

## MANAGEMENT BOARD MINUTES 29/5/2018

### ATTENDANCE:

Chair – Kevin McCarthy - Secretary General, William Parnell - Assistant Secretary, Bairbre NicAongusa - Assistant Secretary

Secretariat – Lynda Crawford

Clodagh McDonnell, Head of HR and Corporate Affairs attended for items 4.1, 4.3 and 4.4, Fergal Costello, Principal Officer attended for item 4.2, Gareth Makim attended for item 4.4.

### STATEMENT OF INTEREST

No conflicts.

## 2. COMMUNICATIONS & TOPICAL MATTERS DIARY, MINUTES OF PREVIOUS MEETING & MATTERS ARISING

### 2.1 PREVIOUS MINUTES

Minutes of the previous meeting were approved with minor amendments.

### 2.2 MATTERS ARISING

No matters arising.

### 2.3 COMMUNICATIONS & TOPICAL MATTERS DIARY

The diary for the forthcoming fortnight was noted.

### 2.4 GOVERNMENT MEMORANDA / CABINET SUBCOMMITTEES

MB noted that the Government Memorandum on the Rural Regeneration and Development Fund is on the Cabinet Agenda for the 29th May. A list of Government Memoranda currently circulated was noted.

### 2.5 WEEKLY SCHEDULE (DÁIL, SEANAD AND COMMITTEES)

The Oireachtas schedule for the week was discussed.

### 2.6 SOG'S/CABINET COMMITTEES

The MB noted that the Senior Officials Group on Infrastructure is scheduled to meet on the 29th May and Cabinet Committee B is scheduled to meet on the 7th June.

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#### 2.7 FOI REPORT

The FOI Report was noted.

### 3. PRIORITY ISSUES FOR DISCUSSION/NOTING

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#### 3.1 NATIONAL DEVELOPMENT PLAN/RURAL REGENERATION & DEVELOPMENT FUND AND THE RURAL SEMINAR

The Rural Regeneration and Development Fund and the Rural Seminar on the 13th July was discussed.

### 4. CORPORATE & OPERATIONAL MATERS FOR INFORMATION

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#### 4.1 HR UPDATE

The HR update was noted.

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#### 4.2 FINANCE ISSUES: EXPENDITURE REPORT

The expenditure report was noted.

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#### 4.3 COMMUNICATIONS UPDATE

MB noted that the Civil Service Engagement survey report is due in early June and it was agreed to draft an action plan on foot of this which will incorporate the staff away day outputs and actions.

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#### 4.4 ACCOMMODATION

Gareth Makim briefed the MB on OPW works to Trinity Point. Accommodation issues in Ballina were discussed.

### 5 AOB

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Kevin McCarthy  
Secretary General