

Management Board Meeting Minutes
(in person and by skype)
Monday 06 March 2023 at 10.30 am

Attendance: Secretary General (Kevin McCarthy); Laura McGarrigle; Dermot Ryan; Anne-Marie Brooks; Colm O'Conaill; Carol Baxter, Sheenagh Rooney and Lara Hynes.

Miriam Kenna reporting.

1. Minutes of Last Meeting

The minutes of meeting of 20 February 2023 were agreed.

2. Matters Arising

Workforce planning paper to be brought forward for discussion at next meeting.

3. Ukrainian Crisis and International Protection updates

SR gave brief updates on the situation at present including:

- BOTP accommodation is available at the moment, the situation continues to be closely monitored
- Work on new contracts continues as up to 700 BOTPS arrive weekly.
- Offers portal continues to work well, the improved process enables suitable accommodation offers to be identified and worked on in a speedier manner.
- Cabinet committee on Ukraine will be held on Thursday 23rd Feb, items to be considered include refurbishment programme and new and modular/pod strand
- IP to be included in POD work stream
- Invoicing processing is improving as additional supports, including outside contractor support, are engaged.

KMcC thanked all those who helped with additional resources to work on the payments backlog.

CB gave brief updates on International protection including:

- IP accommodation remains extremely problematic as numbers seeking asylum remain high, new accommodation pipeline limited and some contracts expiring at the end of the month
- Accommodation for single male applicants remains extremely difficult, with approx. 200 not offered accommodation.
- Progressing people with status out of IP accommodation at a sufficient rate remains a difficulty
- Updated on recent meetings with White paper programme board sub-group and the OCO re: child protection in Direct Provision report which is being prepared by OCO
- A number of legal actions notified

4. For noting

The papers circulated under this heading were noted by MB members.

DR noted the following:

- the migration to Microsoft 365, which is due to take place in Q2 2023

- HR and LMcG met with FORSA in relation to third party support for the MBH Payments Scheme

LH said that the report on The St John Ambulance Independent Review 2021 would be published on the 16th March 2023. Necessary supports will be put in place and Tusla will be closely involved to support victims.

LH updated on court proceedings in relation to special care, and the capacity therein. A submission is being prepared for the information of the Minister on this.

CO'C gave a brief update on **the transfer of specialist disability services**, which proceeded as planned on 01 March, with new colleagues joining the Division from DoH. He thanked all involved in making this possible. Noted that transfer of eDocs from DoH was disrupted by a power outage over weekend but will now proceed.

CB said that the Taoiseach was due to announce the beginning of the procedure to change article 41.2 (Woman in the Home) of the constitution by referendum on International Women's Day.

2 Nominees (1 PO, 1 ASec) to the *2023 Principal Officer (PO) and SPS Talent Management Programmes* have been accepted to the Roffey Park programme.

5. AOB

Organisational structure review: Simon Conry joined the meeting for this update. MB reviewed a short paper from external facilitators 'Think People' on proposed timelines for internal facilitated sessions. MB agreed some suggested revisions which SC agreed to revert to Think People.

6. Next Meeting

The next MB meeting was confirmed for 20th March 2023.