

## MANAGEMENT BOARD MINUTES 26/3/2018

### ATTENDANCE:

Chair – Kevin McCarthy - Secretary General, Bairbre NicAongusa – Assistant Secretary, William Parnell – Assistant Secretary

Clodagh McDonnell, Head of HR and Corporate Affairs attended for items 4. Kenneth Jordan Principal Officer and Eddie Forsyth, Assistant Principal, attended for item 5.

### STATEMENT OF INTEREST

No conflicts.

## 2. COMMUNICATIONS & TOPICAL MATTERS DIARY, MINUTES OF PREVIOUS MEETING & MATTERS ARISING

### 2.1 PREVIOUS MINUTES

Minutes of the previous meeting were approved subject to one amendment.

### 2.2 MATTERS ARISING

No matters arising.

### 2.3 COMMUNICATIONS & TOPICAL MATTERS DIARY

The diary for the forthcoming fortnight was noted.

### 2.4 GOVERNMENT MEMORANDA / CABINET SUBCOMMITTEES

A list of Government Memoranda currently circulated was noted. An update was provided in respect of the draft Memorandum to Government on the new Libraries Strategy which was now likely to be taken at the first Cabinet meeting after Easter.

### 2.5 WEEKLY SCHEDULE (DÁIL, SEANAD AND COMMITTEES)

The schedule for the week was noted.

### 2.6 SOG'S/CABINET COMMITTEES

Cabinet Committee B will meet on Monday 26 March.

### 2.7 FOI REPORT

The FOI Report was noted.

### 3. PRIORITY ISSUES FOR DISCUSSION/NOTING

#### 3.1 NATIONAL DEVELOPMENT PLAN/RURAL REGENERATION & DEVELOPMENT FUND

It was agreed that an updated draft proposal paper on the Rural Regeneration and Development Fund would be circulated, taking account of the discussion at the previous MinMB meeting.

#### 3.2 ETHICS IN PUBLIC OFFICE

It was agreed to defer this item.

### 4. CORPORATE & OPERATIONAL MATERS FOR INFORMATION

#### 4.1 HR UPDATE

The HR update was noted.

A draft outline for the Staff Day being planned for May was discussed.

#### 4.2 FINANCE ISSUES: EXPENDITURE REPORT

The expenditure report was noted.

The MB discussed the ongoing work in relation to the management of risk within the Department. They agreed that at a minimum the MB would formally consider the Department's risk register twice yearly, in addition to considering any particular issues that might arise from time to time.

#### 4.3 COMMUNICATIONS UPDATE

No update.

#### 4.4 ACCOMMODATION

Item deferred.

### 5. POLICY BRIEFINGS

Kenneth Jordan and Eddie Forsyth gave a presentation to the MB on the issues under consideration in developing a national policy on Social Enterprise. It was noted that further

internal discussions were planned in respect of certain aspects of the policy statement with a view to bringing proposals to the Minister in May.

6 AOB

It was agreed that the next meeting of the MB would be on Monday 9 April.

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Kevin McCarthy  
Secretary General