

## MANAGEMENT BOARD MINUTES 9/4/2018

### ATTENDANCE:

Chair – Kevin McCarthy - Secretary General, William Parnell – Assistant Secretary

Secretariat – Lynda Crawford

Apologies: - Bairbre NicAongusa - Assistant Secretary

Clodagh McDonnell, Head of HR and Corporate Affairs attended for items 4.

### STATEMENT OF INTEREST

No conflicts

## 2. COMMUNICATIONS & TOPICAL MATTERS DIARY, MINUTES OF PREVIOUS MEETING & MATTERS ARISING

### 2.1 PREVIOUS MINUTES

Minutes of the previous meeting were approved.

### 2.2 MATTERS ARISING

No matters arising.

### 2.3 COMMUNICATIONS & TOPICAL MATTERS DIARY

The diary for the forthcoming fortnight was noted.

### 2.4 GOVERNMENT MEMORANDA / CABINET SUBCOMMITTEES

A list of Government Memoranda currently circulated was noted. The MB noted that the draft Memorandum to Government on the new Libraries Strategy is on the cabinet agenda for the 11 April.

### 2.5 WEEKLY SCHEDULE (DÁIL, SEANAD AND COMMITTEES)

The MB noted that Dáil and Seanad are adjourned until the 17th April, 2018 and Parliamentary Committees are adjourned until 11 April.

### 2.6 SOG'S/CABINET COMMITTEES

The MB noted there are no cabinet committees scheduled for the next fortnight.

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#### 2.7 FOI REPORT

The FOI Report was noted.

### 3. PRIORITY ISSUES FOR DISCUSSION/NOTING

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#### 3.1 NATIONAL DEVELOPMENT PLAN/RURAL REGENERATION & DEVELOPMENT FUND

The MB discussed the draft proposal paper on the Rural Regeneration and Development Fund.

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#### 3.2 ETHICS IN PUBLIC OFFICE

The MB agreed the proposed amendments to schedule of SI 35 of 2015, subject to consultation with staff representatives.

### 4. CORPORATE & OPERATIONAL MATERS FOR INFORMATION

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#### 4.1 HR UPDATE

The HR update was noted.

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#### 4.2 FINANCE ISSUES: EXPENDITURE REPORT

The expenditure report was noted.

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#### 4.3 COMMUNICATIONS UPDATE

Schedule of events was noted by MB.

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#### 4.4 ACCOMMODATION

Accommodation issues in Ballina and Dublin were discussed.

### 6 AOB

The MB noted correspondence from An Taoiseach expressing thanks for the work of this Department, during the recent severe weather events.

The MB discussed the agenda for the Senior Management Forum on the 10th April.

Department of Rural and Community Development  
Management Board Meeting No. 31

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Kevin McCarthy  
Secretary General