

MANAGEMENT BOARD MINUTES 11/01/2022

ATTENDANCE:

Chair – Kevin McCarthy - Secretary General; Bairbre Nic Aongusa – Assistant Secretary; Fintan O'Brien - Assistant Secretary General; Sheenagh Rooney, Assistant Secretary General

Deirdre Kelly, Principal Officer Inspection, Compliance and Business Development Unit and Stephanie Ryan Assistant Principal, Compliance and Business Development Unit attended for agenda item 5.2

Paul Geraghty, Principal Officer, Social Inclusion/Communities; Catherin Burns, Assistant Principal, Social Inclusion/Communities; Edel Healy, Assistant Principal Officer, Social Inclusion/Communities; Doreen Gaughan, Higher Executive Officer, Social Inclusion/Communities and Conor Foy, Administrative Officer, Social Inclusion/Communities attended for agenda item 5.3

Eddie Forsyth, Principal Officer, Rural Fund and Corporate Support and Mark Ryan, Assistant Principal, Rural Fund and Corporate Support attended for agenda item 5.4

Dympna Harney, Principal Officer, LEADER Unit attended for agenda item 5.5

Secretariat – Ciara Doherty

1. STATEMENT OF INTEREST

No conflicts.

2. PREVIOUS MINUTES

Minutes of the previous meeting were approved.

3. MATTERS ARISING

4. MATTERS FOR DECISION

5. MATTERS FOR DISCUSSION

5.1 COVID-19

MB discussed the situation relating to the Covid-19 virus:

- MB noted that Principal Officers continue to engage with sectors to review and align sector specific guidance, protocols and plans in order to ensure that they adhere to public health advice;
- MB noted Covid SOG meeting was held 22nd December 2021.
- HR circulated email to all staff updating on the procedures in relation to COVID-19 and Special Leave with Pay.

5.2 ICT Digital Transformation

Deirdre Kelly updated the MB on the work carried out by the unit to date. Stephanie Ryan gave a very informative presentation to the MB on the ICT Digital Transformation agenda, including the current status of the business requirements for digital projects for the four priority business units, ending with a demo of a prototype for the MB. Following completion of the business requirements, appropriate approvals will be sought to allow a tender for solutions.

5.3 SI/CU New Schemes 2022

Paul Geraghty presented an outline of two proposed new schemes for 2022 to MB: a €10m Community Facility Investment Fund and a €2m Empowering Communities Fund. MB provided initial feedback on the proposed approaches and noted the intention to further develop options for consideration and agreement.

5.4 DRCD Plain Language Style Guide

Eddie Forsyth and Mark Ryan gave an update to the MB on communications activity in O4 2021. Mark presented the draft plain language style guide, which was warmly welcomed by the MB. It was noted that some small changes may be made to the final version before circulating to staff for use generally. .

5.5 LEADER Update

Dympna Harney gave a very detailed presentation to the MB on the review of the 2014 – 2020 LEADER Delivery Model. Next step is to brief the Minister on the outcome of the review, and map out a timeline of required decisions in respect of key recommendations.

6. MATTERS FOR INFORMATION

6.1 OTHER SIGNIFICANT UPDATES

MB members provided updates on a number of ongoing items in their areas, as follows.

- Update on WSI
- Update on structure review PPNs
- MB noted The Charities Bill draft memorandum for government is currently with the Minister for review
- MB noted the Irish Speaking PO Interviews will take place next week, following which it is hoped the Islands PO vacancy can be filled
- Consultation with CCMA on terms of reference for a successor Libraries strategy
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- Update on Stability Fund audit
- Update on Town Centre First launch
- Update on Town and Village Renewal Scheme submission
- Proposed LDC/ILDN review
- MB noted The WDC was awarded “Best Semi State Body” at the Chambers Ireland awards 2021
- MB noted Finance update
- MB noted HR staffing update
- MB noted Executive Officer Interviews scheduled for this week, 18 applications received.
- MB noted L & D unit running “Managing the Probation Process” training for all managers in DRCD.
- Update on RRDF

7.1 MINISTERIAL AND MANAGEMENT BOARD DIARIES

The diaries for the forthcoming fortnight, were noted.

7.2 GOVERNMENT MEMORANDA / CABINET SUBCOMMITTEES

MB noted current Government Business.

7.3 WEEKLY SCHEDULE (DÁIL, SEANAD AND COMMITTEES)

MB noted the Oireachtas schedule for the next week.

7.4 SOG'S / CABINET COMMITTEES

No issues arising.

7.5 MINISTERIAL SUBMISSIONS

Department of Rural and Community Development

Management Board Meeting No. 199

Location – Trinity Point Conference room and remote link

MB noted current matters awaiting Ministerial decision.

9. AOB

The MB agreed on revised Risk Committee membership, based on one additional PO from the Rural and Regional Affairs or Community Divisions on an annual rotation basis. A nomination will be submitted from the Community Division for 2022 membership.

MANAGEMENT BOARD MINUTES 25/01/2022

ATTENDANCE:

Chair –Sheenagh Rooney- Secretary General (Acting); Bairbre Nic Aongusa – Assistant Secretary and Fintan O’Brien - Assistant Secretary General

Andrew Forde, Principal Officer, Rural Strategy and Social Enterprise Unit, Sinead Quinn, Assistant Principal Officer, Rural Strategy and Social Enterprise Unit and Gareth Makim, Assistant Principal Officer, Rural Strategy and Social Enterprise Unit.

Secretariat – Lynda Crawford

1. STATEMENT OF INTEREST

No conflicts.

2. PREVIOUS MINUTES

Minutes of the previous meeting were approved, with minor amendments.

3. MATTERS ARISING

4. MATTERS FOR DECISION

5. MATTERS FOR DISCUSSION

5.1 COVID-19

MB discussed the situation relating to the Covid-19 virus:

- MB noted Government decision of 21 January, with effect from 6 a.m. on 22 January, re. removal of the majority of current restrictions;
- MB noted that HR/Corporate support, issue of email on 24 January, to all staff re. Department’s plans re. removal of restrictions and return to office / blended arrangements;
- MB noted that at the Senior Management Team meeting on the 27 January, there will be discussion on return to office/blended arrangements.

5.2 OUR RURAL FUTURE 2021-2025 – FIRST PROGRESS REPORT

Andrew Forde, Sinead Quinn and Gareth Makim updated MB on the first progress report (April to December 2021) of Our Rural Future 2021 - 2025.

MB noted and discussed the extensive implementation of actions under the 2021 Our Rural Future Work Programme.

MB noted a final draft of the report will be shared with the Ministerial offices, the Senior Management Team and submitted to the Senior Official Group (Cabinet Committee on Economic Recovery and Investment), ahead of meeting on 2 February. MB noted deadline for return of observations to Unit is 12 noon on the 27 January.

MB noted report, as considered by SOG will be submitted for Ministerial approval, prior to submission to cabinet and publication.

6. MATTERS FOR INFORMATION

6.1 OTHER SIGNIFICANT UPDATES

MB members provided updates on a number of ongoing items in their areas, as follows.

- Structural review PPNs;
- Town Centre First launch;
- MB noted HR staffing update;
- Place-Based Leadership Development Programme;
- Noted update re. the publication of the Q4 2021 Progress Report Housing for All;
- Fourth call for category 1 applications under the RRDF;
- Meeting of Climate Action Delivery Board 28th January;
- Meeting of the Civil Service Management Board 28th January;
- Project Ireland 2040 Delivery Board meeting on the 26th January;
- DRCD audit committee meeting on the 27th January;
- MB discussed agenda for Senior Management Team meeting on the 27th January;
- Cabinet Committee on the Environment and Climate Change on 21 February;
- MB discussed Minister Humphrey's invitation to attend the public meeting of the Select Committee re. Revised Estimates for Public Services 2022, Vote 42, on 2nd of February;
- Area based approach to community development;
- Appointments to board of Water Safety Ireland;
- Appointments to the Board of Pobal;
- Appointments to the board of the Charities Regulatory Authority;
- Charities (Amendment) Bill 2022;
- Public Library Strategy 2023-2027;
- National Social Enterprise Policy Annual Report 2020.

7.1 MINISTERIAL AND MANAGEMENT BOARD DIARIES

The diaries for the forthcoming fortnight, were noted.

7.2 GOVERNMENT MEMORANDA / CABINET SUBCOMMITTEES

MB noted current Government Business.

7.3 WEEKLY SCHEDULE (DÁIL, SEANAD AND COMMITTEES)

MB noted the Oireachtas schedule for the next week.

7.4 SOG'S / CABINET COMMITTEES

No issues arising.

7.5 MINISTERIAL SUBMISSIONS

MB noted current matters awaiting Ministerial decision.

9. AOB

MANAGEMENT BOARD MINUTES 1/02/2022

ATTENDANCE:

Chair –Sheenagh Rooney- Secretary General (Acting); Bairbre Nic Aongusa – Assistant Secretary and Fintan O’Brien - Assistant Secretary General

Kieran Moylan, Principal Officer, Libraries Development and Community Policy Unit and Deirdre Kearney, Assistant Principal Officer, Libraries Development and Community Policy Unit, attended for agenda item no. 5.1.

Clodagh McDonnell, Principal Officer, Human Resources; Madge Deane, Assistant Principal Officer, Human Resources; Michelle Mullen, Higher Executive Officer, Learning and Development Unit; Emily Collins from Grant Thornton; Dominic Storey, Grant Thornton; Suzanne Tanguy, Grant Thornton and Lara Hutchinson, Grant Thornton; attended for agenda item no. 5.2

Secretariat – Lynda Crawford

1. STATEMENT OF INTEREST

No conflicts.

2. PREVIOUS MINUTES

Minutes of the previous meeting were approved, with minor amendments.

3. MATTERS ARISING

4. MATTERS FOR DECISION

5. MATTERS FOR DISCUSSION

5.1 NEW PUBLIC LIBRARY STRATEGY 2023-2027

Kieran Moylan and Deirdre Kearney updated MB on the proposed approach for drafting a new public library strategy 2023-2027.

MB approved the general approach for drafting of a new public library strategy in respect of the period 2023-2027. MB noted that the Department has been engaging on the matter with the Libraries Development Unit of the LGMA.

MB noted that briefing will be provided to the Minister, in relation to this matter.

5.2 DEVELOPMENT OF NEW PEOPLE STRATEGY AND TEAM LEADERSHIP PROGRAMME

Clodagh McDonnell and Madge Deane updated MB on the development of a new HR Strategy (2022 – 2024) and a Team Leadership and Coaching Programme for Managers in DRCD.

Suzanne Tanguy, Dominic Storey and Emily Collins, (Grant Thornton – consultants engaged to assist with the preparation of this work), gave a presentation to MB on the engagement plan for this work. The presentation contained proposals for facilitation with staff, the development of a people strategy and a Team Leadership Training Programme, which will commence in Sept 2022.

MB noted that the HR unit will issue in the coming days, a communication to all staff in relation to this matter, as focus groups and sessions with staff are starting shortly and hope to be finalised by the end of March.

6. MATTERS FOR INFORMATION

6.1 OTHER SIGNIFICANT UPDATES

MB members provided updates on a number of ongoing items in their areas, as follows.

- Town and Village Renewal Scheme announcement;
- Town Centre First launch;
- HR update;
- Update on the meeting of the Civil Service Management Board 28th January;
- Cabinet Committee on the Environment and Climate Change is on 21 February;
- Minister Humphrey's invitation to attend the public meeting of the Select Committee re. Revised Estimates for Public Services 2022, Vote 42, on 2nd of February;
- Promotional campaign re. the National network of digital hubs, co-working and enterprise centres;
- The meeting of the Senior Official Group of the Cabinet Committee on Economic Recovery and Investment) re. First Progress Report (April to December 2021) of Our Rural Future 2021 – 2025;
- Meeting on the 2 February re. Ministerial briefing on the review of LEADER Programme and design of next LEADER Programme;
- Meeting on 2 February re. DRCD announcements calendar, communications and roadshow events for 2022;
- Outdoor Recreation Infrastructure Scheme announcement;
- CLÁR announcement;
- Seniors Alert Scheme update;
- Minister O'Brien's visit to community initiatives in Meath on the 31 January and 1 of February;
- Support for transport services to the offshore islands;

Department of Rural and Community Development

Management Board Meeting No. 201

Location – Trinity Point Conference room and remote link

- Improvement of Island and Island-related Infrastructure;
- Discussion re. agenda for MB meeting with CCMA RCTCH at 12 on 3 of February 2022;
- Guidance and FAQs re. DRCD Arrangements for Transition Back to Office Working – will be updated and circulated to all staff and MB will continue to engage on this matter;
- Provisional schedule of possible agenda items for MB meetings for 1st quarter 2022: and
- Transitional Protocol - Good Practice Guidance for Continuing to Prevent the Spread of COVID-19, circulated by Secretary General's office, to senior management team on the 31st January, 2022.

7.1 MINISTERIAL AND MANAGEMENT BOARD DIARIES

The diaries for the forthcoming fortnight, were noted.

7.2 GOVERNMENT MEMORANDA / CABINET SUBCOMMITTEES

MB noted current Government Business.

7.3 WEEKLY SCHEDULE (DÁIL, SEANAD AND COMMITTEES)

MB noted the Oireachtas schedule for the next week.

7.4 SOG'S / CABINET COMMITTEES

No issues arising.

7.5 MINISTERIAL SUBMISSIONS

MB noted current matters awaiting Ministerial decision.

9. AOB

Department of Rural and Community Development
Management Board Meeting No. 202

Location – Trinity Point Conference room and remote link

MANAGEMENT BOARD MINUTES 8/02/2022

ATTENDANCE:

Chair –Sheenagh Rooney- Secretary General (Acting); Bairbre Nic Aongusa – Assistant Secretary and Fintan O’Brien - Assistant Secretary General

Kenneth Jordan, Principal Officer, Finance and Evaluation Unit; Jason Cleary, Assistant Principal Officer, Finance and Evaluation Unit, Stephen Brady, Assistant Principal Officer, Finance and Evaluation Unit and Seamus Concagh, Assistant Principal Officer, Finance and Evaluation Unit, attended for agenda item no. 6.2.

Secretariat – Lynda Crawford

1. STATEMENT OF INTEREST

No conflicts.

2. PREVIOUS MINUTES

Minutes of the previous meeting were approved.

3. MATTERS ARISING

4. MATTERS FOR DECISION

5. MATTERS FOR DISCUSSION

6. MATTERS FOR INFORMATION

6.1 OTHER SIGNIFICANT UPDATES

MB members provided updates on a number of ongoing items in their areas, as follows.

- Meeting of the Senior Officials Group on the Environment and Climate Change, Tuesday 15 February;
- Cabinet Committee meeting on the Environment and Climate Change on 21 February;
- Communication issued to all staff on 8 February re. Building Forward – Developing our new People Strategy and a Team Leadership programme in DRCD;
- Outdoor Recreation Infrastructure Scheme (ORIS), regarding funding allocated through the scheme to Mayo County Council;

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Management Board Meeting No. 202

Location – Trinity Point Conference room and remote link

- Launch of Town Centre First on the 4th of February;
- Update on First Progress Report (April to December 2021) of Our Rural Future 2021 – 2025;
- Promotional campaign re. the National network of digital hubs, co-working and enterprise centres;
- Review of LEADER Programme;
- OECD International Rural Development Conference in 2022;
- Western Development Commission;
- Outdoor Recreation Infrastructure Scheme announcement;
- CLÁR announcement;
- Possible review of Local Development Companies;
- Seniors Alert Scheme update;
- Empowering Communities Programme;
- Centralised grantee database;
- Membership of Board of Pobal;
- Membership of Board of Charities Regulatory Authority;
- Membership of Board of Water Safety Ireland;
- Oral pqs scheduled for the 17th February;
- Community Enhancement Programme;
- Improvement of Island and Island-related Infrastructure;
- Update on the online event re. DRCD Schemes on the 28th February;
- Email to all staff on the 3 February re. Return to the workplace and MB noted that a revised FAQ, dealing with queries re. Return to workplace, will issued to all staff on the 11 February;
- MB discussed the agenda for the Ministerial Management Board meeting on the 9th February;
- Update on DRCD Skills audit;
- HR update;
- Noted training currently being rolled out to all staff re. Managing the Probation Process.

6.2 FINANCE UPDATE END OF JANUARY 2022

MB discussed and noted the finance update for end of January 2022.

6.3 FOI REPORT

MB noted the FOI Report.

6.4 MINISTERIAL REPRESENTATIONS REPORT

MB noted the Ministerial Representations Reports.

Department of Rural and Community Development
Management Board Meeting No. 202

Location – Trinity Point Conference room and remote link

7. STANDING ITEMS

7.1 MINISTERIAL AND MANAGEMENT BOARD DIARIES

The diaries for the forthcoming fortnight, were noted.

7.2 GOVERNMENT MEMORANDA / CABINET SUBCOMMITTEES

MB noted current Government Business.

7.3 WEEKLY SCHEDULE (DÁIL, SEANAD AND COMMITTEES)

MB noted the Oireachtas schedule for the next week.

7.4 SOG'S / CABINET COMMITTEES

No issues arising.

7.5 MINISTERIAL SUBMISSIONS

MB noted current matters awaiting Ministerial decision.

9. AOB

Department of Rural and Community Development
Management Board Meeting No. 203

Location – Trinity Point Conference room and remote link

MANAGEMENT BOARD MINUTES 15/02/2022

ATTENDANCE:

Chair –Sheenagh Rooney- Secretary General (Acting); Bairbre Nic Aongusa – Assistant Secretary and Fintan O’Brien - Assistant Secretary General

Madge Deane, Assistant Principal, Human Resources and Clodagh McDonnell, Principal Officer, Human Resources, attended for agenda item no. 5.1.

David Yeomans, Assistant Principal Officer, Internal Audit, attended for agenda item 6.2.

Secretariat – Lynda Crawford

1. STATEMENT OF INTEREST

No conflicts.

2. PREVIOUS MINUTES

Minutes of the previous meeting were approved, with minor amendments.

3. MATTERS ARISING

4. MATTERS FOR DECISION

5. MATTERS FOR DISCUSSION

5.1 PILOTING FLEXI ACCRUAL FOR BLENDED WORKERS IN THE CIVIL SERVICE

MB noted the proposal by Civil Service Management Board to separate out flexi accrual from the Blended Working Framework, in order to get it approved by the unions. The Civil Service Management Board has issued an EOI to depts. who are interested in piloting one of four pilots, which will run up to 12 months. The learnings from these pilots, will be shared among the civil service and it will be decided then at that point the enduring situation regarding flexi accrual in the civil service. MB noted that the Terms of Reference for these pilots are not finalised at present.

6. MATTERS FOR INFORMATION

6.1 OTHER SIGNIFICANT UPDATES

Department of Rural and Community Development
Management Board Meeting No. 203

Location – Trinity Point Conference room and remote link

MB members provided updates on a number of ongoing items in their areas, as follows.

- Meeting of Cabinet Committee on Environment and Climate Change on the 21st February;
- DRCD attendance at the meeting of Inter-Departmental Group re. delivery of Government objectives on Shared Island on the 21st of February;
- 13th OECD Rural Development Conference 2022;
- Outdoor Recreation Infrastructure Scheme (ORIS), regarding funding allocated through the scheme to Mayo County Council;
- Town and Village Renewal Scheme 2022;
- Announcement re. Outdoor Recreation and Infrastructure Scheme (ORIS);
- CLÁR announcement;
- Our Rural Future 2021 – 2025 First progress report;
- Possible review of Local Development Companies;
- Support transport services to the offshore islands;
- Seniors Alert Scheme;
- Empowering Communities Programme;
- Water Safety Ireland;
- Capital fund for the upgrade of community centres;
- Senior Officials Group of Cabinet Committee on Social Affairs and Equality, meeting on the 28th of February;
- HR update;
- Charities Regulatory Authority;
- Oral pqs on the 17th February;
- Town Centre First.

6.2 INTERNAL AUDIT BUSINESS PLAN 2021

David Yeomans updated MB on the status of the Internal Audit Business Plan. MB noted and discussed the 2022 Audit Plan and associated business plan.

7. STANDING ITEMS

7.1 MINISTERIAL AND MANAGEMENT BOARD DIARIES

The diaries for the forthcoming fortnight, were noted.

7.2 GOVERNMENT MEMORANDA / CABINET SUBCOMMITTEES

MB noted current Government Business.

7.3 WEEKLY SCHEDULE (DÁIL, SEANAD AND COMMITTEES)

Department of Rural and Community Development
Management Board Meeting No. 203

Location – Trinity Point Conference room and remote link
MB noted the Oireachtas schedule for the next week.

7.4 SOG'S / CABINET COMMITTEES

No issues arising.

7.5 MINISTERIAL SUBMISSIONS

MB noted current matters awaiting Ministerial decision.

9. AOB

Department of Rural and Community Development
Management Board Meeting No. 204

Location – Trinity Point Conference room and remote link

MANAGEMENT BOARD MINUTES 2/03/2022

ATTENDANCE:

Chair –Sheenagh Rooney- Secretary General (Acting); Bairbre Nic Aongusa – Assistant Secretary and Fintan O’Brien - Assistant Secretary General

Secretariat – Lynda Crawford

1. STATEMENT OF INTEREST

No conflicts.

2. PREVIOUS MINUTES

Minutes of the previous meeting were approved.

3. MATTERS ARISING

4. MATTERS FOR DECISION

4.1 INTERNAL AUDIT MANAGEMENT SOFTWARE

MB approved the business case to acquire Internal Audit Management Software at a cost of €24,990 over six years.

5. MATTERS FOR DISCUSSION

6. MATTERS FOR INFORMATION

6.1 OTHER SIGNIFICANT UPDATES

MB members provided updates on a number of ongoing items in their areas, as follows.

- Update on meeting of Departmental group re. Delivery of Government objectives on Shared Island on 21st February;
- Meeting of Cabinet Committee on Social Affairs and Equality on the 7th of March;
- Civil Service Excellence and Innovation Awards 3rd March 2022;

Department of Rural and Community Development
Management Board Meeting No. 204

Location – Trinity Point Conference room and remote link

- Outdoor Recreation Infrastructure Scheme (ORIS), regarding funding allocated through the scheme to Mayo County Council;
- OECD review of National Social Enterprise Policy.
- 13th OECD Rural Development Conference 2022;
- Our Rural Future 2021 – 2025 First progress report;
- Possible review of Local Development Companies;
- Two-Year NUI Rural Development Research Fellowship;
- Invitation to attend meeting of the Joint Committee on Social Protection, Community and Rural Development and the Islands - Public Meeting Wednesday 9 March 2022;
- Improvement of Island and Island-related Infrastructure;
- SSNO;
- PEACE IV Programme;
- Online event re. DRCD Schemes, scheduled for 10 March;
- Support transport services to the offshore islands;
- Seniors Alert Scheme;
- Charities (Amendment) Bill 2022;
- Water Safety Ireland;
- Capital fund for the upgrade of community centres;
- Senior Officials Group of Cabinet Committee on Social Affairs and Equality, meeting on the 28th of February;
- HR update;
- Ministerial Management Board meeting 9th March;
- All of Government Ukraine Contingency Plan;
- Transition to the workplace;
- Charities Regulatory Authority;
- Development of new people strategy and team leadership programme.

7. STANDING ITEMS

7.1 MINISTERIAL AND MANAGEMENT BOARD DIARIES

The diaries for the forthcoming fortnight, were noted.

7.2 GOVERNMENT MEMORANDA / CABINET SUBCOMMITTEES

MB noted current Government Business.

7.3 WEEKLY SCHEDULE (DÁIL, SEANAD AND COMMITTEES)

MB noted the Oireachtas schedule for the next week.

7.4 SOG'S / CABINET COMMITTEES

Department of Rural and Community Development
Management Board Meeting No. 204

Location – Trinity Point Conference room and remote link

No issues arising.

7.5 MINISTERIAL SUBMISSIONS

MB noted current matters awaiting Ministerial decision.

9. AOB

Department of Rural and Community Development
Management Board Meeting No. 205

Location – Trinity Point Conference room and remote link

MANAGEMENT BOARD MINUTES 8/03/2022

ATTENDANCE:

Chair –Sheenagh Rooney- Secretary General (Acting); Bairbre Nic Aongusa – Assistant Secretary and Fintan O’Brien - Assistant Secretary General

Eddie Forsyth, Principal Officer, Rural Fund and Corporate Support Unit and Clodagh McDonnell, Principal Officer, Human Resources, attended for agenda item 6.2.

Kenneth Jordan, Principal Officer, Finance and Evaluation Unit and John Orme, Assistant Principal Officer, Finance and Evaluation Unit, attended for agenda item 6.3.

Secretariat – Lynda Crawford

1. STATEMENT OF INTEREST

No conflicts.

2. PREVIOUS MINUTES

Minutes of the previous meeting were approved.

3. MATTERS ARISING

4. MATTERS FOR DECISION

5. MATTERS FOR DISCUSSION

6. MATTERS FOR INFORMATION

6.1 OTHER SIGNIFICANT UPDATES

MB members provided updates on a number of ongoing items in their areas, as follows.

- The Secretaries General meeting of the 4 of March re. All of Government Ukraine Contingency Plan;
- Rural proofing model;

Department of Rural and Community Development
Management Board Meeting No. 205

Location – Trinity Point Conference room and remote link

- Outdoor Recreation Infrastructure Scheme (ORIS), regarding funding allocated through the scheme to Mayo County Council;
- 13th OECD Rural Development Conference 2022;
- Announcement 7 March re. Partnership between the National Connected Hubs network and Zoom and Official opening on the 7th of March of An Chroí Digital Hub in Tubbercurry, Co. Sligo;
- Community Centres Investment Fund 2022;
- Agenda for Ministerial Management Board on the 9th of March;
- Meeting of the Cabinet Committee on Social Affairs and Equality on the 7th of March;
- SICAP;
- Water Safety Ireland;
- PEACE IV Programme;
- National Volunteering Strategy 2021-2025;
- Charities (Amendment) Bill 2022;
- Support transport services to the offshore islands;
- Improvement of Island and Island-related Infrastructure;
- Seniors Alert Scheme;
- Virtual stakeholder event on 10 March re. Government Supports for Thriving Rural Areas and Vibrant Communities;
- ASN webinar event "Equality & Diversity: Leading for an Inclusive Future" Friday 11th March 9;
- Development of People Strategy and Team Leadership Programme;
- HR update.

6.2 TRANSITION TO THE WORKPLACE

Clodagh McDonnell and Eddie Forsyth updated MB on plans for a return to the workplace 2 days per week.

MB noted that communications will issue to all staff on the 10th of March, providing specifics re. the return to the office 2 days week.

MB noted that the HR and Corporate Support Units, will continue to engage with staff in relation to this matter.

6.3 FINANCE UPDATE

MB discussed and noted the Finance Report for the end of February 2022.

6.4 FOI REPORT

MB noted the FOI Report.

Location – Trinity Point Conference room and remote link

6.5 PARLIAMENTARY REPRESENTATIONS REPORT

MB noted Parliamentary Representations report for the office of the Minister of State.

7. STANDING ITEMS

7.1 MINISTERIAL AND MANAGEMENT BOARD DIARIES

The diaries for the forthcoming fortnight, were noted.

7.2 GOVERNMENT MEMORANDA / CABINET SUBCOMMITTEES

MB noted current Government Business.

7.3 WEEKLY SCHEDULE (DÁIL, SEANAD AND COMMITTEES)

MB noted the Oireachtas schedule for the next week.

7.4 SOG'S / CABINET COMMITTEES

No issues arising.

7.5 MINISTERIAL SUBMISSIONS

MB noted current matters awaiting Ministerial decision.

9. AOB

Department of Rural and Community Development
Management Board Meeting No. 206

Location – Trinity Point Conference room and remote link

MANAGEMENT BOARD MINUTES 22/03/2022

ATTENDANCE:

Chair –Mary Hurley – Secretary General; Sheenagh Rooney – Assistant Secretary General; Bairbre Nic Aongusa – Assistant Secretary and Fintan O’Brien - Assistant Secretary General.

Secretariat – Lynda Crawford

1. STATEMENT OF INTEREST

No conflicts.

2. PREVIOUS MINUTES

Minutes of the previous meeting were approved.

3. MATTERS ARISING

4. MATTERS FOR DECISION

4.1 NATIONAL AWARENESS CAMPAIGN ON THE ROLE OF PUBLIC PARTICIPATION NETWORKS

MB approved the recommendation by the tender evaluation panel in relation to the contract for a National Awareness Campaign on the role of the Public Participation Networks.

5. MATTERS FOR DISCUSSION

6.1 NATIONAL RESPONSE TO THE SITUATION UKRAINE

MB noted the Government Decision 22 March re. National Response to the situation in Ukraine.

6.2 OTHER SIGNIFICANT UPDATES

MB members provided updates on a number of ongoing items in their areas, as follows.

- Inter-departmental group re. delivery of Government objectives on Shared Island;

Department of Rural and Community Development
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Location – Trinity Point Conference room and remote link

- Possible review of Local Development Companies;
- Outdoor Recreation Infrastructure Scheme (ORIS), regarding funding allocated through the scheme to Mayo County Council;
- 13th OECD Rural Development Conference 2022;
- Pubs as Community Hubs Pilot Programme;
- Streetscape Enhancement Initiative;
- Local Improvement Scheme;
- Our Rural Future - Implementation & Advisory Group meeting on the 23 March;
- LEADER Programme;
- Our Rural Future Roadshow, Cavan on the 25th March and Kildare on the 24th March;
- Standing item on agenda for Ministerial Management Board;
- Agenda item for Senior Management Team meeting 28th of April in Ballina;
- Development of new People Strategy and a Team Leadership programme;
- Meeting of Senior Officials Group on the Environment and Climate Change on 23 March;
- HR update;
- Appropriation Accounts for Vote for Department of Rural and Community Development for the financial year ended 31 December 2021;
- Communications to staff on 16 March re. Plans for a return to the workplace 2 days per week, week of the 4th of April;
- Seminar on the 16 March re. Ukraine Crisis - Community Response;
- Schedule for divisional business plan meetings;
- Senior Management Team meeting on the 30th of April;
- Blended working policy and implementation plan;
- Support transport services to the offshore islands;
- Seniors Alert Scheme;
- Charities (Amendment) Bill 2022;
- Charity Appeals Tribunal Membership;
- Board membership of Water Safety Ireland;
- Board membership of Charities Regulatory Authority;
- Review of measures relating to the Control of Dogs in Ireland.

7. STANDING ITEMS

7.1 MINISTERIAL AND MANAGEMENT BOARD DIARIES

The diaries for the forthcoming fortnight, were noted.

7.2 GOVERNMENT MEMORANDA / CABINET SUBCOMMITTEES

Department of Rural and Community Development
Management Board Meeting No. 206

Location – Trinity Point Conference room and remote link
MB noted current Government Business.

7.3 WEEKLY SCHEDULE (DÁIL, SEANAD AND COMMITTEES)

MB noted the Oireachtas schedule for the next week.

7.4 SOG'S / CABINET COMMITTEES

No issues arising.

7.5 MINISTERIAL SUBMISSIONS

MB noted current matters awaiting Ministerial decision.

9. AOB

Department of Rural and Community Development
Management Board Meeting No. 207

Location – Trinity Point Conference room and remote link

MANAGEMENT BOARD MINUTES 29/03/2022

ATTENDANCE:

Chair –Mary Hurley – Secretary General; Sheenagh Rooney – Assistant Secretary General; Bairbre Nic Aongusa – Assistant Secretary and Fintan O’Brien - Assistant Secretary General.

Aisling Penrose, Assistant Principal Officer, Corporate Policy and Strategic Support Unit, attended for agenda item no. 4.1.

Ciara Bates, Principal Officer, Community & Voluntary Supports and Programmes and John Gorman Higher Executive Officer, Community & Voluntary Supports and Programmes, attended for agenda item no. 5.1.

Secretariat – Lynda Crawford

1. STATEMENT OF INTEREST

No conflicts.

2. PREVIOUS MINUTES

Minutes of the previous meeting were approved.

3. MATTERS ARISING

4. MATTERS FOR DECISION

4.1 CORPORATE GOVERNANCE FRAMEWORK

Aisling Penrose updated MB on the Corporate Governance Framework. MB approved the Corporate Governance Framework.

5. MATTERS FOR DISCUSSION

5.1 EUROPEAN SOCIAL FUND (ESF+)

Ciara Bates and John Gorman updated MB on the European Social Fund (ESF+). MB noted and discussed Article 4 (Specific objectives of the ESF+) of Regulation (EU) 2021/1057 of the European Parliament and of the council of the 24 June 2021, establishing the European Social Fund Plus

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(ESF+) and repealing Regulation (EU) No 1296/2013 re. (h): fostering active inclusion with a view to promoting equal opportunities, non-discrimination and active participation, and improving employability, in particular for disadvantaged groups.

6.1 NATIONAL RESPONSE TO THE SITUATION UKRAINE

- The Secretary General updated MB on the Secretary General Group post-Cabinet meeting on 30th of March re. Ukraine;
- Bairbre Nic Aongusa updated MB on the Senior Officials Group meeting on 30th March.

6.2 OTHER SIGNIFICANT UPDATES

MB members provided updates on a number of ongoing items in their areas, as follows.

- SICAP;
- Update on Communications Strategy 2020-2023;
- Standing agenda item for Ministerial Management Board;
- Senior Management Team meeting on the 28th April in Ballina;
- OCR Progress Report;
- Appropriation Action 2021 - Vote 42 - Rural and Community Development;
- HR update;
- Local Improvement Scheme 2022;
- Streetscape Enhancement Measure 2022;
- Dormant Accounts Fund - Support Social Enterprise in 2022;
- Pubs as Community Hubs” Pilot Programme;
- Outdoor Recreation Infrastructure Scheme (ORIS), regarding funding allocated through the scheme to Mayo County Council;
- 13 OECD Rural Development Conference - 28-30 September 2022;
- OECD Review of National Social Enterprise Policy;
- LEADER Programme;
- Support transport services to the offshore islands;
- Charities (Amendment) Bill 2022;
- Charity Appeals Tribunal Membership;
- Water Safety Ireland;
- Board membership of Charities Regulatory Authority;
- PEACEPLUS;
- Community Centre Investment Fund;
- Oral PQs 5th April;
- Invitation re. Meeting of the Joint Committee on Social Protection, Community and Rural Development and the Islands on the 6th April.

Location – Trinity Point Conference room and remote link

7. STANDING ITEMS

7.1 MINISTERIAL AND MANAGEMENT BOARD DIARIES

The diaries for the forthcoming fortnight, were noted.

7.2 GOVERNMENT MEMORANDA / CABINET SUBCOMMITTEES

MB noted current Government Business.

7.3 WEEKLY SCHEDULE (DÁIL, SEANAD AND COMMITTEES)

MB noted the Oireachtas schedule for the next week.

7.4 SOG'S / CABINET COMMITTEES

No issues arising.

7.5 MINISTERIAL SUBMISSIONS

MB noted current matters awaiting Ministerial decision.

9. AOB

Department of Rural and Community Development
Management Board Meeting No. 208

Location – Trinity Point Conference room and remote link

MANAGEMENT BOARD MINUTES 5/04/2022

ATTENDANCE:

Chair –Mary Hurley – Secretary General; Bairbre Nic Aongusa - Assistant Secretary.

Apologies - Assistant Secretary Fintan O'Brien - Assistant Secretary General.

Aisling Penrose, Assistant Principal Officer, Corporate Policy and Strategic Support Unit, attended for agenda item no. 4.1.

Clodagh McDonnell, Principal Office HR Unit & Madge Deane HR Manager, attend for agenda item no 6.1.

Kenneth Jordan, Principal Officer, Finance Unit & Stephen Brady, Assistant Principal Officer (remotely) attended for agenda item 6.2.

Secretariat – Ciara Doherty

1. STATEMENT OF INTEREST

No conflicts.

2. PREVIOUS MINUTES

Minutes of the previous meeting were approved.

3. MATTERS ARISING

4. MATTERS FOR DECISION

4.1 IRISH LANGUAGE SCHEME 2022 -2024

Aisling Penrose updated MB on the Irish Language Scheme 2022 – 2024. MB approved next steps to translate the document and also submit to Department of Tourism for observations.

5. MATTERS FOR DISCUSSION

Location – Trinity Point Conference room and remote link

5.1 NATIONAL RESPONSE TO THE SITUATION IN UKRINE

- Bairbre Nic Aongusa updated MB on the agreed framework community responses to Ukraine crisis;
- Paul Geraghty to attend Senior Officials group meeting 6th April.

6. MATTERS FOR INFORMATION

6.1 HR UPDATE

Madge Deane & Clodagh McDonnell provided a full update on all HR matters to the MB.

6.2 FINANCE UPDATE

Kenneth Jordan & Stephen Brady updated the MB on current Finance matters.

6.3 OTHER SIGNIFICANT UPDATES

MB members provided updates on a number of ongoing items in their areas, as follows.

- Update on the Senior Alerts Scheme;
- Update on Community Centre Investment Fund;
- Charities (Amendment) Bill 2022;
- HR Update;
- Support transport services to offshore Islands;
- Town Hall provisionally planned for July 2022.

6.4 FOI REPORT

MB noted contents of report.

6.5 PARLIAMENTARY REPRESENTATIONS REPORTS

MB noted contents of both Ministerial reports.

7. STANDING ITEMS

Department of Rural and Community Development
Management Board Meeting No. 208

Location – Trinity Point Conference room and remote link

7.1 MINISTERIAL AND MANAGEMENT BOARD DIARIES

The diaries for the forthcoming fortnight, were noted.

7.2 GOVERNMENT MEMORANDA / CABINET SUBCOMMITTEES

MB noted current Government Business.

7.3 WEEKLY SCHEDULE (DÁIL, SEANAD AND COMMITTEES)

MB noted the Oireachtas schedule for the next week.

7.4 SOG'S / CABINET COMMITTEES

No issues arising.

7.5 MINISTERIAL SUBMISSIONS

MB noted current matters awaiting Ministerial decision.

8. AOB

Department of Rural and Community Development
Management Board Meeting No. 209

Location – Trinity Point Conference room and remote link

MANAGEMENT BOARD MINUTES 12/04/2022

ATTENDANCE:

Chair –Mary Hurley – Secretary General; Bairbre Nic Aongusa – Assistant Secretary and Fintan O’Brien - Assistant Secretary General.

Andrew Forde, Principal Officer, Rural Strategy and Social Enterprise, attended for agenda item no. 5.2.

Jake Ryan, Principal Officer, Regional Development and Innovation Unit and Andrew Forde, Principal Officer, Rural Strategy and Social Enterprise, attended for agenda item no. 5.3.

Secretariat – Lynda Crawford

1. STATEMENT OF INTEREST

No conflicts.

2. PREVIOUS MINUTES

Minutes of the previous meeting were approved, with minor amendments.

3. MATTERS ARISING

4. MATTERS FOR DECISION

5. MATTERS FOR DISCUSSION

5.1 NATIONAL RESPONSE TO THE SITUATION UKRAINE

- The Secretary General updated MB on the Secretary General Group post-Cabinet meeting on 6th of April re. Ukraine;
- Bairbre Nic Aongusa updated MB on the Humanitarian Senior Officials Group meeting on 6th April.

5.2 SHARED ISLAND INITIATIVE

Andrew Forde updated MB on the Shared Island Initiative and possible areas of investment under the Shared Island Fund.

Location – Trinity Point Conference room and remote link

- MB discussed and approved, in principal, a number of potential areas of investment under the Shared Island Fund. MB noted that the Rural Strategy and Social Enterprise Unit will draft a paper for submission to Department of the Taoiseach, detailing possible future investments in 2023.
- MB approved the development of a Shared Island Dialogue, proposed to take place in 2022.

5.3 OUR RURAL FUTURE INCENTIVE INITIATIVE FOR REMOTE WORKERS

Jake Ryan updated MB on the proposed all of Ireland pilot initiative for remote workers. MB discussed and approved the proposal, in principal.

6.2 OTHER SIGNIFICANT UPDATES

MB members provided updates on a number of ongoing items in their areas, as follows.

- Senior Management Team meeting 12th April;
- Ministerial Management Board meeting 10 May;
- Schedule of business plan meetings 2022;
- Pobal;
- Improvement of Island and Island-related Infrastructure;
- Community Centre Investment Fund 2022;
- Charities (Amendment) Bill 2022;
- OECD review of National Social Enterprise Policy 2019 – 2022;
- Streetscape Enhancement Measure 2022;
- LEADER Programme;
- Annual work programme for Our Rural Future: Rural Development Policy 2021 – 2025;
- Connected Hubs Call 2022;
- Outdoor Recreation Infrastructure Scheme (ORIS), regarding funding allocated through the scheme to Mayo County Council;

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- National Advisory Group on the Development of a Government Policy on Philanthropy in Ireland;
- Western Development Commission;
- Delivery Board Project Ireland 2040 Meeting on the 5th of April;
- Climate Action Delivery Board 8th April.

7. STANDING ITEMS

7.1 MINISTERIAL AND MANAGEMENT BOARD DIARIES

The diaries for the forthcoming fortnight, were noted.

7.2 GOVERNMENT MEMORANDA / CABINET SUBCOMMITTEES

MB noted current Government Business.

7.3 WEEKLY SCHEDULE (DÁIL, SEANAD AND COMMITTEES)

MB noted the Oireachtas schedule for the next week.

7.4 SOG'S / CABINET COMMITTEES

No issues arising.

7.5 MINISTERIAL SUBMISSIONS

MB noted current matters awaiting Ministerial decision.

9. AOB

Department of Rural and Community Development
Management Board Meeting No. 210

Location – Trinity Point Conference room and remote link

MANAGEMENT BOARD MINUTES 19/04/2022

ATTENDANCE:

Chair –Mary Hurley – Assistant Secretary General; Bairbre Nic Aongusa – Assistant Secretary and Fintan O’Brien - Assistant Secretary General.

Eddie Forsyth, Principal Officer, Rural Fund and Corporate Support Unit, attended for agenda item 5.2.

Aisling Penrose, Assistant Principal Officer, Corporate Policy and Strategic Support Unit; Brendan Brady Assistant Principal Officer, Corporate Policy and Strategic Support Unit and Clodagh McDonnell, Corporate Policy and Strategic Support Unit, attended for agenda item 5.3.

Aisling Penrose, Assistant Principal Officer, Corporate Policy and Strategic Support Unit; Eileen Davy, Higher Executive Officer, Corporate Policy and Strategic Support Unit and Clodagh McDonnell, Principal Officer, Corporate Policy and Strategic Support Unit, attended for agenda item 5.4.

Secretariat – Lynda Crawford

1. STATEMENT OF INTEREST

No conflicts.

2. PREVIOUS MINUTES

Minutes of the previous meeting were approved, with minor amendments.

3. MATTERS ARISING

4. MATTERS FOR DECISION

5. MATTERS FOR DISCUSSION

5.1 NATIONAL RESPONSE TO THE SITUATION UKRAINE

- The Secretary General updated MB on the Secretary General Group post-Cabinet meeting on 14th of April re. Ukraine;
- Bairbre Nic Aongusa updated MB on the Humanitarian Senior Officials Group meeting on 13th April.

Location – Trinity Point Conference room and remote link

5.2 NATIONAL PLOUGHING CHAMPIONSHIPS 2022

Eddie Forsyth updated MB on the proposed arrangements for the Department’s attendance at the National Ploughing Championships 2022. MB discussed the proposed arrangements and the establishment of an Internal Steering Group to guide the Departments presence at the event.

5.3 BUSINESS PLAN MATRIX

Brendan Brady, Aisling Penrose and Clodagh McDonnell presented a spreadsheet, which summarized all the business plans for 2022, “the Business Plan Matrix”.

MB noted that the Corporate Policy and Strategic Support Unit will circulate this information to units. The excel file will be uploaded onto hive, where it will be the responsibility of the units to review and update quarterly.

5.4 CUSTOMER SERVICE SATISFACTION SURVEY 2022

Eileen Davy, Aisling Penrose and Clodagh McDonnell updated MB on the finding of the customer service satisfacton survey 2022. MB noted the findings of the customer satisfaction survey 2022.

MB noted that the findings of the survey will be on the agenda at the Ministerial Management Board meeting on the 10th of May. MB noted that the finding of the survey, as noted by the Ministerial Management Board, will be circulated to units and uploaded onto the internet and the hive.

6.2 OTHER SIGNIFICANT UPDATES

MB members provided updates on a number of ongoing items in their areas, as follows.

- Senior Management Team and Assistant Principal officer meeting 27th April in Ballina;
- Improvement of Island and Island-related Infrastructure;
- Community Centre Investment Fund 2022;
- Charities (Amendment) Bill 2022;
- Water Safety Ireland;
- Streetscape Enhancement Measure 2022;
- LEADER Programme;

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- Annual work programme for Our Rural Future: Rural Development Policy 2021 – 2025;
- Mobile Phone and Broadband taskforce meeting 27th April;
- National Advisory Group on the Development of a Government Policy on Philanthropy in Ireland;
- Update on Shared Island Fund and Shared Island Dialogue;
- Our Rural Future Incentive for Remote Workers.

7. STANDING ITEMS

7.1 MINISTERIAL AND MANAGEMENT BOARD DIARIES

The diaries for the forthcoming fortnight, were noted.

7.2 GOVERNMENT MEMORANDA / CABINET SUBCOMMITTEES

MB noted current Government Business.

7.3 WEEKLY SCHEDULE (DÁIL, SEANAD AND COMMITTEES)

MB noted the Oireachtas schedule for the next week.

7.4 SOG'S / CABINET COMMITTEES

No issues arising.

7.5 MINISTERIAL SUBMISSIONS

MB noted current matters awaiting Ministerial decision.

9. AOB

Department of Rural and Community Development
Management Board Meeting No. 211

Location – Trinity Point Conference room and remote link

MANAGEMENT BOARD MINUTES 25/04/2022

ATTENDANCE:

Chair –Mary Hurley – Assistant Secretary General; Bairbre Nic Aongusa – Assistant Secretary and Fintan O’Brien - Assistant Secretary General.

Lisa Keveney, Assistant Principal Officer, Libraries Development and Community Policy Unit and Kieran Moylan, Principal Officer, Libraries Development and Community Policy Unit, attended for agenda item no. 5.2.

Anne Philipson, Dominic Storey and Emily Collins from Grant Thornton, Clodagh McDonnell, Principal Officer and Madge Deane, Assistant Principal Officer, attended for agenda item no. 6.1.

JP Mulherin, Principal Officer, Rural Programmes and Policies Unit and Deirdre Maloney, Assistant Principal Officer, Rural Programmes and Policies Unit, attended for agenda item no. 6.2.

Secretariat – Lynda Crawford

1. STATEMENT OF INTEREST

No conflicts.

2. PREVIOUS MINUTES

Minutes of the previous meeting were approved, with minor amendments.

3. MATTERS ARISING

4. MATTERS FOR DECISION

5. MATTERS FOR DISCUSSION

5.1 NATIONAL RESPONSE TO THE SITUATION UKRAINE

- The Secretary General updated MB on the Secretary General Group post-Cabinet meeting on 21st of April re. Ukraine;
- Bairbre Nic Aongusa updated MB on the Humanitarian Senior Officials Group meeting on 20th April.

Location – Trinity Point Conference room and remote link

5.2 AUDIT AND VERIFICATION OF THE COVID-19 STABILITY FUND

Lisa Keveney and Kieran Moylan updated the MB on matters arising in the ongoing audit and verification of the COVID-19 Stability Fund.

MB noted the findings and proposed approach to matters arising from the audit and verification of the COVID-19 Stability Fund.

MB noted that further audits and verifications are currently planned to be carried out during 2022. MB noted that the proposed approach, as defined by the presentation by the Libraries Development and Community Policy Unit, will be continued in response to similar findings that may arise.

6. MATTERS FOR INFORMATION

6.1 PEOPLE STRATEGY 2022-2025 AND TEAM LEADERSHIP PROGRAMME

Anne Philipson, Dominic Storey and Emily Collins from Grant Thornton, Madge Deane, Michelle Mullen and Clodagh McDonnell, updated MB on the development of the People Strategy 2022 – 2025, and the development of a Team Leadership Programme.

MB discussed and noted the project update, emerging themes and proposed next steps.

MB discussed and noted the agenda for the Senior Management Team meeting in Ballina on 27th of April.

6.2 UPDATE ON THE DEVELOPMENT OF THE NATIONAL OUTDOOR RECREATION STRATEGY 2022

Deirdre Maloney and JP Mulherin updated the MB on the development of the National Outdoor Recreation Strategy. MB discussed and noted the progress on the development of the strategy.

6.3 OTHER SIGNIFICANT UPDATES

MB members provided updates on a number of ongoing items in their areas, as follows.

- Meeting on the 26th April of the National Advisory Group on the Development of a Government Policy on Philanthropy in Ireland;
- Charities (Amendment) Bill 2022;
- Appointment of five Ordinary Members to the Board of the Charities Regulatory Authority
- Mobile Phone and Broadband Taskforce;
- Senior Officials Group meeting re. Cabinet Committee on Social Policy and Equality on 9th of May.

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Location – Trinity Point Conference room and remote link

7. STANDING ITEMS

7.1 MINISTERIAL AND MANAGEMENT BOARD DIARIES

The diaries for the forthcoming fortnight, were noted.

7.2 GOVERNMENT MEMORANDA / CABINET SUBCOMMITTEES

MB noted current Government Business.

7.3 WEEKLY SCHEDULE (DÁIL, SEANAD AND COMMITTEES)

MB noted the Oireachtas schedule for the next week.

7.4 SOG'S / CABINET COMMITTEES

No issues arising.

7.5 MINISTERIAL SUBMISSIONS

MB noted current matters awaiting Ministerial decision.

9. AOB

Department of Rural and Community Development
Management Board Meeting No. 212

Location – Trinity Point Conference room and remote link

MANAGEMENT BOARD MINUTES 03/05/2022

ATTENDANCE:

Chair –Mary Hurley – Secretary General; Bairbre Nic Aongusa – Assistant Secretary, Fintan O’Brien - Assistant Secretary, JP Mulherin Acting Assistant Secretary (remotely)

Kieran Moylan, Principal Officer, Libraries Development & Community Policy Unit (remotely) & Deirdre Kearney, Assistant Principal Officer, Libraries Development & Community Policy Unit (remotely), attended for agenda item 4.1

Paul Geraghty, Principal Officer, Social Inclusion & Communities Units (remotely), Ciara Bates, Principal Officer, Community & Voluntary Supports and Programmes, Ken Jordan, Principal Officer, Finance Unit, attended for agenda item 5.1

Secretariat – Ciara Doherty

1. STATEMENT OF INTEREST

No conflicts.

2. PREVIOUS MINUTES

Minutes of the previous meeting were approved.

3. MATTERS ARISING

4. MATTERS FOR DECISION

4.1 COMMUNITY SERVICES PROGRAMME REVISED FUNDING MODEL

Kieran Moylan and Deirdre Kearney updated the MB on the proposed revised funding model for the Community Services Programme. MB noted and discussed the proposal and agreed to submit to Department of Public Expenditure and Reform for review.

4.2 PPN ADVISORY SUPPORTS SUPPORTS PROCESS

The MB noted PPN advisory supports tender process and it was agreed to have a presentation at the next MB meeting.

5. PRIORITY ISSUES FOR DISCUSSION

Location – Trinity Point Conference room and remote link

5.1 NATIONAL RESPONSE TO THE SITUATION UKRAINE

- The Secretary General updated MB on the Secretary General Group post-Cabinet meeting on 27st of April re. Ukraine;
- Bairbre Nic Aongusa updated MB on the Humanitarian Senior Officials Group next meeting scheduled 4th May
- The MB discussed with Ciara Bates, Ken Jordan and Paul Geraghty options available across the Depts. schemes and how best to help the situation Ukraine.

6. MATTERS FOR INFORMATION

6.1 FOI REPORT

MB noted current report

6.2 PARLIAMENTARY REPRESENTATIONS REPORT

MB noted representations report for both the Minister's Office and Ministers of State's Office.

6.3 OTHER SIGNIFICANT UPDATES

MB members provided updates on a number of ongoing items in their areas, as follows.

- HR Update;
- Tory Island update, Bairbre visiting this week;
- The Islands update including staffing;
- Noted Charities Bill published 29th April;
- Update Empowering Communities Programme, draft paper and proposal;
- Update Charities Regulator;
- MB noted meeting with CCMA to be rescheduled;
- OCR update;
- Update Mobile Taskforce;
- Update the National Outdoor Recreation Strategy will launch next phase of public consultation this week;
- MB noted Ministerial MB next week 10th May;
- MB noted PO expenditure meeting 9th May;
- LEADER update;

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- MB noted Dept. Environment seeking nominations for Wind Energy Task Force

7. STANDING ITEMS

7.1 MINISTERIAL AND MANAGEMENT BOARD DIARIES

The diaries for the forthcoming fortnight, were noted.

7.2 GOVERNMENT MEMORANDA / CABINET SUBCOMMITTEES

MB noted current Government Business.

7.3 WEEKLY SCHEDULE (DÁIL, SEANAD AND COMMITTEES)

MB noted the Oireachtas schedule for the next week.

7.4 SOG'S / CABINET COMMITTEES

No issues arising.

7.5 MINISTERIAL SUBMISSIONS

MB noted current matters awaiting Ministerial decision.

9. AOB

The MB noted thanks to Clodagh McDonnell, Madge Deane, Michelle Mullen and John Tierney for organising last week's event in Ballina; Grant Thornton 'Building Forward' presentation to the Senior Management Team and Assistant Principal officers in DRCD.

Department of Rural and Community Development
Management Board Meeting No. 213

Location – Trinity Point Conference room and remote link

MANAGEMENT BOARD MINUTES 10/05/2022

ATTENDANCE:

Chair - Mary Hurley - Secretary General; Bairbre Nic Aongusa - Assistant Secretary, Fintan O'Brien - Assistant Secretary and JP Mulherin - Acting Assistant Secretary.

Elaine Jennings, Administrative Officer, Community & Voluntary Supports and Programmes; Aoife O'Brien, Assistant Principal Officer, Community & Voluntary Supports and Programmes and Ciara Bates, Principal Officer, Community & Voluntary Supports and Programmes Unit attended for agenda item no. 4.1.

Stephen Brady, Assistant Principal Officer, Finance and Evaluation Unit and Kenneth Jordan, Principal Officer, Finance and Evaluation Unit, attended for agenda item 6.1.

Secretariat – Lynda Crawford

1. STATEMENT OF INTEREST

No conflicts.

2. PREVIOUS MINUTES

Minutes of the previous meeting were approved.

3. MATTERS ARISING

4. MATTERS FOR DECISION

4.1 PPN STRUCTURAL REVIEW REPORT

Elaine Jennings, Aoife O'Brien and Ciara Bates updated MB on the PPN Structural Review Report.

MB discussed and noted key finding and recommendations of the PPN Structural Review Report. MB noted the proposed establishment of a working group and the development, in collaboration with stakeholders, of an implementation roadmap.

5. PRIORITY ISSUES FOR DISCUSSION

Location – Trinity Point Conference room and remote link

5.1 NATIONAL RESPONSE TO THE SITUATION UKRAINE

Bairbre Nic Aongusa updated MB on the Humanitarian Senior Officials Group next meeting scheduled 4th May.

6. MATTERS FOR INFORMATION

6.1 FINANCE UPDATE

MB discussed and noted the Finance Update for the end of April, 2022.

6.2 OTHER SIGNIFICANT UPDATES

MB members provided updates on a number of ongoing items in their areas, as follows.

- Shared Island inter- Departmental meeting on the 12 May;
- HR update;
- Meeting of the Senior Officials Group Cabinet Committee on Social Affairs and Equality on the 9th May;
- Meeting of the Cabinet Committee on Social Affairs and Equality on the 16 May;
- Nationwide voucher scheme to reduce the cost of hot-desk rental at remote and co-working hubs;
- Streetscape Enhancement Measure 2022;
- 68th World Ploughing Championship 2022 and 90th National Ploughing Championships 2022 15th – 18th September;
- Annual work programme for Our Rural Future: Rural Development Policy 2021 – 2025
- Young Ireland Programme;
- Update on Induction programme, induction course scheduled for the 18th May;
- DRCD development of Department’s Blended Working Policy;
- Charity Regulatory Authority;
- Corporate Assistant Secretary Network Meeting on the 11th May;
- Shared Island Dialogue event with the theme ‘Enabling Rural and Community Development on a Shared Island’, 20th May, 2022;
- Public consultation on the Islands re. the development of a National Islands Policy;
- Commemoration for Volunteers on the 19th May in Dublin Castle;

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- Meeting with Chief Executive of Pobal, on the 11 May;
- Memorandum re. Values and Principles for Collaboration and Partnership Working with the Community and Voluntary Sector;
- Improvement of Island and Island-related Infrastructure.

7. STANDING ITEMS

7.1 MINISTERIAL AND MANAGEMENT BOARD DIARIES

The diaries for the forthcoming fortnight, were noted.

7.2 GOVERNMENT MEMORANDA / CABINET SUBCOMMITTEES

MB noted current Government Business.

7.3 WEEKLY SCHEDULE (DÁIL, SEANAD AND COMMITTEES)

MB noted the Oireachtas schedule for the next week.

7.4 SOG'S / CABINET COMMITTEES

No issues arising.

7.5 MINISTERIAL SUBMISSIONS

MB noted current matters awaiting Ministerial decision.

9. AOB

Department of Rural and Community Development
Management Board Meeting No. 214

Location – Trinity Point Conference room and remote link

MANAGEMENT BOARD MINUTES 16/05/2022

ATTENDANCE:

Chair –Mary Hurley – Secretary General; Bairbre Nic Aongusa – Assistant Secretary, Fintan O’Brien - Assistant Secretary, JP Mulherin Assistant Secretary (Acting).

Secretariat – Lynda Crawford

1. STATEMENT OF INTEREST

No conflicts.

2. PREVIOUS MINUTES

Minutes of the previous meeting were approved.

3. MATTERS ARISING

4. MATTERS FOR DECISION

5. PRIORITY ISSUES FOR DISCUSSION

5.1 NATIONAL RESPONSE TO THE SITUATION UKRAINE

- The Secretary General updated MB on the Secretary General Group post-Cabinet meeting on 11th May re. Ukraine;
- Bairbre updated MB on the Stakeholder Engagement re Ukraine Humanitarian Response on the 12th May;
- MB noted that a Memorandum will be drafted for Ministerial approval re. support for community response for Ukrainian refugees; and
- Bairbre Nic Aongusa updated MB on the Humanitarian Senior Officials Group next meeting scheduled 11th May.

6. MATTERS FOR INFORMATION

Location – Trinity Point Conference room and remote link

6.1 OTHER SIGNIFICANT UPDATES

MB members provided updates on a number of ongoing items in their areas, as follows.

- Town and Village Renewal Scheme;
- Shared Island inter- Departmental meeting on the 12 May;
- Meeting of the Cabinet Committee on Social Affairs and Equality on the 16 May;
- Shared Island Dialogue event with the theme ‘Enabling Rural and Community Development on a Shared Island’, 20th May, 2022;
- Connected Hubs Call 2022;
- LEADER model for 2023-2037 CAP Strategic Plan;
- Recirculation of schedule of MB agenda items for 2022;
- Nationwide voucher scheme to reduce the cost of hot-desk rental at remote and co-working hubs;
- Annual work programme for Our Rural Future: Rural Development Policy 2021 – 2025;
- Centralised grantee database for the community and voluntary sector;
- Invitation from Joint Committee on Agriculture, Food and the Marine re. Dog Breeding Establishments Act 2010 and Control of Dogs Act 1986 to meeting on the 25 May;
- SG update MB on the meeting of the Meeting of the Cabinet Committee on Social Affairs and Equality on the 16 May;
- Scheme to Support National Organisations;
- Transport Services to island communities;
- DRCD development of Department’s Blended Working Policy;
- HR Update;
- RRDF;
- OPW Presentation to MB on the 23 May;
- Corporate Assistant Secretary Network Meeting on the 11th May.

7. STANDING ITEMS

7.1 MINISTERIAL AND MANAGEMENT BOARD DIARIES

The diaries for the forthcoming fortnight, were noted.

Department of Rural and Community Development
Management Board Meeting No. 214

Location – Trinity Point Conference room and remote link

7.2 GOVERNMENT MEMORANDA / CABINET SUBCOMMITTEES

MB noted current Government Business.

7.3 WEEKLY SCHEDULE (DÁIL, SEANAD AND COMMITTEES)

MB noted the Oireachtas schedule for the next week.

7.4 SOG'S / CABINET COMMITTEES

No issues arising.

7.5 MINISTERIAL SUBMISSIONS

MB noted current matters awaiting Ministerial decision.

9. AOB

Department of Rural and Community Development
Management Board Meeting No. 215

Location – Trinity Point Conference room and remote link

MANAGEMENT BOARD MINUTES 23/05/2022

ATTENDANCE:

Chair –Mary Hurley – Secretary General; Bairbre Nic Aongusa – Assistant Secretary, Fintan O’Brien – Assistant Secretary and JP Mulherin – Assistant Secretary (Acting).

PJ King, Higher Executive Officer, LEADER Policy and Operations Unit; Mary Byrne, Assistant Principal Officer, LEADER Policy and Operations Unit; Pat Henry, Assistant Principal Officer, LEADER Policy and Operations Unit and Dympna Harney, Principal Officer, LEADER Policy and Operations Unit, attended for agenda item no. 5.1.

Clodagh McDonnell, Principal Officer, Human Resources, Madge Deane, Assistant Principal Officer, Human Resources and Eddie Forsyth, Principal Officer, Rural Fund and Corporate Support Unit, attended for agenda item no. 5.2.

Eddie Forsyth, Principal Officer, Rural Fund and Corporate Support; Ciaran O’Connor, Office of Public Works; Martin Bourke, Office of Public Work and Edel Collins, Office of Public Works attended for agenda item no. 6.1.

Secretariat – Lynda Crawford

1. STATEMENT OF INTEREST

No conflicts.

2. PREVIOUS MINUTES

Minutes of the previous meeting were approved.

3. MATTERS ARISING

4. MATTERS FOR DECISION

5. PRIORITY ISSUES FOR DISCUSSION

5.1 LEADER PROGRAMME 2023-2027

PJ King, Mary Byrne, Pat Henry and Dympna Harney updated MB on the various options in relation to the administrative structures for the forthcoming 2023-2027 LEADER programme. MB discussed the proposed options for the 2023-2027 LEADER programme.

Location – Trinity Point Conference room and remote link

5.2 BLENDED WORKING POLICY

Madge Deane, Clodagh McDonnell and Eddie Forsyth, updated MB on the development of a Blended Working Policy.

MB discussed the Blended Working Policy Outline paper and noted that this will be considered at the Senior Management Team meeting on the 2nd June.

MB noted that Human Resources will circulate the draft Blended Working Policy document to the Senior Management Team. The Senior Management Team will be encouraged to discuss the draft policy with staff and return any written observations to Human Resources, on behalf of staff within their unit.

MB noted that the Blended Working Policy will be reviewed at regular intervals.

5.3 NATIONAL RESPONSE TO THE SITUATION UKRAINE

- The Secretary General updated MB on the Secretary General Group post-Cabinet meeting on 18th May re. Ukraine;
- Bairbre Nic Aongusa updated MB on the impact on the activities of Local Community Development Committees and the development of the Local Economic and Community Plans, by the diversion of the staff of the LCDC units in local authorities, to co-ordinate the response to the Ukraine crisis at local authority level; and
- Bairbre Nic Aongusa updated MB on the Humanitarian Senior Officials Group meeting on 18th May.

6. MATTERS FOR INFORMATION

6.1 OPW PRESENTATION RE. BLENDED WORKING ARRANGEMENTS

Ciaran O'Connor, Martin Bourke and Edel Collins, gave a presentation to MB on future blended working arrangements.

6.1 OTHER SIGNIFICANT UPDATES

MB members provided updates on a number of ongoing items in their areas, as follows.

- Transport Services to island communities.

7. STANDING ITEMS

Department of Rural and Community Development
Management Board Meeting No. 215

Location – Trinity Point Conference room and remote link

7.1 MINISTERIAL AND MANAGEMENT BOARD DIARIES

The diaries for the forthcoming fortnight, were noted.

7.2 GOVERNMENT MEMORANDA / CABINET SUBCOMMITTEES

MB noted current Government Business.

7.3 WEEKLY SCHEDULE (DÁIL, SEANAD AND COMMITTEES)

MB noted the Oireachtas schedule for the next week.

7.4 SOG'S / CABINET COMMITTEES

No issues arising.

7.5 MINISTERIAL SUBMISSIONS

MB noted current matters awaiting Ministerial decision.

9. AOB

Department of Rural and Community Development
Management Board Meeting No. 216

Location – Trinity Point Conference room and remote link

MANAGEMENT BOARD MINUTES 31/05/2022

ATTENDANCE:

Chair –Mary Hurley – Secretary General; Bairbre Nic Aongusa – Assistant Secretary, Fintan O’Brien – Assistant Secretary and JP Mulherin – Assistant Secretary (Acting).

Aodán Mac An Mhíle, Principal Officer, Islands Unit, attended for agenda item no. 4.1.

Stephen Brady, Assistant Principal Officer, Finance and Evaluation Unit; Jenny McMahon, Executive Officer, Finance and Evaluation Unit and Edel McKenna, Executive Officer, Finance and Evaluation Unit, attended for agenda item no. 5.3.

Deirdre Kelly, Principal Officer, Inspection, Compliance and Business Development Unit; Declan Harty, Regional Inspector, Inspection, Compliance and Business Development Unit and David Donnelly, Regional Inspector, Inspection, Compliance and Business Development Unit, attended for agenda item no. 5.4.

Secretariat – Lynda Crawford

1. STATEMENT OF INTEREST

No conflicts.

2. PREVIOUS MINUTES

Minutes of the previous meeting were approved.

3. MATTERS ARISING

4. MATTERS FOR DECISION

4.1 PSO CONTRACT FOR 2022-2026 - AIR SERVICE TO THE ARAN ISLANDS

Aodán Mac An Mhíle updated MB on the provision of air service to the Aran Islands.

MB discussed and approved the award of contract for the provision of air service to the Aran Islands.

5. PRIORITY ISSUES FOR DISCUSSION

5.1 NATIONAL RESPONSE TO THE SITUATION UKRAINE

Location – Trinity Point Conference room and remote link

- The Secretary General updated MB on the Secretary General Group post-Cabinet meeting on 1 June re. Ukraine;
- Noted decision pending re. additional funding for the community response to support people arriving from the Ukraine;
- Bairbre Nic Aongusa updated MB on the Humanitarian Senior Officials Group meeting on 1 June.

5.2 NATIONAL PLOUGHING CHAMPIONSHIPS 2022

MB discussed and noted the proposed arrangements for the Department's presence at the National Ploughing Championships 2022.

5.3 DORMANT ACCOUNTS – ANNUAL REPORT 2021, DISBURSEMENT SCHEME 2023-2025 AND REVIEW OF DISBURSEMENT SCHEME 2020-2022

Stephen Brady, Jenny McMahon, and Edel McKenna, updated MB on the Review of the Dormant Accounts Fund Disbursement Scheme 2020-2022, the draft Dormant Accounts Fund Disbursement Scheme 2023-2025 and the draft Dormant Accounts Fund Annual Report 2021.

MB discussed and noted the Review of the Dormant Accounts Fund Disbursement Scheme 2020-2022, the draft Dormant Accounts Fund Disbursement Scheme 2023-2025 and the draft Dormant Accounts Fund Annual Report 2021.

5.4 MANAGEMENT BOARD REPORT ON DRCD PROGRAMMES AND SCHEMES SUBJECT TO CONTROL IN 2021

Deirdre Kelly, Declan Harty and David Donnelly updated MB on the report on controls undertaken in 2021 re. DRCD schemes/projects.

MB discussed and noted the report.

6. MATTERS FOR INFORMATION

6.1 OTHER SIGNIFICANT UPDATES

MB members provided updates on a number of ongoing items in their areas, as follows.

- Senior Officials Group meeting re Cabinet Committee on the Environment and Climate Change, on 1st June;
- Launch of 2022 Building Acquisition Measure, part of the overarching Town and Village Renewal Scheme structure;

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- Connected Hubs 2022;
- Town Centre First Policy;
- LEADER Programme;
- Launch of the Empowering Communities Programme ;
- Community Centre Investment Fund;
- PEACE Plus programme 2021 – 2027;
- PPN Structural Review Report;
- Community Services Programme;
- Wheel Summit 1st June;
- SSNO;
- Senior Management Team meeting on the 2nd of June;
- CS Excellence & Innovation Awards;
- HR update;
- Nationwide voucher scheme to reduce the cost of hot-desk rental at remote and co-working hubs;
- Follow up on the internal audit of funded Outdoor Recreation Infrastructure Scheme.

7. STANDING ITEMS

7.1 MINISTERIAL AND MANAGEMENT BOARD DIARIES

The diaries for the forthcoming fortnight, were noted.

7.2 GOVERNMENT MEMORANDA / CABINET SUBCOMMITTEES

MB noted current Government Business.

7.3 WEEKLY SCHEDULE (DÁIL, SEANAD AND COMMITTEES)

MB noted the Oireachtas schedule for the next week.

7.4 SOG'S / CABINET COMMITTEES

No issues arising.

Location – Trinity Point Conference room and remote link

7.5 MINISTERIAL SUBMISSIONS

MB noted current matters awaiting Ministerial decision.

9. AOB

Department of Rural and Community Development
Management Board Meeting No. 217

Location – Trinity Point Conference room and remote link

MANAGEMENT BOARD MINUTES 31/05/2022

ATTENDANCE:

Chair –Mary Hurley – Secretary General; Bairbre Nic Aongusa – Assistant Secretary, Fintan O’Brien – Assistant Secretary and JP Mulherin – Assistant Secretary (Acting) (Remotely).

Deirdre Maloney Principal Officer (Acting), Rural Programmes and Policy Unit and Niamh Walsh Assistant Principal (Acting) attended (Remotely) for agenda item 5.

Ken Jordan, Principal Officer, Finance and Evaluation Unit; and Stephen Brady, Assistant Principal Officer, Finance and Evaluation Unit (Remotely) attended for agenda item 6.2.

Secretariat – Ciara Doherty

1. STATEMENT OF INTEREST

No conflicts.

2. PREVIOUS MINUTES

Minutes of the previous meeting were approved.

3. MATTERS ARISING

4. MATTERS FOR DECISION

5. PRIORITY ISSUES FOR DISCUSSION

5.1 NATIONAL RESPONSE TO THE SITUATION UKRAINE

- Bairbre Nic Aongusa updated MB on the NGO Stakeholder Engagement Forum meeting on 2nd June.

Location – Trinity Point Conference room and remote link

5.2 NATIONAL OUTDOOR RECREATION STRATEGY

Deirdre Malone updated the MB and provided a presentation on the National Outdoor Recreation Strategy action plan. The next steps in the process to submit to the Minister for approval.

6. MATTERS FOR INFORMATION

6.1 OTHER SIGNIFICANT UPDATES

MB members provided updates on a number of ongoing items in their areas, as follows.

- MB noted the next Department Council meeting will take place 9th June;
- Update on Blended Working;
- HR update;
- MB noted Staff Event scheduled for July;
- DRCD meeting with CCMA RCTCH 8th June;
- Update Senior Official's Group meeting;
- LECP update;
- Update Community Services Programme;
- CRA update;
- Islands update;
- CLÁR update;
- CCMA LEADER review noted;
- MB noted Ministerial Management Board meeting 15th June;
- Update LIS;
- SSNO;

6.2 FINANCE UPDATE

MB discussed and noted the Finance Update for the end of May, 2022.

Ken Jordan gave a presentation on proposed indicative Budget 2023 timelines.

Location – Trinity Point Conference room and remote link

- 6.3 FOI REPORT

- 6.4 PARLIAMENTARY REPRESENTATIONS REPORT

MB noted both Ministerial reports

7. STANDING ITEMS

7.1 MINISTERIAL AND MANAGEMENT BOARD DIARIES

The diaries for the forthcoming fortnight, were noted.

7.2 GOVERNMENT MEMORANDA / CABINET SUBCOMMITTEES

MB noted current Government Business.

7.3 WEEKLY SCHEDULE (DÁIL, SEANAD AND COMMITTEES)

MB noted the Oireachtas schedule for the next week.

7.4 SOG'S / CABINET COMMITTEES

No issues arising.

7.5 MINISTERIAL SUBMISSIONS

MB noted current matters awaiting Ministerial decision.

9. AOB

Department of Rural and Community Development
Management Board Meeting No. 218

Location – Trinity Point Conference room and remote link

MANAGEMENT BOARD MINUTES 14/06/2022

ATTENDANCE:

Chair –Mary Hurley – Secretary General; Bairbre Nic Aongusa – Assistant Secretary, Fintan O’Brien – Assistant Secretary and JP Mulherin – Assistant Secretary (Acting).

Clodagh McDonnell, Principal Officer, Corporate Policy and Strategic Support Unit; Aisling Penrose, Assistant Principal Officer, Corporate Policy and Strategic Support Unit and Anthony McCarthy, Higher Executive Officer, Corporate Policy and Strategic Support Unit, attended for agenda item no. 4.1

Clodagh McDonnell, Principal Officer, Human Resources and Madge Deane Assistant Principal Officer, Human Resources, attended for agenda item no. 4.2.

Secretariat – Lynda Crawford

1. STATEMENT OF INTEREST

No conflicts.

2. PREVIOUS MINUTES

Minutes of the previous meeting were approved.

3. MATTERS ARISING

4. MATTERS FOR DECISION

4.1 ANNUAL REPORT 2021 - DEPARTMENT OF RURAL AND COMMUNITY DEVELOPMENT ANNUAL REPORT 2021

Anthony McCarthy, Aisling Penrose and Clodagh McDonnell, updated MB on the Annual Report 2021. MB approved, in principle, the draft Report, subject to any final amendments or edits to be provided by individual MB members to the Corporate Policy and Strategic Support Unit.

MB noted the draft report will be submitted for Ministerial approval prior to being submitted for noting by Cabinet and publication on the Department’s website.

Location – Trinity Point Conference room and remote link

4.2 FLEXI PILOT

Clodagh McDonnell and Madge Deane provided an update to MB on the proposed arrangements for the accrual of flexitime until the end of 2022. MB discussed and approved the proposal for a pilot of flexitime until the end of 2022.

5. PRIORITY ISSUES FOR DISCUSSION

5.1 NATIONAL RESPONSE TO THE SITUATION UKRAINE

- The Secretary General updated MB on the Secretary General Group post-Cabinet meeting on 8 June re. Ukraine;
- Bairbre Nic Aongusa updated MB on the Humanitarian Senior Officials Group meeting on 8 June.

6. MATTERS FOR INFORMATION

6.1 OTHER SIGNIFICANT UPDATES

MB members provided updates on a number of ongoing items in their areas, as follows.

- HR Update;
- Community Services Programme ;
- Charities Regulatory Authority;
- Pobal Strategic Plan 2022-2026;
- PEACE PLUS;
- Staff Conference 19 July, 2022;
- DRCD People Strategy;
- LEADER Programme;
- CLÁR;
- Outdoor Recreation Infrastructure Scheme;
- Community Centre Investment Fund;
- Blended Working Policy;
- Agenda for Ministerial Management Board meeting on the 15th June;

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- Update re. Departmental Council meeting of the 9th June;
- Town and Village Renewal Scheme re. Support for Local Authorities to purchase vacant and derelict buildings which can be converted for community use;
- Outdoor Recreation Infrastructure Scheme, regarding funding allocated through the scheme to Mayo County Council;
- Minister Humphreys to address the County and City Management Associations (CCMA) monthly meeting on Thursday 16th June: and
- Charities (Amendment) Bill 2022.

7. STANDING ITEMS

7.1 MINISTERIAL AND MANAGEMENT BOARD DIARIES

The diaries for the forthcoming fortnight, were noted.

7.2 GOVERNMENT MEMORANDA / CABINET SUBCOMMITTEES

MB noted current Government Business.

7.3 WEEKLY SCHEDULE (DÁIL, SEANAD AND COMMITTEES)

MB noted the Oireachtas schedule for the next week.

7.4 SOG'S / CABINET COMMITTEES

No issues arising.

7.5 MINISTERIAL SUBMISSIONS

MB noted current matters awaiting Ministerial decision.

9. AOB