

Management Board Meeting Minutes

(in person)

Monday 9th January 2023 at 12 noon

Attendance: Secretary General (Kevin McCarthy); Laura McGarrigle; Sheenagh Rooney; Lara Hynes; Dermot Ryan; Carol Baxter; Anne-Marie Brooks and Colm O’Conaill

Miriam Kenna reporting.

1. Minutes of Last Meeting

The minutes of meeting of 12 December 2022 were agreed.

2. Matters Arising

Workforce planning paper will be submitted to Sec Gen and considered at an upcoming MB meeting.

Office space and resources are being arranged for Minister of State Joe O’Brien.

Strategic priorities for the department have been presented to the Taoiseach. There will be bi-lateral meetings between the Minister and Taoiseach, a paper will be prepared in advance of these meetings.

3. Ukrainian Crisis and International Protection updates

SR and CB gave brief updates on the situation at present including:

SR updated on

- Accommodation available for BOTPs for the next 10 days, situation is being closely monitored
- Rest centres including Croke Park are being stood up
- Various accommodation options are being considered
- SOG meetings continue
- Governance and resource issue remain challenging

CB updated on

- contribution model is being rolled out to suppliers
- pipeline of new Ukr accommodation is increasingly tight and risk remains that a proportion of existing serviced accommodation contracts will not be renewed ahead of new Tourism season.
- IP accommodation remains extremely problematic as numbers remain high
- All options for accommodation are being reviewed
- Noted challenges of protests in a small number of communities

MB noted continuing pressures on DCEDIY staff and the need to safeguard staff well-being and health and safety.

The Secretary General and the MB expressed their thanks to all those who worked on and led to the successful clearing of the back log of payments to accommodation providers and also to those who

worked through the Christmas period in ensuring the successful operation of the contingency plans in place.

4. DCEDIY organisation development

Following on from the session on DCEDIY organisational development at the last SMT meeting on the 2nd December 2022, KMCC circulated a paper reflecting views given at that meeting. MB had an initial general discussion on the approach to an organisational development process and agreed to a further discussion at MB in advance of the next SMT meeting.

5. For noting

The papers circulated under this heading were noted by MB members.

FOI – it was noted that internal procedures for FOI were being reviewed.

MB Updates - It was agreed that format of the fortnightly updates from each division would also be reviewed.

LH updated on initial discussions with officials in D/Taoiseach in relation to the Taoiseach's announcement of the establishment of a new Child Poverty and Well-Being unit in that department.

6. AOB

LMcG said that Philip Crosby had been appointed caretaker CEO at the Adoption Authority of Ireland while the interim competition process is completed.

Business planning - Each division would now plan their B/P meeting. It was agreed that a minimum of 4 MB members would attend each one.

7. Next Meeting

The next MB meeting was confirmed for 23rd January 2023.