <input type="checkbox"/>
<b>31</b> Initial or four year periodical survey	<input type="checkbox"/>
<b>32</b> Two year periodical survey	<input type="checkbox"/>
<b>33</b> One year periodical radio survey	<input type="checkbox"/>

LOAD LINE SURVEYS & INSPECTIONS	
<b>34</b> Initial Survey	<input type="checkbox"/>
<b>35</b> Periodical Survey	<input type="checkbox"/>
<b>36</b> Periodical Inspection	<input type="checkbox"/>
<b>37</b> Survey for a single voyage under tow	<input type="checkbox"/>
<b>38</b> Amended or extended plying limits	<input type="checkbox"/>
<b>39</b> Endorsement of a load line exemption certificate	<input type="checkbox"/>
<b>40</b> Survey for issue of an Irish Load Line Certificate to a non-Irish registered vessel	<input type="checkbox"/>

TONNAGE MEASUREMENT	
<b>41</b> Tonnage Measurement	<input type="checkbox"/>
<b>42</b> Other Tonnage Measurement	<input type="checkbox"/>

SURVEY FOR SEAWORTHINESS	
<b>43</b> Survey of a ship finally detained	<input type="checkbox"/>
<b>44</b> Survey of a ship detained under section 4 or section 5 of the Merchant Shipping (Load Lines) Act, 1968	<input type="checkbox"/>
<b>45</b> Survey for seaworthiness, prior to re-registry, of a ship whose registry has been closed on account of wreck etc.	<input type="checkbox"/>

## Other Surveys:

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## Notes:

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## Guidance Notes:

1. Applicants should complete all of sections 1 to 4 on page one.
2. Copies of proof of ownership and authorisation to act on behalf of the owner are to be forwarded with the application.
3. The surveys or inspections required are to be indicated using the tick boxes on pages 2 to 4.
4. The applicant is reminded that this survey is for statutory surveys only.
5. Cheques should be made payable to: **“Superintendent Mercantile Marine Office”**.
6. When completed, this form should be sent to: **Mercantile Marine Office, Leeson Lane, Dublin 2 or Mercantile Marine Office, Central Park House, Central Park Road, Cork.**
7. The required fee is to be submitted with the form for the surveys indicated.
8. No certificates will be issued until the full fee and any outstanding amounts have been paid.
9. No work will commence until the fee and any deposit for expenses has been paid.
10. A deposit to cover the travelling and subsistence expenses for surveys outside the State or Northern Ireland will be charged.
11. Applicants agree to pay any expenses and the balance of the fee, which may be properly chargeable.
12. Additional charges may be levied for overtime, waiting time and abortive time.
13. Full details of applicable fees are published in the Merchant Shipping (Fees) Order, 1998 (S.I. No. 475 of 1998), which may be consulted at any Mercantile Marine Office, or on The Irish Statute Book website (<http://www.irishstatutebook.ie>), or may be purchased from the Government Publications Sales Office.
14. Multiple survey visits are not included and owners are to declare that their vessels are ready for survey.
15. The Department may publish data from this survey to improve maritime safety, security, pollution prevention or living and working conditions.
16. In carrying out surveys, Surveyors may carry out a flag State inspection of the vessel.
17. The vessel is to be presented in accordance with the guidance issued by the MSO.
18. Before applying please refer to the relevant legislation and guidance and applicants are required to ensure that their vessels are compliant with the applicable statutory requirements.
19. The vessel is to comply with all applicable Merchant Shipping and Sea Pollution Acts at all times.

