



Purpose	Equal Participation Model – Project Steering Committee – Meeting 4
Date	24 th April 2023
Venue	Webex
	Minutes
Attendance	<p>In attendance: Amy Anderson (DCEDIY, Access and Inclusion Unit), Anne-Marie Brooks (DCEDIY, Chairperson), Áine Brummell (CCI), Mark Considine (DCEDIY, Access and Inclusion Unit), Jenny Eades (Pobal), Kate Levey (DCEDIY, Child Rights Policy Unit), Gillian Martin (DCEDIY, Sector Development Unit), Ryan McKay (DE, Social Inclusion Unit), Helena O’Brien (Tusla, Dún Laoghaire-Rathdown CYPSC), Ciara Pidgeon (DCEDIY, Parenting Support Policy Unit), Roshin Sen (DSP),</p> <p>Secretariat: Amy O’Riordan (DCEDIY, Access and Inclusion Unit)</p> <p>Apologies: Delia Goodman (Better Start), Fiona Healy (DCEDIY, Access and Inclusion Unit), Micheál Killilea (DE, Social Inclusion Unit), Joanne Tobin (DE, Early Years Education Policy Unit), Toby Wolfe (DCEDIY, Quality Unit)</p>

Welcome including previous minutes, agenda:

The Chair welcomed all members to the fourth meeting of the Project Steering Committee (PSC), noting the apologies as list above.

Decision: The minutes from the third meeting were approved.

Action: The minutes will be published online.

Progress update:

The PSC were provided with a short overview of progress since the last meeting.

Workshop update:

A presentation was delivered on the initial feedback from the first three workshops that have taken place so far.

An update on the development of an online workshop was also provided.

Possible supports and solutions:



A document was shared with the PSC in advance providing an overview of what the potential supports and solutions for universal and targeted approaches in the Equal Participation Model could be, based on the work to date.

A discussion took place on any observations or questions on the possible supports outlined.

Actions:

- A more refined prototype model will be developed to reflect the discussion with the PSC.
- The PSC can share any additional thoughts on the paper with the team.

Meeting close and AOB:

- Guest speakers to be invited to the in-person meeting were discussed.

Action: The agenda for the in-person meeting is to be finalised and circulated.