

MANAGEMENT BOARD MINUTES 12/2/2018

ATTENDANCE:

Chair – Kevin McCarthy - Secretary General, Bairbre NicAongusa – Assistant Secretary, William Parnell – Assistant Secretary

Secretariat –Lynda Crawford

Clodagh McDonnell, Head of HR and Corporate and Fergal Costello, Finance Officer attended for items 3.1, 3.2 4.1 to 4.5.

1. STATEMENT OF INTEREST

No conflicts.

2. COMMUNICATIONS & TOPICAL MATTERS DIARY, MINUTES OF PREVIOUS MEETING & MATTERS ARISING

2.1 PREVIOUS MINUTES

Minutes of the previous meeting were approved with minor amendments.

2.2 MATTERS ARISING

No issues arose for discussion under this item.

2.3 COMMUNICATIONS & TOPICAL MATTERS DIARY

The diary for the forthcoming fortnight was noted with a few minor additions.

2.4 GOVERNMENT MEMORANDA / CABINET SUBCOMMITTEES

A list of Government Memorandums currently circulated was considered and it was noted that there were no matters requiring action by the Department.

2.5 WEEKLY SCHEDULE (DÁIL, SEANAD AND COMMITTEES)

The schedule for the week was noted.

2.6 SOG'S/CABINET COMMITTEES

It was noted by the Management Board that there are no cabinet committee meeting scheduled for the next fortnight.

2.7 FOI REPORT

The FOI Report was noted.

3. PRIORITY ISSUES FOR DISCUSSION/NOTING

3.1 NATIONAL DEVELOPMENT PLAN

Principal Officers provided views and input into a discussion document on the Rural Regeneration Fund. Fergal Costello outlined the initial note for discussion on the Rural Regeneration Fund and it was agreed to further develop the document.

3.2 NATIONAL PLOUGHING CHAMPIONSHIPS

Clodagh McDonnell provided an update on the proposed partnership between DRCD and CHG for the 2018 National Ploughing Championships.

4. CORPORATE & OPERATIONAL MATERS FOR INFORMATION

4.1 HR UPDATE

Clodagh McDonnell provided an update on internal competitions and vacancies. Other staffing issues were discussed.

4.2 FINANCE ISSUES: PROVISIONAL OUTTURN 2017

Fergal Costello stated that the migration to shared service in Killarney for non-payroll is fully operational and a report will be provided to the Management Board by the end of this month.

4.3 FINANCIAL MANAGEMENT PROJECT UPDATE

There was no update on this matter.

4.4 ACCOMODATION

The new accommodation arrangements in Trinity Point were discussed.

4.5 COMMUNICATIONS UPDATE

Clodagh McDonnell updated the Management Board on indicative schedule for DRCD 2018 campaigns and the work of the Strategic Communications Unit and the new Government of Ireland identity and logos.

6 AOB

The Management Board agreed to circulate to all Principal Officers a request from the Dept of Taoiseach for information on an upcoming government memorandums and legislation.

It was agreed by the Management Board to schedule meetings with each PO area on the 2018 business plans.

Kevin McCarthy
Secretary General