

## **Management Board Meeting Minutes Monday 28<sup>th</sup> August 2023 @ 10.30**

**Attendance:** Secretary General (Kevin McCarthy), Anne-Marie Brooks, Sheenagh Rooney, Colm O'Conaill, Carol Baxter, David Delaney and Dermot Ryan.

Apologies from Laura McGarrigle and Lara Hynes.

Miriam Kenna reporting.

KMcC welcomed Mr David Delaney, Assistant Secretary to the MB meeting.

### **1. Minutes of Last Meeting**

The minutes of meeting of 24<sup>th</sup> July 2023 were agreed.

### **Matters Arising**

Direct recruitment: Contract with Staffline Ireland now in place and first recruitment completion, for EO recruitment, to be advertised on 11th September.

Higher Scales: DR updated on consultation with unions in respect of process for awarding Higher Scales. It was noted that HR will revert to MB in respect of the proposed approach.

### **2. Ukrainian Crisis and International Protection updates**

SR gave brief update on the Ukraine BOTP situation at present including:

- BOTP arrival numbers continue to remain high adding to the very challenging accommodation situation.
- Moves from student accommodation adding extra pressure to the situation
- The contingency planning group continues to meet daily.
- Engagement with Local Authorities continues in efforts to secure rest centres and other short term emergency accommodation
- Ongoing engagement with officials in other departments

DD gave brief updates on International protection including:

- Numbers applying continue remain high, accommodation is available to end of September
- Work continues on contingency options for future accommodation

### **3. For noting**

The papers circulated under this heading were noted by MB members.

Estimates:

Estimates submission due to be made to DPENR by 30 August. Finance Unit have sent a draft submission to the Minister for his information, input and approval. Bilateral meetings with DPENR Vote section will commence in early September, involving participation by relevant DCEDIY units.

#### **4. AOB**

Statement of Strategy:

Andrew Patterson joined the meeting to give an update on the progress of the preparation of the Statement of Strategy.

AMB updated on planned protests by the Federation of Early Childcare.

CB confirmed that "Monitoring visit of the Advisory Committee on the Framework Convention on the Protection of National Minorities (FCNM) to Ireland" will be on 18-22 September. The Unit is currently preparing for the State visit and some publicity around the visit is expected.

KMcC updated on PO assignments.

AMB raised a query on office space and desk allocations.

#### **Next Meeting**

The next MB meeting will be on Monday 11<sup>th</sup> September at 2pm