



## Marine Notice No. 14 of 2024

*Notice to Port Authorities, Port Security Officers and Port Facility Security Officers, Recognised Security Organisations (Ports)*

### Port Facility Security Assessments & Port Security Assessments 01/07/2024 - 30/06/2029

The Department of Transport wishes to inform Port Authorities, Port Security Officers and Port Facility Security Officers of the procedure and arrangements in place for the completion and review of security assessments required for the period 2024 -2029 as per the requirements of [Directive 65/2005/EC](#) and [Regulation 725/04/EC](#) (ISPS).

#### 1. Port Security Assessment

An amended Port Security Assessment (PSA) template has been developed pursuant to the European Communities (Port Security) Regulations 2007 (transposing Directive 2005/65/EC of the European Parliament). The PSA template is available at <https://www.gov.ie/en/publication/55a8e-port-security-assessments/>. The port authority or the entity responsible for the port will organise the PSA to be carried out by a Recognised Security Organisation (Ports). **A single PSA document must be completed for each port** and to be submitted by the Port Authority / Company to the SafeSeasIreland (SSI) portal. (This is to be submitted on SSI using the page corresponding to the “Main Facility” in each port).

It is requested that an e-mail is sent to [maritimesecurity@transport.gov.ie](mailto:maritimesecurity@transport.gov.ie) to confirm the upload and the approval process will then be commenced.

Operators of terminals, facilities, businesses in the port are expected to co-operate with the carrying out of the PSA in accordance with Regulation 12. (1) (c) of the above regulations.

Amendments from the previous template include updated Document Review/Approval status, reference to the EU Interim Maritime Security Guidelines and inclusion of a conclusion in section 2.4 regarding the port boundary. The PSA also includes additional cyber security references and reference to internal security threats. The PSA will include both landside and waterside assessment.

PSA submissions using previous or un-approved templates will not be accepted.

Once the PSA is approved by the MSO, a Port Security Plan (PSP) is to be prepared based on the findings of the port security assessment. (PSP not required where the port has been

assessed and approved as falling within the meaning of Art. 2.4. of the Directive

## **2. Port Facility Security Assessment**

A new Port Facility Security Assessment (PFSA) template has been developed pursuant to Regulation (EC) No 725/2004 (ISPS). The PFSA template is available at <https://www.gov.ie/en/publication/55a8e-port-security-assessments/>. This is to be completed for every port facility. The port facility security officer will organise the PFSA to be carried out by a Recognised Security Organisation (Ports).

Amendments from the previous template relate to Document Review/Approval status and reference to the EU Interim Guidelines. The PFSA also includes additional cyber security references and reference to internal security threats. This template also includes the waterside assessment of the port facility area. The PFSO should liaise with the Port Security Office / Harbour Master to ensure as far as possible that the waterside assessment for the facility is complementary to the waterside assessment for the wider port area contained in the PSA. The completed PFSA is to be submitted by the Port Authority / Company to the SafeSeasIreland (SSI) portal.

It is requested that an e-mail is sent to [maritimesecurity@transport.gov.ie](mailto:maritimesecurity@transport.gov.ie) to confirm the upload and the approval process will then be commenced.

PFSA submissions using previous or un-approved templates will not be accepted.

Once the PFSA is approved by the MSO, a Port Facility Security Plan (PFSP or combined PSP as appropriate) is to be prepared based on the findings of the port facility security assessment for each port facility.

## **3. Recognised Security Organisations (Ports)**

Details of the 4 approved RSO (Ports) – see [Marine Notice 10 of 2024](#).

## **4. Administrative/ Procedural Issues**

- Where the RSO engaged in preparing a PFSA is different to the RSO engaged in preparing the PSA for the overall port, then the two RSO's should cooperate with each other in carrying out their respective assessment roles; sharing security related information where appropriate. This co-operation is strictly limited to issues in an individual port and its facilities.
- It is recommended that the PFSA's in a multi-facility port should be completed first, before the completion of the PSA.
- Please check that PFSO's, PSO's and alternate's SafeSeasIreland (SSI) logins and passwords are still valid. In case of required updating, please contact [ssisupport@transport.gov.ie](mailto:ssisupport@transport.gov.ie)

Security assessments should be submitted for approval in SSI by **31 May 2024**.

## 5. Contact Details

For further information please contact:

Marine Survey Office  
Irish Maritime Administration,  
Department of Transport,  
Leeson Lane,  
D02 TR60  
Tel: 01 6783400  
E-mail: [maritimesecurity@transport.gov.ie](mailto:maritimesecurity@transport.gov.ie)

**Marine Notice 03 of 2019 is hereby withdrawn.**

Maritime Administration,  
Department of Transport,  
Leeson Lane, Dublin 2, D02 TR60, Ireland.

05/03/2024