

MANAGEMENT BOARD MINUTES 19/2/2018

ATTENDANCE:

Chair – Kevin McCarthy - Secretary General, Bairbre NicAongusa – Assistant Secretary, William Parnell – Assistant Secretary

Secretariat –Lynda Crawford

Fergal Costello, Finance Officer attended for item 4.2.

1. STATEMENT OF INTEREST

No conflicts.

2. COMMUNICATIONS & TOPICAL MATTERS DIARY, MINUTES OF PREVIOUS MEETING & MATTERS ARISING

2.1 PREVIOUS MINUTES

Minutes of the previous meeting were approved with minor amendments.

2.2 MATTERS ARISING

No issues arose for discussion under this item.

2.3 COMMUNICATIONS & TOPICAL MATTERS DIARY

The diary for the forthcoming fortnight was noted with a few minor additions.

2.4 GOVERNMENT MEMORANDA / CABINET SUBCOMMITTEES

A list of Government Memorandums currently circulated was considered and it was noted that there were no matters requiring action by the Department.

2.5 WEEKLY SCHEDULE (DÁIL, SEANAD AND COMMITTEES)

The schedule for the week was noted.

2.6 SOG'S/CABINET COMMITTEES

The Management Board noted that there is a Senior Officials Group to Cabinet Committee Social Policy and Public Services, Wednesday 28th February 2018.

2.7 FOI REPORT

The FOI Report was noted.

3. PRIORITY ISSUES FOR DISCUSSION/NOTING

3.1 NATIONAL DEVELOPMENT PLAN

The Management Board agreed that briefing and a link to Project Ireland 2040 (National Planning Framework and National Development Plan) as published by the Government on 16 February be circulated to all DRCD staff.

4. CORPORATE & OPERATIONAL MATERS FOR INFORMATION

4.1 HR UPDATE

There was no update on this matter.

4.2 FINANCIAL REPORT

Fergal Costello provided the Management Board with an expenditure update to end of January 2018 and expenditure for February 2018 (as provided by shared services in Killarney).

The Finance division will meet with the C&AG in 21st February in relation to the interim audit.

Fergal Costello briefed the Board on DPER plans for spending reviews. It was noted that the Department will not be carrying out a spending review in 2018 but will be expected to do so in 2019.

The Board requested that expenditure reports contain date for all expenditure during 2018.

4.3 ACCOMODATION

The new accommodation arrangements in Trinity Point were discussed.

4.4 COMMUNICATIONS UPDATE

There was no update on this matter.

4.5 PROTECTED DISCLOSURES POLICY AND SOCIAL MEDIA POLICY

It was agreed to defer this item for discussion at the next Management Board meeting.

4.6 DRCD CORPORATE POLICY DOCUMENTS UPDATE

It was agreed to defer this item for discussion at the next Management Board meeting.

6 AOB

It was agreed by the Management Board that the draft work programme for Cabinet Committee on Social Policy and Public Services is to be circulated to all Principal Officers.

The agenda for the Senior Management Group meeting was discussed.

Kevin McCarthy
Secretary General