

## MANAGEMENT BOARD MINUTES 20/3/2018

### ATTENDANCE:

Chair – Kevin McCarthy - Secretary General, Bairbre NicAongusa – Assistant Secretary, William Parnell – Assistant Secretary

Secretariat – Máire Flanagan

Clodagh McDonnell, Head of HR and Corporate Affairs attended for items 3, 4 & 5.

Fergal Costello, Finance Officer attended for items 3, 4 & 5.

### STATEMENT OF INTEREST

NO CONFLICTS

## 2. COMMUNICATIONS & TOPICAL MATTERS DIARY, MINUTES OF PREVIOUS MEETING & MATTERS ARISING

### 2.1 PREVIOUS MINUTES

Minutes of the previous meeting were approved subject to amendments.

### 2.2 MATTERS ARISING

The proposed research project in respect of Community Resilience was noted.

### 2.3 COMMUNICATIONS & TOPICAL MATTERS DIARY

The diary for the forthcoming fortnight was noted. The Select Committee meeting will be rescheduled to a later date.

### 2.4 GOVERNMENT MEMORANDA / CABINET SUBCOMMITTEES

A list of Government Memorandums currently circulated was considered. A Memorandum to Government on the new Libraries Strategy would be circulated by the Department that week with the intention that it be considered by Cabinet on 27 March.

### 2.5 WEEKLY SCHEDULE (DÁIL, SEANAD AND COMMITTEES)

The schedule for the week was noted.

### 2.6 SOG'S/CABINET COMMITTEES

Cabinet Committee B will meet on Monday 26 March.

### 2.7 FOI REPORT

The FOI Report was noted including the one due for release that week.

### 3. PRIORITY ISSUES FOR DISCUSSION/NOTING

#### 3.1 NATIONAL DEVELOPMENT PLAN/RURAL REGENERATION & DEVELOPMENT FUND

The Rural Regeneration & Development Fund was discussed in advance of the Ministerial/Management Board meeting the following day. It was agreed that the draft concept would be further developed. Outline plans for an accompanying launch event for the Fund later in 2018 were discussed.

#### 3.2 ETHICS IN PUBLIC OFFICE

Item would be discussed again following clarification of the changes required under the Statutory Instrument.

### 4. CORPORATE & OPERATIONAL MATERS FOR INFORMATION

#### 4.1 HR UPDATE

The HR update was noted including staffing issues. A Staff Day was being planned for May.

Training on GDPR would be offered to staff with HR Unit to notify staff of relevant dates in April.

A print run of hard copies of the Statement of Strategy to include visuals was requested by the MB.

#### 4.2 FINANCE ISSUES: EXPENDITURE REPORT

The expenditure report was noted, as was the projected increase in spending to end March.

#### 4.3 COMMUNICATIONS UPDATE

The next meeting of the Communications Group would be convened shortly.

#### 4.4 ACCOMMODATION

Accommodation issues in Ballina and Dublin were discussed with follow up with the OPW and OGCIO on outstanding items. Stjohn O'Connor was asked to provide an update on issues including telecoms at the next meeting of the MB.

### 5. POLICY BRIEFINGS

It was agreed that Social Enterprise would be on the agenda for the next MB meeting.

6 AOB

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Kevin McCarthy  
Secretary General