

MANAGEMENT BOARD MINUTES 30/4/2018

ATTENDANCE:

Chair – Kevin McCarthy - Secretary General, William Parnell – Assistant Secretary, Bairbre NicAongusa - Assistant Secretary

Secretariat – Lynda Crawford

Clodagh McDonnell, Head of HR and Corporate Affairs attended for items 4.1, 4.3 and 4.4, Kenneth Jordan, Principal Officer, Rural Strategy Division and Eddie Forsyth, Assistant Principal Officer attended for item 3.2.

STATEMENT OF INTEREST

No conflicts

2. COMMUNICATIONS & TOPICAL MATTERS DIARY, MINUTES OF PREVIOUS MEETING & MATTERS ARISING

2.1 PREVIOUS MINUTES

Minutes of the previous meeting were approved.

2.2 MATTERS ARISING

No matters arising.

2.3 COMMUNICATIONS & TOPICAL MATTERS DIARY

The diary for the forthcoming fortnight was noted.

2.4 GOVERNMENT MEMORANDA / CABINET SUBCOMMITTEES

The MB noted that the Government Memorandum, Second Progress Report on the Action Plan for Rural Development was on the Cabinet agenda for the 1st May. A list of Government Memoranda currently circulated was noted.

2.5 WEEKLY SCHEDULE (DÁIL, SEANAD AND COMMITTEES)

The Oireachas schedule for the week was discussed.

2.6 SOG'S/CABINET COMMITTEES

The MB noted the next Senior Officials Group for Cabinet Committee B will take place on 2nd of May and the Senior Officials Group for Cabinet Committee D will take place on the 3rd of May. The next meeting of Cabinet Committee D will take place on the 8th of May.

2.7 FOI REPORT

The FOI Report was noted.

3. PRIORITY ISSUES FOR DISCUSSION/NOTING

3.1 NATIONAL DEVELOPMENT PLAN/RURAL REGENERATION & DEVELOPMENT FUND

The Rural Regeneration and Development Fund was discussed.

3.2 DORMANT ACCOUNTS

Kenneth Jordan and Eddie Forsyth briefed the MB on the draft Dormant Accounts Action Plan 2018, as previously circulated. It was agreed that further consultation was to be carried out on the DRCD proposals and a finalised draft provided to the MB in the next fortnight for approval.

4. CORPORATE & OPERATIONAL MATERS FOR INFORMATION

4.1 HR UPDATE

The HR update was noted.

4.2 FINANCE ISSUES: EXPENDITURE REPORT

The expenditure report was noted.

4.3 COMMUNICATIONS UPDATE

The proposed Agenda for the staff conference on the 11 May was discussed.

4.4 ACCOMMODATION

Accommodation issues in Ballina and Dublin were discussed.

6 AOB

The Civil Service Excellence and Innovation Awards 2018 was discussed.

Department of Rural and Community Development
Management Board Meeting No. 34

Kevin McCarthy
Secretary General