

**Management Board Meeting Minutes**  
**Monday 11<sup>th</sup> September 2023 @ 2.00pm**

**Attendance:** Secretary General (Kevin McCarthy), Anne-Marie Brooks, Sheenagh Rooney, Colm O’Conaill, Carol Baxter, Laura McGarrigle and Dermot Ryan.

Apologies from Lara Hynes and David Delaney

Miriam Kenna reporting.

**1. Minutes of Last Meeting**

The minutes of meeting of 28th August 2023 were agreed.

**Matters Arising**

**2. Ukrainian Crisis and International Protection updates**

SR gave brief update on the Ukraine BOTP situation at present including:

- BOTP arrival numbers continue to remain high adding to the very challenging accommodation situation.
- Short term tented accommodation is being used.
- Moves from student accommodation now completed. SR thanked all involved in progressing these moves, which involved significant logistical planning.
- Non-compliance issues continue to be identified and addressed.
- Bi-lateral meetings to discuss policy changes are being held

**3. Estimates Update:**

Gordon Gaffney and Aisling Roughan joined the meeting to give MB an update on the estimate process to date.

Bi-lateral meetings are continuing with follow up meetings to be scheduled.

GG will update further as the process progresses.

**Supplementary estimate:** The Minister will be attending the Select Committee hearing on 26 September seeking approval for the Supplementary Estimate for the Department.

**4. Statement of Strategy Update:**

Andrew Patterson joined the meeting to give an update on progress of the Statement of Strategy. A draft version was circulated prior to the meeting.

Following a discussion it was agreed that AP would update the draft to reflect MB’s suggestions.

A draft will be finalised for submission to the Minister this week.

**5. For noting**

The papers circulated under this heading were noted by MB members, including a written update on the Organisation Development process.

Dates have been agreed for the following:

- MB session with Task groups 4<sup>th</sup> October
- Town Hall event for all staff 17<sup>th</sup> October.

KMcC and officials will be meeting with the Chief Whips office to discuss the Autumn Legislation Programme 2023.

AMB updated on the Federation of Early Childcare Providers planned closures.

The Civil Service Employee Engagement Survey (CSEES) is now live, closing date is the 22<sup>nd</sup> of September.

## **6. AOB**

LMcG gave an update on the Gender Equality Referendum.

### **Next Meeting**

The next MB meeting will be on Monday 25<sup>th</sup> September at 10.30am in Montague Court, 3rd Floor Meeting Room.