



Authorisation Form to allow Registered Forester(s) to act on behalf of a Forestry Scheme Applicant

To the Applicant,

Please complete the application form (page 1) if you wish to authorise the Forestry Company listed and its Registered Foresters to complete and submit your Forestry Scheme application form(s) online to the Department of Agriculture, Food and the Marine on your behalf with effect from 15th September 2023. Please ensure that the data you provide on the form is complete and accurate. Incomplete forms will be returned, thereby delaying this registration process.

The agreement between you and the Registered Forester(s) will remain in place until such time as either party notifies the Department in writing that the agreement is terminated.

In order that your Authorised Forester can act on your behalf in this matter, and thereafter for the purpose of the submission of your forestry details, in such format as may be required from time to time by the Department, those Registered Forester(s) will have access to all pre-approval applications received by this Department, on or after 15th September 2023, where that Registered Forester continues currently to be employed by the same Forestry Company.

The Department of Agriculture, Food and the Marine shall not be liable for any direct or indirect loss or liability to the client resulting from the use by a Forestry Company/Forester of the Forestry Online Internet application to submit a Forestry application on behalf of a client. Full responsibility for the data submitted online rests with the Forestry Company/Registered Forester and the client concerned. The Department will issue an official acknowledgement on receipt of your online application.

It is the Department's intention that all forestry licence applications will be made available through an online portal called the Forestry Licence Viewer (FLV). All forestry licence applications are subject to public consultation. The Department publishes lists of forestry licence applications and decisions on their website. The FLV will also display such information. The FLV will provide interested parties with application information, which will enable their participation in the decision-making process. The application information displayed in the FLV will include applicant name(s) and address(es) along with other application information. Those who make submissions on forestry licence applications will also have their submission, name and address displayed.

This form, when completed, should be sent to,

Forestry Division, Department of Agriculture, Food and the Marine, Johnstown Castle, Wexford
or by email to ForestryOnline@agriculture.gov.ie

If you have any queries in relation to the form, please contact this unit at 053-9163400

Martina Monaghan
Forestry Division

If you have any queries in relation to the form, please contact **Registration Section** at **053-9163400**
Forestry Division, Department of Agriculture, Food and the Marine, Johnstown Castle, Wexford Y35 PN52



Authorisation Form to allow Registered Foresters act on behalf of a Forest Owner

Part A Customer Details

To be completed by the registered owner(s) of the forest. If the forest is owned in joint names, **ALL parties must sign this form**. Provision has been made for up to two joint owners below
Use this form only where the forest owner is an individual(s). Use FSAuth2 where the forest owner is a Company

Please use BLOCK CAPITALS.

First Owner Details

Personal Public Services Number (PPSN): _____ Forest Owner (FO) No: _____

Title: _____ Name: _____ DOB: _____

Home Address: _____
(For correspondence)

Farmer Status: Full-time Part-time Non-farmer

Telephone No: _____ Mobile No: _____

Email: _____

Second Owner Details

Personal Public Services Number (PPSN): _____ Forest Owner (FO) No: _____

Title: _____ Name: _____ DOB: _____

Home Address: _____
(For correspondence)

Farmer Status: Full-time Part-time Non-farmer

Telephone No: _____ Mobile No: _____

Email: _____

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Authorisation and Declaration

I/We confirm that the above information is correct to the best of my/our knowledge and that it refers to me/us. I/we confirm that I/we are over 18 years old.

I/we confirm that my/our tax affairs are in order and I/we hereby authorise the Department (Forestry Division) to access my/our Tax Clearance records on the Revenue Online System (ROS) in order that my/our tax compliance can be confirmed.

I/we authorise the Forestry Company's Administration (non-Forester) Staff to view my/our details on my/our behalf. I/we authorise the Forestry Company _____ (enter name) and the Registered Foresters employed by that company to interact with the Department of Agriculture, Food and the Marine on my/our behalf for the purpose, in the first instance, of completing and submitting my/our Forestry Scheme application form online and thereafter for the submission of my/our Forestry details in such format as may be required from time to time by the Department.

I/we authorise the Department of Agriculture, Food and the Marine to forward my/our personal details to the Forestry Company named above.

I/We understand that once our application is accepted by the Department, my/our application information, that will include my/our name(s) and address(es) and the location of the land, the nature of the operation, etc. to which the application refers, will be made publicly available on the Forestry Licence Viewer (FLV). The FLV is an online portal that displays information relating to forestry licence applications, to assist with public participation in the decision-making process on planning applications. Forestry licence applications will be available to the public for inspection, via the FLV. I/we consent to the release of non-personal information supplied by me/us in respect of Forestry application submitted by me/us or on my/our behalf by the above Registered Forestry Company as required to comply with current environmental consultation procedures and Freedom of Information Acts.

I/we understand that I/we cannot claim forestry grant or premium in respect of any area, which is included in a claim under any other area-linked EU scheme in the same calendar year, except where the applicant has fulfilled national rules for these Schemes.

I/we understand the I/we must not undertake any forestry work, preliminary or otherwise, before I/we receive written approval from the Forestry Division. Otherwise I/we have no entitlement to the grant. I/we agree to provide relevant documentation in relation to ownership and proof of Farmer Status (where required) and any other relevant documentation as may be required in support of my grant claim for the development of the lands in question. I/we understand that this documentation must be provided, where requested, before any grant will be paid.

I/we are responsible for the establishment of the forest. The Department will not be held liable for any issues that may arise regardless of any Department inspection that a site may receive.

I/we undertake to carry out such appropriate instructions on the management and upkeep of the forest and other related grant aided works as are given to me by officers of the Department of Agriculture, Food and the Marine.

I/we undertake to maintain and protect the forest for the period of the scheme and comply with all the conditions of the scheme.

I/we undertake to notify the Department in writing if I enter a contract for sale of the forest or if the ownership is transferred for any other reason.

I/we undertake to notify the Department in writing if I/we change address.

I/we undertake to repay to the Department, if requested, all grant and premium (where applicable) paid in respect of the forest if I/we fail to meet the conditions of the scheme or if, on change of ownership, the new owner does not undertake to fulfil these obligations.

I/we understand that the forest is subject to the Forestry Act 2014 which controls the felling of trees. I/we consent to the release of my details to COFORD, the National Council for Forestry Research and Development and Teagasc who may communicate with me/us in relation to the development of Forestry.

I/we do request information on forestry training courses approved by the Department of Agriculture, Food and the Marine.

Owner's Signature _____ Date: _____

Owner's Signature _____ Date: _____

If you have any queries in relation to the form, please contact **Registration Section** at **053-9163400**
Forestry Division, Department of Agriculture, Food and the Marine, Johnstown Castle, Wexford Y35 PN52



Declaration by Beneficiary

"I/We understand that in accordance with the European Union Guidelines for State Aid in the agriculture and forestry sector and in rural areas 2023 - 2027, data of beneficiaries of funding under the Forestry Programme 2023 - 2027 will be published and may be processed by auditing and investigating bodies of the European Union. Ireland will publish information on State Aid schemes. This will include the full text of the notified aid scheme and its implementing provisions, the granting authority, the names of the individual beneficiaries, the form (in particular the aid instrument) and amount of the aid granted to each beneficiary, the date of granting, the type of undertaking (SME/ large enterprise), the region (at NUTS level II) in which the beneficiary is located and the principal economic sector in which the beneficiary has its activities, at NACE group level. This will only apply to beneficiaries where the cumulative aid amount granted at financial approval is greater than €10,000 for beneficiaries active in primary agriculture production and €100,000 for others for the amount of aid granted at the time of financial approval discounted at the rate applicable at the time.

Such information will be published within six months of the date the granting decision has been taken and will be kept for at least 10 years and shall be available for the general public without restrictions. These records must be maintained for 10 years from the date of award of the aid and must be provided to the Commission upon request.

I/We also understand that all personal data will be processed in accordance with the Data Protection Act 1988 to 2018 and the General Data Protection Regulation (GDPR).

I/We understand that once accepted by the Department, my/our application and related documents will be available to the public in the Forestry Licence Viewer (FLV). This information will include my/our name(s) and address(es) and other site-specific information, such as location, proposed operation, etc."

Beneficiary/s Signature: _____ Date: _____

Beneficiary/s Signature: _____ Date: _____

The General Data Protection Regulation (GDPR) came into force across the European Union on 25th May, 2018. It affects the way in which businesses and organisations, such as Forestry Division and the Forestry Inspectorate of the Department of Agriculture, Food and the Marine, process personal data for all EU citizens. GDPR gives people greater control over how their data are collected and processed. Personal data are any information that can identify an individual, such as name, address, land parcel information, etc. For more information on GDPR and how it affects you, please see a detailed information note on the Department's website at <https://www.gov.ie/en/organisation-information/ef9f6-data-protection/>. For further details on the Forestry Division Privacy Notice, please click [here](#).

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Part B Registered Forester Details

*To be completed by the Forestry Company
Please use BLOCK CAPITALS*

First Forester Recipient Number (FR): _____

First Forester Agent Number (AGT): _____

First Forester Name: _____

Name of Registered Forestry Company: _____

Signature: _____

Second Forester Recipient Number (FR): _____

Second Forester Agent Number (AGT): _____

Second Forester Name: _____

Name of Registered Forestry Company: _____

Signature: _____

Third Forester Recipient Number (FR): _____

Third Forester Agent Number (AGT): _____

Third Forester Name: _____

Name of Registered Forestry Company: _____

Signature: _____

**Name & Address of Registered
Sole Trader/Forestry Company:** _____
