Application form for

Social Welfare Services HRC 1 Data Classification R

Habitual Residence Condition



Thank you for your application for	
on DDMM20YY	

However, we need more information to decide if you are habitually resident in the Republic of Ireland. Please answer the questions in this form to help us decide.

What does Habitual Residence mean?

Being habitually resident means that you are living in the Republic of Ireland and can prove that you have a close link to the State.

How do I qualify for Habitual Residence?

Factors taken into consideration when deciding if a person is habitually resident in the Republic of Ireland include:

- · If you were born and raised here;
- If you have a right to live here;
- The length of time you have lived here and if you have lived here continuously;
- If you have worked here;
- · If you have close family ties or ties with the community here; and
- Your general living situation here.

Time spent outside the Republic of Ireland on short holidays, studying or travelling does not exclude a person from being regarded as habitually resident

What do I need to complete this form?

You need a Personal Public Service (PPS) Number before you apply.

How do I complete this application form?

- There is an example on the back of this page that can be used as a guide to fill in this form.
- Write with a black ballpoint pen.
- Use BLOCK LETTERS and place an X in the relevant boxes.
- Answer all the questions as incomplete forms will be returned and this may delay your application.
- · Sign the declaration in Part 1.

How can I get help and further information?

If you need any help to complete this form, please contact your local Intreo Centre, Social Welfare Office or any Citizens Information Centre. You can find the name and address of your local Intreo Centre or Social Welfare Office by visiting **www.gov.ie/intreo**

For more information on the Habitual Residence Condition visit www.gov.ie/hrc

How to fill in this form

To help us to process your application write letters and numbers clearly and use one box for each. Please see examples below.

Part 1	Yo	uı	0	WI	n c	let	ail	S												
1. Your PPS Number:	1	2	3	4	5	6	7	Т												
2. Title, insert an 'X' or specify:	Mr				; X		Ms				C	Othe	er							
3. Surname:	М	U	R	Р	Н	Υ														
4. First names:	M	Α	U	R	Е	E	N													
5. Your first name as it appears on your birth certificate:	М	Α	R	Υ																
6. Birth surname:	М	С	D	Е	R	М	0	Т	Т											
7. Your date of birth:	2	8		0	2		1	9	7	0										
8. Your mother's birth surname:	K	D E	L	L	Y		Y	Y	Y	Y										
				_																
				Cc	nta	act	D	eta	ils											
9. Your address:	1		N	Cc E	onta W	act	S	eta T	ils R	E	Е	Т								
9. Your address:	1	L				o O				E	E	Т								
9. Your address:		L	N		W		S	Т		E 0	E	T								
9. Your address: County	0	I	N D	E	W	0	S W	Т	R		W		е	С	1	5	A	9	6	V
	O D D	0	N D N	E	W T G	O A	S W L	Т	R		W	N	e	C	1	5 B	A	9 X	6	V
County	O D D	0 0 N	N D N N	E	W T G	O A A	S W L	T N	R	0	W	N			1		l		6	V
County	O D D O Mol	0 0 N	N N N E	E E	W T G G	O A A	S W L M	T N B	R T	O	W	N	E			В	0			V
County	O D D O Mol	O O N bile	N D N E	E E	W T G G	O A U	S W L M	T N B	R T	O	W	N cod	E	R		В	0	X		V
County	O D D O Mol	O O N bile	N D N E	E E	W T G G	O A U	S W L M	T N B	R T	O	W	N cod	E	R		В	0	X		V
County 10. Your telephone numbers:	O D D O Mol	O N bile N ndlin	N D N N E E	E E	W T G N N	O A A U U	S W L L M	T N B	R T E	O R R	W	N P P	E	R		В	0	X		V

SAMPLE

Application form for

Social Welfare Services
HRC 1

Data Classification R



Habitual Residence Condition

Pa	art 1	Y	ol	ır	OV	٧n	d	eta	ils	;									
1.	Your PPS Number:																		
2.	Title, insert an 'X' or specify:	Mr			Mr	s		M	s [(Othe	er					
3.	Surname:																		
4.	First names:																		
5.	Your first name as it appears on your birth certificate:																		
6.	Birth surname:																		
7.	Your date of birth:																		
		D	D		M	M		Y	Y	Y	Y	1	1						 1
8.	Your mother's birth surname:																		
				(Col	nta	ct	De	tai	ls									
9.	Your address:																		
	County											Eiro	cod	е					
10.	Your telephone numbers:														M	obi	le		
															L	and	lline	9	
11.	Your email address:																		
					Г)ec	lar	ati	on						_		,	,	
of t I w und my	Declaration declare that the information given by me on this form is truthful and complete. I understand that if any of the information I provide is untrue or misleading or if I fail to disclose any relevant information, that will be required to repay any payment I receive from the department and that I may be prosecuted. I undertake to immediately advise the department of any change in my circumstances which may affect my continued entitlement. Date: Date:																		
Ç	Signature not block letters																		

Warning: If you make a false statement or withhold information, you may be prosecuted leading to a fine, a prison term or both.

Part 1 continued	Your own details	
12. Are you?	Single Married Separated Divorced Widowed	Cohabiting In a Civil Partnership A surviving Civil Partner A former Civil Partner (you were in a Civil Partnership that has since been dissolved)
13. If you are:		
Married or entered into a civil partnership, from what date?	D D M M Y Y Y	
Cohabiting, from what date?	D D M M Y Y Y Y	
Separated, divorced or civil partnership dissolved, from what date?	D D M M Y Y Y Y	
Note: A copy of your divorce	ce or separation papers must be su	bmitted with your claim.
	or cohabitant died, what was their	
14. Would you like an interprete	er service to help us process your	application?
·	Yes No	
15. Do you have a current Irish	Residence Permit (IRP) Card? Yes No	
If yes, please state:		
Your IRP Number:		
16. What country were you born in?		
17. Your nationality?		

Part 1 continued	Your own details
Irish Residence Permit? Irish Employment Permit? Student Visa? Note: The European Econo Union together with Iceland. If you answer yes to any of your original letter from the been granted permission to If you do not have a current	A national, do you hold a current: Yes No Yes No Yes No Mic Area (EEA) comprises the Member States of the European, Norway and Liechtenstein. The three questions above, please enclose your original permit and Department of Justice which sets out the reasons why you have reside in the Republic of Ireland. Or valid permit, have you applied for a permit renewal? Yes No
	ns to your residency and/or employment status. Please enclose i, for example, your original most recent permit and a copy of your
Resid	dency outside the Republic of Ireland
· ·	country, outside the Republic of Ireland, that you have lived in.
Country:	
,	
Dates: From: [
To:	D D M M Y Y Y Y
Your social insurance number while there:	
Did you have the necessary	permission to reside in that country?
Ţ	Yes No
If no , please outline the circ	cumstances of your residency:
How did you support yourse	elf while you lived in that country?

Part 1 continued	Your own details
Residency of	outside the Republic of Ireland continued
	Country 2
Country:	
Dates: From:	
То:	D D M M Y Y Y Y
Your social insurance number while there:	
Did you have the necessary	y permission to reside in that country?
If no places outline the circ	└── Yes
How did you support yours	elf while you lived in that country?
	Country 3
Country:	
Dates: From:	
To:	
Your social insurance	D D M M Y Y Y Y
number while there: Did you have the necessary	y permission to reside in that country?
,	Yes No
If no , please outline the circ	cumstances of your residency:
How did you support yourse	elf while you lived in that country?

Your own details

Residency outside the Republic of Ireland continued

20	. Provide full details of your I	ast	ado	lres	s o	utsi	de t	he l	Rep	ubl	ic o	f Ire	lan	d.							
	Address:																				
	Provide the most recent six Republic of Ireland as evide			ıs b	ank	sta	tem	nent	s of	fall	acc	our	nts I	nelo	l ou	tsid	e th	ne			
21.	. Do you own or have you ev outside of the Republic of I	er o	own nd?	ed	any	kin	d of	fpro	pe	rty,	land	d, b	usir	ness	s or	cap	oital	for	exa	amp	ole
	Yes No																				
	If yes , please state:																				
	Type of property, for examp	ole,	hοι	ıse,	apa	artn	nent	t or	lan	d.			Г								
	Address of the property:																				
		Ple	ase	pro	ovid	e e	vide	ence	e of	you	ır o\	vne	rsh	ір о	f th	is p	rop	erty	' .		
	Did you live in the property?		Ye	s			_ ı	Νo													
	Is the property rented?		Ye	s			1	Vo													
	If yes , please provide a cop	оу о	fa	ren	tal c	r te	nar	су	agr	een	nent	t.									
	Have you sold the property?		Ye	s] [Νo													
	If yes , please provide evide	ence	e of	the	cor	npl	etio	n of	sal	le o	f thi	s pı	rope	erty	•						
	Note: A separate sheet of p	pape	er c	an	be ι	used	d fo	r m	ore	det	ails	if n	eed	ed.							
22.	Please give any further info	rma	atio	n th	at n	nay	ass	sist	you	r ap	plic	atio	on.								

Previous residency in the Republic of Ireland

23.	Please give deta	ails of each	per	riod	of	time	e tha	at y	ou r	esi	ded	l in t	he l	Rep	ubl	ic o	f Ire	elan	d.			
			Fire	st p	eri	od (of r	esi	den	су												
	Your address:																					
		County																				
		Eircode																				
	Dates:	From:																				
		To:																				
			D	D		M	M	-	Y	Y	Y	Υ	_									
	Did you have th	e necessar	у ре	ermi	issi	on t	o re	sid	e in	the	Re	epuk	olic	of Ir	ela	nd a	at th	nat t	ime	?		
				Ye	s				No													
	If no , how did ye	ou support	you	rsel	f dı	urinç	g th	is p	eric	d o	f re	side	ency	' in	the	Re	pub	lic c	of Ire	elar	nd?	
			Sec	con	d p	erio	od o	of r	esic	len	су											
	Your address:																					
		County																				
		Eircode																				
	Dates:	From:																				
		To:]]]									
			D	D	J	M	M	J	Y	Y	Y	Υ	J									
	Did you have th	e necessar	у ре	ermi	issi	on t	o re	sid	e in	the	Re	epuk	olic	of Ir	ela	nd a	at th	nat t	ime	?		
				Ye	s				No													
	If no , how did ye	ou support	you	rsel	f dı	ırinç	g th	is p	eric	d o	f re	side	ency	' in	the	Re	pub	olic c	of Ire	elar	nd?	

Previous residency in the Republic of Ireland continued

24.	Please give details of all your first employer.	our p	orev	/iou	ıs eı	mple	oyn	nent	s in	the	e Re	epu	blic	of I	rela	and,	sta	rtin	g w	ith	
		Em	plo	yer	1																
	Employer's name:																				
	Employer's address:																				
	County																				
	Eircode																				
	Dates you worked there:			1								1									
	From:																				
	To:																				
		D	D	•	M	M		Y	Y	Y	Y	•									
	Was your employment:		Fu	II-tii	me			Part	-tim	ne											
	Did you have a written cont	ract	t of	em	ploy	/me	nt?														
			Ye	s				No													
	Number of hours worked a week:																				
		Em	plo	yer	· 2																
	Employer's name:																				
	Employer's address:																				
	County																				
	Eircode												•				•			•	•
	Dates you worked there:			,					,			1									
	From:																				
	To:																				
		D	D	,	M	M		Y	Y	Y	Y	,									
	Was your employment:		Fu	II-ti	me			Part	-tim	ne											
	Did you have a written cont	tract	t of	em	ploy	/me	nt?														
			Ye	s				No													
	Number of hours worked a week:																				
	Note: A separate sheet of																				

Your own details

Previous res	idency in the Republic of Ireland continued	
25. Provide full details of your residency.	last address in the Republic of Ireland during your previous pe	eriod of
Address:		
County		
Eircode		
26. If you previously lived in the welfare payment or did sor payment? 27. Why did you leave the Rep	ne Republic of Ireland were you or your partner in receipt of a smeone claim for you as a dependent or student on a social we like Yes	social elfare
28. Please provide any other c	details you feel may be relevant.	
Cuman	t recidency in the Denublic of Ireland	
Curren	t residency in the Republic of Ireland	
29. When did you come to live 30. Why did you decide to live	D D M M Y Y Y Y	

Your own details

Current residency in the Republic of Ireland continued

31.	Have you lived in the Repureturned to live here?	ıblic	of I	rela	and	con	ıtinı	lous	sly s	sinc	e th	e d	ate	you	ı ca	me	to li	ive	her	e or	
			Ye	S				No													
	If yes , please provide proocontinuous residency in the																				
	If no , state when you were holidays.	abs	ent	fro	m a	nd 1	to, a	and	ind	icat	e w	hy y	you	left	, foi	ex	amp	ole,	stu	dy d	or
	Dates you were absent:	Fire	st al	bse	ence	9															
	From:																				
	To:]														
	10.	D	D		M	M]	Υ	Y	Y	Υ										
	Reason you left:																				
		Sec	con	d a	bse	nce)														
	Dates you were absent:		1 1				1			1		ı									
	From:																				
	To:																				
		D	D		M	M		Y	Y	Y	Y										
	Reason you left:																				
32.	Are you currently working i	n th	e Re	eni.	ıblic	of	Irela	and'	7												
<u></u> -	The year carrenally memory		Ye				_	No	-												
	If yes , please give details of	of er	nplo	ym	ent																
	Employer's name:																				
	Employer's address:																				
	County																				
	Eircode																				
	Date you started working																				
	there:	D	D		M	M	J	Y	Y	Y	Y	l									
	Is your employment:		Ful	II-tii	me			Part	-tim	ne											
	Do you have a written cont	tract	of e	emp	oloy	mei	nt?														
			Ye	s				No													
	Number of hours worked a week:																			P	age 9

Your own details

Current residency in the Republic of Ireland continued

33. Did you arrange or seek to find employment in the Republic of Ireland before coming to the Republic of Ireland? Yes No If yes, please give details.	
If no , please give details of how you have supported yourself since you came to the Republi Ireland?	c of
34. Were you self-employed? Yes No If yes, please give details including proof the self-employment was registered with the Office the Revenue Commissioners.	of
35. If you never worked in the Republic of Ireland, have you looked for work in the Republic of Ireland? Yes No If yes, please give details.	
ii yes , piease give details.	

P	art	1	continued

Current residency in the Republic of Ireland continued
36. Have you undertaken any training? Yes No Please provide evidence of any training you have done or are currently doing.
37. How long do you plan to stay in the Republic of Ireland?
38. Please outline in full, the reasons for staying in the Republic of Ireland.
39. Please provide any other information that shows your connection to the Republic of Ireland. For example, if you belong to any professional bodies, community groups, social or sports organisations in the Republic of Ireland.
40. Please provide details of any substantial change in circumstances since your residency in the Republic of Ireland.

Part 1 continued

Current residency in the Republic of Ireland continued

		Yes				No												
If yes , please state:					_													
Type of property, for exam	ple, h	ouse	, ара	artm	ent	orl	anc	ls:										
Address of the property:																		
County																		
Eircode																		
Please provide evidence of your ownership of this property or land.															J.			
Are you living in the property?		Yes				No												
Is the property rented?		Yes				No												
If yes , please provide a co	py of	a ren	tal c	r ter	nan	су а	gre	em	ent									
Have you sold the property?		Yes				No												
If yes , please provide evide	ence	of the	e cor	nple	tior	n of	sale	e of	thi	s pr	оре	erty.						
Note: A separate sheet of	pape	r can	be ι	used	for	r mc	re o	deta	ails	if no	eed	ed.						
. Do you have any bank ac	count		ther	cou	_													
If yes , please give details:		Yes				No												

P a	irt Z	ľ	our	sp	ous	se's	s, C	IVII	pa	artr	ier	5 (or (cor	a	SJIC	Int	SC	Jeta	alis
43.	Their PPS Number:																			
44.	Title, insert an 'X' or specify:	Mr		Mr	s		Ms			1	C)the	er							
45.	Their surname:																			
46.	Their first names:																			
47.	Their birth surname:																			
48.	Their date of birth:																			
		D	D	M	M		Y	Υ	Y	Y										
49.	Their mother's birth surname:																			
50 .	Their nationality:																			
51.	Do they live in the Republic	c of	Irelan	nd wi	ith y	ou?														
			Yes				No													
	If yes , please state:				_															
	Date their current stay in the Republic of Ireland began:	D	D	M	M		Υ	Y	Y	Y										
	_																			
	If no , please state where the	hey a	are a	nd a	ny p	lan	s yo	u ha	ave	ma	de 1	or i	ther	n to) JOI	n yc)u:			
	Note: A congrete cheet of	200	or ook	- ha		4 fo	r 100	250	40+	مناء	if n		امط							
	Note: A separate sheet of	pape	er car	ı be	use	u io	1111	ле	uei	alis	11 11	eed	iea.							
52 .	Did your spouse, civil partr	ner c	or coh	abita	ant l	ive	in th	e R	ері	ublio	of	Irel	and	l pre	evic	usl	y?			
			Yes				No													
	If yes , please outline when or self-employment details		d the	circu	ımst	anc	es o	of th	eir	resi	den	су	incl	udir	າg e	mp	loyı	mer	nt ar	nd/
53.	Please give any other relev	vant	infori	mati	on.															
															_			_		
1																				

Part 3

Your spouse's, civil partner's or cohabitant's work and claim details

54.	. Did they arrange work prio	r to	com	າinc	g to	the	Re	pub	lic c	of Ire	elar	ıd?								
			Ye	s				No												
	If yes , please give details:																			
<u> </u>	Have they always worked (oino	0.00	mi	na t	o th	^ D	oni	مالاما	of	Irol	and	2							
55.	. Have they always worked s		Ye		ng u	U 111	_	vepu No	IDIIC	, OI	II C I	anu	!							
					_		_													
56.	. Are they employed at prese	ent i			₹ері	ublic _	_		and	?										
	☐ Yes ☐ No If yes , please state:																			
					<u> </u>								1						 	
	Employer's name:															<u>_</u>	L	L		
	Employer's address:																			
	County																			
	Eircode																			
	When employment started:																			
	,	D	D	1	M	M		Υ	Y	Y	Y	J								
	Is their employment:		Fu	II-ti	me			Part	t-tim	ne										
	Have they a written contract	ct of	em	plo	yme	ent?														
			Ye	S]	No												
	How long is the job likely																			
	to last?	D	D	1	M	M		Υ	Y	Y	Y	J								
57.	. Are they currently getting a	SO	cial	we	lfare	e pa	ym	ent?	>											
			Ye				_	No												
	If yes , please state:																			
	Name of payment:																			
	If no , have they previously	got	a s	ocia	al w	elfa	re p	oayr	nen	t?										
			Ye	S				No												
	If yes , please state:								1	1									 	
	Name of payment:																			

Pa	rt	4
ı a	IL	_

Details of your children

	you or any other dependants? Yes No													
	Yes		No											
If yes , please state child's	or dependa	ant's:												
	Child or	dependar	nt 1											
Surname:														
First names:														
Date of birth:														
	D D	M M	YY	YY										
Child or dependant 2														
Surname:														
First names:														
Date of birth:														
	D D	M M	YY	YY										
Note: A separate sheet of	of paper ca	n be used	for more	details	if nee	ded.								
			–											
59. Do all of your children or	other depe	ndants live □	in the R No	epubli	c of Ire	eland w	ith y	ou?						
	res		NO											
If no , please state where	they are ar	nd any plar	ns you ha	ive ma	ide for	them t	o joi	n you:						

Part 4 continued	Details of your children
60. Have you children in scho	ol in the Republic of Ireland? Yes No
If yes , how many children?	
Please state:	Child 1
Surname:	
First names:	
Date of birth:	
	D D M M Y Y Y Y
Name of school:	
Address of school:	
County	
Eircode	
Start date:	
	D D M M Y Y Y Y
	Child 2
Surname:	
First names:	
Date of birth:	
Name of school:	D D M M Y Y Y Y
Address of school:	
County	
Eircode	
Start date:	

Part 4 continued)et	tai	ls	of	yo	ur	cł	nile	dre	en						
	Chi	ild 3	3														
Surname:																	
First names:																	
Date of birth:																	
	D	D		M	M		Y	Y	Y	Y							
Name of school:																	
Address of school:																	
County																	
Eircode																	
Start date:																	
	D	D	I	M	M		Υ	Y	Υ	Y	J						
	Chi	ld 4	4														
Surname:																	
First name:																	
Date of birth:																	
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Name of school:																	
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Start date:																	
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Part 4 continued)et	tai	ls	of	yo	ur	cł	nil	dre	en									
	Chi	ild !	5																	
Surname:																				
First names:																				
Date of birth:												•								
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Name of school:																				
Address of school:																				
County																				
Eircode]			1					ı									
Start date:					2.0				V											
D D M M Y Y Y Y Note: A separate sheet of paper can be used for more details if needed.																				
Note: A separate sneet of	pap	er c	an	be (use	a 10	r m	ore	aet	alis	IT T	ieed	iea.							
Part 5)et	tai	ls	of	ot	he	r fa	am	nily	/ n	ne	mk	er	'S					
61. Does any of your close fam	nily l	ive	in t	he F	Rер	ubli	c of	· Ire	land	d, fo	or e	xan	nple	, pa	ren	t, b	roth	er c	or	
sister?		Ye	:S			٦,	No													
If yes , please state:																				
	Per	sor	า 1	1	1	ī				I										
Their PPS Number:																				
Their surname:																				
Their first names:																				
Their date of birth:																				
	D	D		M	M		Y	Y	Y	Y										
Their address:												<u> </u>								
County						<u> </u>						<u> </u> 	<u> </u>							
Eircode						<u> </u>														
					<u> </u>															
Their relationship to you: Date they came to the]							<u> </u>		<u> </u>	<u> </u>				
Republic of Ireland:	D	D		N	M		V	Υ	V	V										

Part 5 continued)et	ai	ls	of	ot	he	r f	am	nily	, n	nei	mk	oer	S					
	Per	'sor	ո 2																	
Their PPS Number:																				
Their surname:																				
Their first names:																				
Their date of birth:																				
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Their relationship to you:						 					<u> </u>									
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62. Does any of your close fan Republic of Ireland?		exa	amp	le p	_	nt, k No	orot	her	or s	siste	er, li	ve (outs	side	the)			
If yes , please state:	Perso	n 1																	
Their surname:																			
Their first names:																			
Their address:																			
Their relationship to you:																			
	Perso	n 2																	
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Note: A separate sheet of paper can be used for more details if needed.

Their relationship to you:

Have you enclosed the following where applicable?
Your Irish Residence Permit and the letter setting out any conditions to this residence, or the renewal application for this Residence Permit.
Your Irish Employment Permit.
Your Irish Work Permit.
Your Irish Student Visa.
Bank statements for the last six months for all bank accounts held outside the Republic of Ireland.
Documentary proof of continuous residency in the Republic of Ireland.
Documentary proof of registration of self-employment in the Republic of Ireland with the Office of the Revenue Commissioners.
If you were born, married or entered into a civil partnership or civil union outside of the Republic of Ireland please submit where applicable:
Your birth certificate.
Your spouse's, civil partner's or cohabitant's birth certificate.
Your marriage certificate or civil partnership or civil union registration certificate.
Your divorce, dissolution of civil partnership or separation documents.
Note only original certificates will be accepted

Checklist

Part 6

Please remember to sign the Declaration in Part 1.

If you have any difficulty in filling in this form, please contact your local Intreo Centre or Social Welfare Office or any Citizens Information Centre. You can find the name and address of your local Intreo Centre or Social Welfare Office by visiting www.gov.ie/intreo

required to provide personal data may be exchanged with	Data Protection Statement otection administers Ireland's social protection system. Customers are data to determine eligibility for relevant payments and benefits. Perso other government departments and agencies where provided for by lavailable at www.gov.ie/dsp/privacystatement or in hard copy.	onal
Explanations and terms used	d in this form are intended as a guide only and are not a legal interpretated Edition: July 2021	tion.