Purpose	Equal Participation Model – Project Steering Committee – Meeting 5
Date	30th May 2023
Venue	Department of Children, Equality, Disability, Integration and Youth
	Minutes
Attendance	In attendance: Amy Anderson (DCEDIY, Access and Inclusion Unit), Anne-Marie Brooks (DCEDIY, Chairperson), Áine Brummell (CCI), Mark Considine (DCEDIY, Access and Inclusion Unit), Jenny Eades (Pobal), Delia Goodman (Better Start), Fiona Healy (DCEDIY, Access and Inclusion Unit), Micheál Killilea (DE, Social Inclusion Unit), Gillian Martin (DCEDIY, Sector Development Unit), Helena O'Brien (Tusla, Dún Laoghaire-Rathdown CYPSC), Ciara Pidgeon (DCEDIY, Parenting Support Policy Unit), Roshin Sen (DSP), Joanne Tobin (DE, Early Years Education Policy Unit), Toby Wolfe (DCEDIY, Quality Unit) Secretariat: Amy O'Riordan (DCEDIY, Access and Inclusion Unit) Guest speakers: Maria Joyce (National Traveller Women's Forum), Siobhan McLaughlin (Donegal Travellers Project), Ciaran Sheelan (Pobal), Carolina Silva (Pobal), Martin Quigley (Pobal, Data and Analytics) Apologies: Kate Levey (DCEDIY, Child Rights Policy Unit)

Welcome including previous minutes, agenda and objectives for the day:

The Chair welcomed all members to the fifth meeting of the Project Steering Committee (PSC), noting the apologies as list above.

Decision: The minutes from the fourth meeting were approved.

Action: The minutes will be published online.

Traveller and Roma challenges in Early Learning and Care (ELC) and School Age Childcare (SAC):

A presentation was delivered by representatives from the National Traveller Women's Forum and the Donegal Travellers Project on Traveller experiences in ELC and SAC, focusing on barriers faced and potential supports that could be introduced.

Group work on Equal Participation Model (EPM) Prototype:

An update was provided on the policy background, objectives and work carried out to date.

The PSC was divided into groups to review all elements of the prototype allocation model in detail, followed by a feedback session. Approval was given to use the prototype as the basis for the allocation model to be set out in the policy document, having regard to the feedback received.

Action: A policy document will be drafted and shared with the PSC for review.

Identification Model:

Pobal delivered a presentation on an updated prototype identification model.

Approval was given to use the prototype as the basis for the identification model to be set out the in the policy document, having regard to the feedback received.

Action: Pobal will begin to develop a technical document on the identification model which can be published with the policy paper.

Meeting close and AOB:

It was agreed that the June meeting will be cancelled and observations on a draft policy document can be shared via email.