

MANAGEMENT BOARD MINUTES 10/7/2018

ATTENDANCE:

Chair – Kevin McCarthy - Secretary General, William Parnell – A/Secretary, Bairbre NicAongusa - Assistant Secretary and Sheenagh Rooney - Assistant Secretary

Secretariat – Lynda Crawford

Clodagh McDonnell, Principal Officer attended for item 3.1

1. STATEMENT OF INTEREST

No conflicts.

2. COMMUNICATIONS & TOPICAL MATTERS DIARY, MINUTES OF PREVIOUS MEETING & MATTERS ARISING

2.1 PREVIOUS MINUTES

Minutes of the previous meeting were approved.

2.2 MATTERS ARISING

No matters arising.

2.3 COMMUNICATIONS & TOPICAL MATTERS DIARY

The diary for the forthcoming fortnight was noted.

2.4 GOVERNMENT MEMORANDA / CABINET SUBCOMMITTEES

A list of Government Memoranda currently circulated was noted.

2.5 WEEKLY SCHEDULE (DÁIL, SEANAD AND COMMITTEES)

MB noted the Oireachtas schedule for the next fortnight.

2.6 SOG'S/CABINET COMMITTEES

The MB noted that the Senior Officials Group on Infrastructure is scheduled to meet on the 12th July.

2.7 FOI REPORT

Noted.

3. PRIORITY ISSUES FOR DISCUSSION/NOTING

3.1 UPDATE ON PROGRESS ON THE PROJECT IRELAND 2040 RURAL EVENT, WESTPORT 13 JULY 2018

Preparations with GIS and the Department of Agriculture, Food & Marine for the Rural Sectoral event on the 13th July were finalised.

3.2 RURAL REGENERATION AND DEVELOPMENT FUND

The Rural Regeneration and Development Fund was discussed. The MB noted the extensive work that went into finalising the call for proposals, now open.

4. CORPORATE & OPERATIONAL MATERS FOR INFORMATION

4.1 HR UPDATE

The verbal HR update was noted.

4.2 FINANCE ISSUES: EXPENDITURE REPORT

The expenditure report was discussed and noted.

4.3 COMMUNICATIONS UPDATE

There was no update on this item.

4.4 ACCOMMODATION

Accommodation issues in Dublin and Ballina were discussed.

5 AOB

The MB approved the attendance of two members of staff from Ballina at the 2018 Young Ireland Programme.

The MB agreed to review expenditure for the extension and continuation of the Irish Water Safety advertising safety campaign.

Vacancies on the board of the Charities Regulatory Authority and Pobal were discussed.

There was a brief discussion on relation to the upcoming ploughing championships.

The Secretary General informed the Board that DRCD are currently finalising the transition to shared services for eReps, which will facilitate the monitoring of timely responses to all representations. It was agreed by the MB to keep under review the current status of all parliamentary representations and that the overall target for standard responses is 10 working days.

Kevin McCarthy,
Secretary General