

## MANAGEMENT BOARD MINUTES 21/5/2018

### ATTENDANCE:

Chair – Kevin McCarthy - Secretary General, William Parnell - Assistant Secretary, Bairbre NicAongusa - Assistant Secretary

Secretariat – Lynda Crawford

Clodagh McDonnell, Head of HR and Corporate Affairs attended for items 4.1, 4.3 and 4.4, Fergal Costello, Principal Officer attended for item 4.2, Gareth Makim and John Duggan attended for item 4.5

### STATEMENT OF INTEREST

No conflicts.

## 2. COMMUNICATIONS & TOPICAL MATTERS DIARY, MINUTES OF PREVIOUS MEETING & MATTERS ARISING

### 2.1 PREVIOUS MINUTES

Minutes of the previous meeting were approved.

### 2.2 MATTERS ARISING

No matters arising.

### 2.3 COMMUNICATIONS & TOPICAL MATTERS DIARY

The diary for the forthcoming fortnight was noted.

### 2.4 GOVERNMENT MEMORANDA / CABINET SUBCOMMITTEES

A list of Government Memoranda currently circulated was noted.

### 2.5 WEEKLY SCHEDULE (DÁIL, SEANAD AND COMMITTEES)

The Oireachas schedule for the week was discussed.

### 2.6 SOG'S/CABINET COMMITTEES

The MB noted that there was no cabinet committee meetings scheduled.

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## 2.7 FOI REPORT

The FOI Report was noted.

## 3. PRIORITY ISSUES FOR DISCUSSION/NOTING

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### 3.1 NATIONAL DEVELOPMENT PLAN/RURAL REGENERATION & DEVELOPMENT FUND AND THE RURAL SEMINAR

The Rural Regeneration and Development Fund and the Rural Seminar on the 13th July was discussed.

## 4. CORPORATE & OPERATIONAL MATERS FOR INFORMATION

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### 4.1 HR UPDATE

The HR update was noted.

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### 4.2 FINANCE ISSUES: EXPENDITURE REPORT

The expenditure report was noted.

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### 4.3 COMMUNICATIONS UPDATE

The MB discussed potential areas for follow up arising from the Staff Away Day on 11 May.

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### 4.4 ACCOMMODATION

Accommodation issues in Ballina and Dublin were discussed.

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### 4.5 GDPR

John Duggan and Gareth Makim briefed the MB on DRCD's preparations for GDPR which will enter into force on the 25th May. It was agreed corporate division will circulate the data protection policy for feedback to the MB and Principal Officers.

## 6 AOB

The MB discussed the Ploughing Championships 2018.

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Kevin McCarthy

Department of Rural and Community Development  
Management Board Meeting No. 37

Secretary General