

MANAGEMENT BOARD MINUTES 4/10/2023

ATTENDANCE:

Chair –Mary Hurley – Secretary General; Bairbre Nic Aongusa – Assistant Secretary; Fintan O’Brien – Assistant Secretary and Kenneth Jordan – Assistant Secretary

Deirdre Kearney, Assistant Principal Officer, Libraries Development and Community Policy Unit, attended for agenda item no. 4.1.

John Orme, Assistant Principal Officer, Finance and Evaluation Unit, attended for agenda item no. 6.1.

Secretariat Lynda Crawford

1. STATEMENT OF INTEREST

No conflicts.

2. PREVIOUS MINUTES

Minutes of the previous meeting, were approved.

3. MATTERS ARISING

4. MATTERS FOR DECISION

4.1 PHASE 2 OF ICT SYSTEM FOR THE COMMUNITY SERVICES PROGRAMME

Deirdre Kearney updated MB on the estimated cost for the provision of an ICT team (Resource Allocation), to complete Phase 2 of the new ICT system for the Community Services Programme, which is being developed by Pobal, on behalf of the Department. MB approved the proposal, in principal (subject to clarification of the costs associated with the Support Systems and Change Requests/Enhancement), for the resource allocation, to complete Phase 2 of the new ICT system for CSP.

MB approved the submission of the proposal (subject to clarification of the costs associated with Support Systems and Change Requests/Enhancement) to the Digital Government Oversight Unit (DGOU), Office of the Government Chief Information Officer as per circular 14/2021.

---

## 5. PRIORITY ISSUES FOR DISCUSSION

---

## 6. MATTERS FOR INFORMATION

---

### 6.1 OTHER SIGNIFICANT UPDATES

MB discussed and noted the Finance Update for the end of September 2023.

---

### 6.1 OTHER SIGNIFICANT UPDATES

MB members provided updates on a number of ongoing items in their areas.

Town Hall 19 October in Tullamore;  
Programme Delivery and Alignment Unit:  
National Schemes Review;  
HR update;  
PPN Conference 5 October;  
Control of dogs;  
National Philanthropy Policy;  
Civic Forum 15 November;  
Charities (Amendment) Bill 2023;  
CRA;  
Leader Programme;  
TidyTowns Awards Ceremony on 6 October  
Engagement with DE TE in relation to social economy level;  
Town centre First Policy.

---

## 7. STANDING ITEMS

---

### 7.1 MINISTERIAL AND MANAGEMENT BOARD DIARIES

The diaries for the forthcoming fortnight, were noted.

---

### 7.2 GOVERNMENT MEMORANDA / CABINET SUBCOMMITTEES

MB noted current Government Business.

---

### 7.3 WEEKLY SCHEDULE (DÁIL, SEANAD AND COMMITTEES)

MB noted the Oireachtas schedule for the next week.

---

7.4 SOG'S / CABINET COMMITTEES

No issues arising.

---

7.5 MINISTERIAL SUBMISSIONS

MB noted current matters awaiting Ministerial decision.

9. AOB

MANAGEMENT BOARD MINUTES 10/10/2023

ATTENDANCE:

Chair –Mary Hurley – Secretary General; Bairbre Nic Aongusa – Assistant Secretary; Fintan O’Brien – Assistant Secretary and Kenneth Jordan – Assistant Secretary

Clodagh McDonnell, Principal Officer, Inspection, Compliance and Business Development Unit; Declan Harty, Regional Inspector, Inspection, Compliance and Business Development Unit and David Donnelly, Regional Inspector, Inspection, Compliance and Business Development Unit, attended for agenda item no. 5.1.

Secretariat Lynda Crawford

1. STATEMENT OF INTEREST

No conflicts.

2. PREVIOUS MINUTES

Minutes of the previous meeting, were approved.

3. MATTERS ARISING

4. MATTERS FOR DECISION

5. PRIORITY ISSUES FOR DISCUSSION

5.1 MANAGEMENT BOARD REPORT ON DRCD PROGRAMMES AND SCHEMES SUBJECT TO CONTROL IN 2022

Clodagh McDonnell, Declan Harty and David Donnelly updated MB on the report on controls undertaken in 2022 re. DRCD schemes/projects.

MB discussed and noted the report.

6. MATTERS FOR INFORMATION

---

6.1 NOTE FOR THE INFORMATION OF THE MANAGEMENT BOARD – IMPENDING PUBLICATION OF A DCEDIY/DRCD COMMISSIONED ESRI REPORT ‘CIVIC AND POLITICAL ENGAGEMENT AMONG YOUNG ADULTS IN IRELAND’

MB noted the information provided by the Rural Strategy and Social Enterprise Unit in relation to the impending publication of a DCEDIY/DRCD Commissioned ESRI Report ‘*Civic and Political Engagement Among Young Adults in Ireland*’.

---

6.2 OTHER SIGNIFICANT UPDATES

MB members provided updates on a number of ongoing items in their areas.

DRCD voted expenditure allocation budget 2024;  
DAF;  
HR update;  
Temporary secondment re. Directorates-General in European Commission;  
Training re. the public spending code;  
People Strategy;  
DRCD Protected Disclosures Policy;  
Climate Roadmap;  
Risk Policy,  
Risk Committee meeting 27<sup>th</sup> October;  
DRCD Climate Action Event on 21 November in Dublin Castle;  
Charities (Amendment) Bill 2023;  
Islands monitoring committee re. Our Living Islands National Islands Policy 2023 2033;  
Water safety Ireland;  
Child Poverty and Well-being Programme -Cross-Govt Network on Child Poverty & Well-being;  
WDC;  
LEADER Programme;  
OECD - Our Rural Future Rural Development Policy 2021-2025;  
Official opening on the 13<sup>th</sup> October of Virginia Civic Library and Cultural Centre;  
National Social Enterprise Conference 16 November;  
CLÁR;  
MB noted the success of the TidyTowns Awards Ceremony on 6<sup>th</sup> October and expressed their gratitude to all personnel involved in the event;  
MB expressed their gratitude to the Finance Unit in relation to the 2024 Budget campaign;  
Engagement with DETE in relation to social economy level;  
National Planning Framework.

---

7. STANDING ITEMS

---

7.1 MINISTERIAL AND MANAGEMENT BOARD DIARIES

The diaries for the forthcoming fortnight, were noted.

---

7.2 GOVERNMENT MEMORANDA / CABINET SUBCOMMITTEES

MB noted current Government Business.

---

7.3 WEEKLY SCHEDULE (DÁIL, SEANAD AND COMMITTEES)

MB noted the Oireachtas schedule for the next week.

---

7.4 SOG'S / CABINET COMMITTEES

No issues arising.

---

7.5 MINISTERIAL SUBMISSIONS

MB noted current matters awaiting Ministerial decision.

---

9. AOB

MANAGEMENT BOARD MINUTES 17/10/2023

ATTENDANCE:

Bairbre Nic Aongusa – Assistant Secretary; Fintan O’Brien – Assistant Secretary and Kenneth Jordan – Assistant Secretary

Apologies: Mary Hurley – Secretary General

Kevin Power, Assistant Principal Officer C&V Supports and Programmes Unit; David Henry, Executive Officer, C&V Supports and Programmes Unit; Ciara Bates Principal Officer, C&V Supports and Programmes Unit and Laure Garcia, Higher Executive Officer, C&V Supports and Programmes Unit attended for agenda item no. 4.1

Aisling Penrose, Assistant Principal Officer, Climate Action Unit, attended for agenda item no. 4.2

Ciara Bates Principal Officer, C&V Supports and Programmes Unit, attended for agenda item no. 4.3

Secretariat Lynda Crawford

1. STATEMENT OF INTEREST

No conflicts.

2. PREVIOUS MINUTES

Minutes of the previous meeting, were approved.

3. MATTERS ARISING

4. MATTERS FOR DECISION

4.1 NATIONAL PHILANTHROPY POLCY

Kevin Power, Laure Garcia, David Henry and Ciara Bates updated MB on the draft National Philanthropy Policy. MB discussed and approved the draft National Philanthropy Policy, subject to minor amendments and Ministerial approval.

---

#### 4.2 DRCD CLIMATE ACTION ROADMAP

Aisling Penrose updated MB on the draft DRCD Climate Action Roadmap. MB discussed and approved the second iteration of DRCD's Climate Action Roadmap, for submission to SEAI.

---

#### 4.3 RESEARCH INTO BARRIERS TO INVOLVEMENT IN PPN'S

Ciara Bates updated MB on the proposal to award a contract for Research into Barriers to Involvement in PPNs.

MB discussed and approved the proposal to award a contract for Research into Barriers to Involvement in PPNs.

---

#### 4.4 DAF ACTION PLAN 2024

John Orme and Stephen Brady updated MB on the draft DAF Action Plan 2024.

MB approved the draft DAF Action Plan 2024, subject to minor amendments and Ministerial approval.

---

### 5. PRIORITY ISSUES FOR DISCUSSION

---

### 6. MATTERS FOR INFORMATION

---

#### 6.1 OTHER SIGNIFICANT UPDATES

MB members provided updates on a number of ongoing items in their areas.

Meeting PO expenditure group on 23 October;  
Shared islands Initiative;  
Protected Disclosures;  
Control of dogs;  
Libraries;  
Charities (Amendment) Bill 2023;  
LEADER Programme;  
Engagement with DETE in relation to social economy level;



Department of Rural and Community Development  
Management Board Meeting No. 268

RRDF;

Seanad Select Committee on the Scrutiny of draft EU-related Statutory Instruments.

## 7. STANDING ITEMS

### 7.1 MINISTERIAL AND MANAGEMENT BOARD DIARIES

The diaries for the forthcoming fortnight, were noted.

### 7.2 GOVERNMENT MEMORANDA / CABINET SUBCOMMITTEES

MB noted current Government Business.

### 7.3 WEEKLY SCHEDULE (DÁIL, SEANAD AND COMMITTEES)

MB noted the Oireachtas schedule for the next week.

### 7.4 SOG'S / CABINET COMMITTEES

No issues arising.

### 7.5 MINISTERIAL SUBMISSIONS

MB noted current matters awaiting Ministerial decision.

## 9. AOB

MANAGEMENT BOARD MINUTES 24/10/2023

ATTENDANCE:

Bairbre Nic Aongusa – Assistant Secretary; Fintan O’Brien – Assistant Secretary and Kenneth Jordan – Assistant Secretary

Apologies: Mary Hurley – Secretary General

Lisa Keveney, Assistant Principal Officer, Libraries Development & Communities Policy Unit and Kieran Moylan, Principal Officer, Libraries Development & Communities Policy Unit, attended for agenda item no. 4.1.

Secretariat Lynda Crawford

1. STATEMENT OF INTEREST

No conflicts.

2. PREVIOUS MINUTES

Minutes of the previous meeting, were approved.

3. MATTERS ARISING

4. MATTERS FOR DECISION

4.1 REVIEW OF ADDITIONAL STAFF RESOURCE FUNDING TO SUPPORT COMMUNITY FUNCTION IN LOCAL AUTHORITIES

Kieran Moylan and Lisa Keveney updated MB on the draft review of the Additional Staff Resource funding to support the Community Function in Local Authorities.

MB agreed that further discussion will to be undertaken on the draft review, in context of local authority funding.

5. PRIORITY ISSUES FOR DISCUSSION

## 6. MATTERS FOR INFORMATION

### 6.1 OTHER SIGNIFICANT UPDATES

MB members provided updates on a number of ongoing items in their areas.

Update on the Humanitarian Senior Officials Group meeting on the 18<sup>th</sup> October

HR Update;

Protected Disclosures

Shared islands Initiative;

Control of dogs;

Men's sheds;

Island Policy Workshop Scotland House, London on 25<sup>th</sup> October

Our Living Islands – National Islands Policy 2023-2033;

ESF+;

Environmental and Social Committee of the British-Irish Parliamentary Assembly 24<sup>th</sup> of October 2023;

Invitation from the Joint Committee on Social Protection, Community and Rural Development and the Islands, 15 November;

Leader Programme;

RRDF;

CLÁR;

DAF Action Plan 2024;

Noted :Scheme to provide Emergency Humanitarian Aid to small business, community, voluntary and sporting bodies for damage caused by flooding arising from severe weather conditions as a result of storm Babet, in the period 17 to 23 October 2023;

Outdoor Recreation infrastructure Scheme.

## 7. STANDING ITEMS

### 7.1 MINISTERIAL AND MANAGEMENT BOARD DIARIES

The diaries for the forthcoming fortnight, were noted.

### 7.2 GOVERNMENT MEMORANDA / CABINET SUBCOMMITTEES

MB noted current Government Business.

### 7.3 WEEKLY SCHEDULE (DÁIL, SEANAD AND COMMITTEES)

Department of Rural and Community Development  
Management Board Meeting No. 269

MB noted the Oireachtas schedule for the next week.

---

7.4 SOG'S / CABINET COMMITTEES

No issues arising.

---

7.5 MINISTERIAL SUBMISSIONS

MB noted current matters awaiting Ministerial decision.

9. AOB

MANAGEMENT BOARD MINUTES 31/10/2023

ATTENDANCE:

Mary Hurley – Secretary General (Chair); Bairbre Nic Aongusa – Assistant Secretary; Fintan O’Brien – Assistant Secretary and Kenneth Jordan – Assistant Secretary

David Yeomans, Internal Audit, Clodagh McDonnell, Principal Officer, Inspection, Compliance and Business Development Unit, attended for agenda item no. 4.1.

David Yeomans, Internal Audit, attended for agenda item no. 5.1.

Secretariat Lynda Crawford

1. STATEMENT OF INTEREST

No conflicts.

2. PREVIOUS MINUTES

Minutes of the previous meeting, were approved.

3. MATTERS ARISING

4. MATTERS FOR DECISION

4.1 PROTECTED DISCLOSURES

Clodagh McDonnell and David Yeomans updated MB on the revised draft of the Protected Disclosures Policy.

MB approved the revised draft of the Protected Disclosures Policy and noted that it the policy will be uploaded to the Department’s website.

4.2 NATIONAL SOCIAL ENTERPRISE POLICY ANNUAL REPORT 2022

Fintan O’Brien updated MB on the draft National Social Enterprise Policy Annual Report 2022. MB approved the draft National Social Enterprise Policy Annual Report 2022, subject to Ministerial approval. MB expressed their gratitude to all personnel involved in this report.

---

## 5. PRIORITY ISSUES FOR DISCUSSION

---

### 5.1 PAYMENT PROCESSES

David Yeomans updated MB on matters arising from audit committee meeting of the 13<sup>th</sup> June. The discussion noted that Finance Unit recently issued revised Financial Policy & Procedure Documents (as approved by MB) and that Finance Workshops take place twice each year, most recently in October. It was also noted that the material is also available on the internet. It was decided that the finding would be noted at SMT to re-enforce this awareness raising.

---

## 6. MATTERS FOR INFORMATION

---

### 6.1 OTHER SIGNIFICANT UPDATES

MB members provided updates on a number of ongoing items in their areas.

HR Update;  
DAF Action Plan 2024;  
Shared Islands Initiative;  
Leader Programme;  
Outdoor Infrastructure Recreation Infrastructure Scheme;  
RRDF;  
CLÁR;  
Meeting of the Joint Committee on Social Protection, Community and Rural Development and the Islands, 15 November;  
WDC;  
National Social Enterprise Conference 16 November;  
SMT;  
Civic Forum 15 November;  
Climate Action Showcase, 21 November;  
Joint Committee on the Irish Language on 8 November;  
Our Living Islands – National Islands Policy;  
Control of dogs;  
Charities (Amendment) Bill 2023;  
National Philanthropy Strategy  
CSP;  
ICT funding for libraries 2023;  
SICAP;

Department of Rural and Community Development  
Management Board Meeting No. 270

MB meeting in Ballina on the 28 November;  
Ministerial Management Board meeting on the 7<sup>th</sup> November.

## 7. STANDING ITEMS

### 7.1 MINISTERIAL AND MANAGEMENT BOARD DIARIES

The diaries for the forthcoming fortnight, were noted.

### 7.2 GOVERNMENT MEMORANDA / CABINET SUBCOMMITTEES

MB noted current Government Business.

### 7.3 WEEKLY SCHEDULE (DÁIL, SEANAD AND COMMITTEES)

MB noted the Oireachtas schedule for the next week.

### 7.4 SOG'S / CABINET COMMITTEES

No issues arising.

### 7.5 MINISTERIAL SUBMISSIONS

MB noted current matters awaiting Ministerial decision.

## 9. AOB

MANAGEMENT BOARD MINUTES 7/11/2023

ATTENDANCE:

Mary Hurley – Secretary General (Chair); Fintan O’Brien – Assistant Secretary and Kenneth Jordan – Assistant Secretary.

Apologies: Bairbre Nic Aongusa – Assistant Secretary

John Orme, Assistant Principal Finance and Evaluation Unit, Stephen Brady, Assistant Principal Officer, Finance and Evaluation Unit and Seamus Concagh, Assistant Principal Officer, Finance and Evaluation Unit, attended for agenda item no. 6.1.

Secretariat Lynda Crawford

1. STATEMENT OF INTEREST

No conflicts.

2. PREVIOUS MINUTES

Minutes of the previous meeting, were approved.

3. MATTERS ARISING

4. MATTERS FOR DECISION

5. PRIORITY ISSUES FOR DISCUSSION

6. MATTERS FOR INFORMATION

6.1 FINANCE UPDATE END OF OCTOBER

MB discussed and noted the Finance update for end of October 2023.



---

## 6.2 FOI REPORT

Mb noted the FOI Report

---

## 6.3 REPRESENTATION REPORT – OFFICE OF MINISTER HUMPHREYS

MB noted the representation report for the office of Minister Humphreys.

---

## 6.1 OTHER SIGNIFICANT UPDATES

MB members provided updates on a number of ongoing items in their areas.

Updates:

HR Update;  
SMT 14 November;  
PO Expenditure Group meeting 10 November;  
3 year plan for Inspection Compliance and Business Development Unit;  
Audit Unit - systems review of initiatives;  
Project Delivery Unit;  
CLÁR;  
CEP;  
Outdoor Recreation Infrastructure Scheme;  
Leader Programme;  
RRDF;  
Hubs summit 22 November;  
MinMB meeting on the 7<sup>th</sup> November.

## 7. STANDING ITEMS

---

### 7.1 MINISTERIAL AND MANAGEMENT BOARD DIARIES

The diaries for the forthcoming fortnight, were noted.

---

### 7.2 GOVERNMENT MEMORANDA / CABINET SUBCOMMITTEES

MB noted current Government Business.

---

### 7.3 WEEKLY SCHEDULE (DÁIL, SEANAD AND COMMITTEES)

Department of Rural and Community Development  
Management Board Meeting No. 271

MB noted the Oireachtas schedule for the next week.

---

7.4 SOG'S / CABINET COMMITTEES

No issues arising.

---

7.5 MINISTERIAL SUBMISSIONS

MB noted current matters awaiting Ministerial decision.

9. AOB

MANAGEMENT BOARD MINUTES 14/11/2023

ATTENDANCE:

Mary Hurley – Secretary General (Chair); Fintan O’Brien – Assistant Secretary and Kenneth Jordan – Assistant Secretary.

Apologies: Bairbre Nic Aongusa – Assistant Secretary

Robert Nicholson, Principal Officer, Rural Strategy and Social Enterprise Unit attended for agenda item no. 4.1

Kevin Holmes, Administrative Officer, Social Inclusion and Communities Unit; Edel Healy, Assistant Principal Officer, Social Inclusion and Communities Unit; Deirdre Kelly Principal Officer Social Inclusion and Communities Unit and Doreen Gaughen, Higher Executive officer Social Inclusion and Communities Unit, attended for agenda item no. 6.1.

Secretariat Lynda Crawford

1. STATEMENT OF INTEREST

No conflicts.

2. PREVIOUS MINUTES

Minutes of the previous meeting, were approved.

3. MATTERS ARISING

4. MATTERS FOR DECISION

4.1 OECD REVIEW OF OUR RURAL FUTURE 2021 2025

Robert Nicholson updated MB on the proposed development of a review of our rural future 2021 2025 by the OECD.

MB approved the terms of the proposed review of our rural future by the OECD, subject to provision by the Rural Strategy and Social Enterprise Unit of a note on the proposed review to the office of Minister Humphreys.

---

#### 4.2 HR INITIATIVES

Kenneth Jordan updated MB on the updated employee handbook, the draft over time policy and the guidance for transition year work placements.

MB approved the updated employee handbook, the draft over time policy and the guidance for transition year work placements.

---

#### 5. PRIORITY ISSUES FOR DISCUSSION

---

#### 6. MATTERS FOR INFORMATION

---

##### 6.1 SICAP PROCUREMENT 2024-2028

Edel Healy, Kevin Holmes, Deirdre Kelly and Doreen Gaughan updated MB on the status of SICAP procurement 2024+.

MB discussed and noted the information on the status of the procurement process in relation to the provision of the SICAP programme for 2024+.

---

##### 6.1 OTHER SIGNIFICANT UPDATES

MB members provided updates on a number of ongoing items in their areas.

Updates:

Supplementary Estimates 22 November;

DAF Action Plan 2024;

CEP;

Evaluation metrics;

Invitation from the Joint Committee on Social Protection, Community and Rural Development and the Islands - discussion on the rollout and delivery of broadband in rural areas, 15<sup>th</sup> November;

Mobile Phone and Broadband Taskforce 15 November;

Department of Rural and Community Development  
Management Board Meeting No. 272

Social Enterprise Conference on 16 November;  
Social Enterprise Strategy;  
Schedule of schemes for 2024;  
WDC;  
Engagement with DETE re. Social economy.

## 7. STANDING ITEMS

### 7.1 MINISTERIAL AND MANAGEMENT BOARD DIARIES

The diaries for the forthcoming fortnight, were noted.

### 7.2 GOVERNMENT MEMORANDA / CABINET SUBCOMMITTEES

MB noted current Government Business.

### 7.3 WEEKLY SCHEDULE (DÁIL, SEANAD AND COMMITTEES)

MB noted the Oireachtas schedule for the next week.

### 7.4 SOG'S / CABINET COMMITTEES

No issues arising.

### 7.5 MINISTERIAL SUBMISSIONS

MB noted current matters awaiting Ministerial decision.

## 9. AOB

MANAGEMENT BOARD MINUTES 5/12/2023

ATTENDANCE:

Mary Hurley – Secretary General (Chair); Fintan O’Brien – Assistant Secretary and Kenneth Jordan – Assistant Secretary and Bairbre Nic Aongusa – Assistant Secretary

Clodagh McDonnell, Principal Officer, Inspection, Compliance and Business Development; David Donnelly, Regional Inspector, Inspection, Compliance and Business Development and Declan Harty, Regional Inspector, Inspection, Compliance and Business Development attended for agenda item no. 4.1.

Secretariat Lynda Crawford

1. STATEMENT OF INTEREST

No conflicts.

2. PREVIOUS MINUTES

Minutes of the previous meeting, were approved.

3. MATTERS ARISING

4. MATTERS FOR DECISION

**4.1 REVIEW OF THE NATIONAL SCHEMES AND 2024-2026 INSPECTION STRATEGY**

Clodagh McDonnell , David Donnelly and Declan Harty updated on the planned approach to Level 1 inspections, with the approach set out in the paper agreed by Management Board. This approach will now be piloted on ORIS with a further report to Management Board following that. The initial outline of the 3 year strategy was also discussed and this will be worked on over the coming months before approval of a final strategy being sought.

5. PRIORITY ISSUES FOR DISCUSSION

## 6. MATTERS FOR INFORMATION

### 6.1 OTHER SIGNIFICANT UPDATES

MB members provided updates on a number of ongoing items in their areas.

## 7. STANDING ITEMS

### 7.1 MINISTERIAL AND MANAGEMENT BOARD DIARIES

The diaries for the forthcoming fortnight, were noted.

### 7.2 GOVERNMENT MEMORANDA / CABINET SUBCOMMITTEES

MB noted current Government Business.

### 7.3 WEEKLY SCHEDULE (DÁIL, SEANAD AND COMMITTEES)

MB noted the Oireachtas schedule for the next week.

### 7.4 SOG'S / CABINET COMMITTEES

No issues arising.

### 7.5 MINISTERIAL SUBMISSIONS

MB noted current matters awaiting Ministerial decision.

## 9. AOB

MANAGEMENT BOARD MINUTES 12/12/2023

ATTENDANCE:

Mary Hurley – Secretary General (Chair); Fintan O’Brien – Assistant Secretary and Kenneth Jordan – Assistant Secretary and Bairbre Nic Aongusa – Assistant Secretary

Clodagh McDonnell, Principal Officer, Inspection, Compliance and Business Development and Jake Ryan, Principal Officer, Corporate Strategy and Communications Unit attended for agenda item no. 4.1

Secretariat Lynda Crawford

1. STATEMENT OF INTEREST

No conflicts.

2. PREVIOUS MINUTES

Minutes of the previous meeting, were approved.

3. MATTERS ARISING

4. MATTERS FOR DECISION

4.1 PROGRAMME INFORMATION MANAGEEMNT SYSTEM

Clodagh McDonnell and Jake Ryan updated MB on the development Programme Information Management System.

MB discussed and approved the proposed approach in relation to the development of a short-term solution to the Department’s immediate data needs and the longer-term development of a programme information management system.



---

## 5. PRIORITY ISSUES FOR DISCUSSION

## 6. MATTERS FOR INFORMATION

---

### 6.1 OTHER SIGNIFICANT UPDATES

MB members provided updates on a number of ongoing items in their areas.

Noted awaiting confirmation from the Business Committee on the amended date in 2024 for next oral pq session;

Pobal;

Cabinet Committee on Housing meeting on 18 December;

Humanitarian SOG 20 December;

Charities (Amendment) Bill 2023;

National Philanthropy Policy 2024 – 2028;

Our Living Islands – National Islands Policy 2023 – 2033;

LEADER Programme;

Outdoor infrastructure Recreation;

Town and Village Renewal Scheme;

HR Update;

Management letter for the audit of Vote 42 – Rural and Community Development’s Appropriation Accounts for the year ended 31 December 2022.

---

### 6.2 RURAL AND COMMUNITY DELIVERY TEAMS

MB noted the submission on the proposed establishment of rural and community delivery teams.

---

### 6.3 FOI REPORT

MB noted the FOI Report

---

### 6.4 REPRESENTATION REPORT

MB noted the representation report for the office of Minister Humphreys.

## 7. STANDING ITEMS

---

7.1 MINISTERIAL AND MANAGEMENT BOARD DIARIES

The diaries for the forthcoming fortnight, were noted.

---

7.2 GOVERNMENT MEMORANDA / CABINET SUBCOMMITTEES

MB noted current Government Business.

---

7.3 WEEKLY SCHEDULE (DÁIL, SEANAD AND COMMITTEES)

MB noted the Oireachtas schedule for the next week.

---

7.4 SOG'S / CABINET COMMITTEES

No issues arising.

---

7.5 MINISTERIAL SUBMISSIONS

MB noted current matters awaiting Ministerial decision.

---

9. AOB

MANAGEMENT BOARD MINUTES 19/12/2023

ATTENDANCE:

Mary Hurley – Secretary General (Chair); Fintan O’Brien – Assistant Secretary and Kenneth Jordan – Assistant Secretary and Bairbre Nic Aongusa – Assistant Secretary

Secretariat Lynda Crawford

1. STATEMENT OF INTEREST

No conflicts.

2. PREVIOUS MINUTES

Minutes of the previous meeting, were approved.

3. MATTERS ARISING

4. MATTERS FOR DECISION

5. PRIORITY ISSUES FOR DISCUSSION

6. MATTERS FOR INFORMATION

6.1 OTHER SIGNIFICANT UPDATES

MB members provided updates on a number of ongoing items in their areas.

7. STANDING ITEMS

7.1 MINISTERIAL AND MANAGEMENT BOARD DIARIES

The diaries for the forthcoming fortnight, were noted.

---

7.2 GOVERNMENT MEMORANDA / CABINET SUBCOMMITTEES

MB noted current Government Business.

---

7.3 WEEKLY SCHEDULE (DÁIL, SEANAD AND COMMITTEES)

MB noted Dáil in recess until the 17<sup>th</sup> January 2024.

---

7.4 SOG'S / CABINET COMMITTEES

No issues arising.

---

7.5 MINISTERIAL SUBMISSIONS

MB noted current matters awaiting Ministerial decision.

---

9. AOB