

MANAGEMENT BOARD MINUTES 16/7/2018

ATTENDANCE:

Chair – Kevin McCarthy - Secretary General, William Parnell – A/Secretary, Bairbre NicAongusa - Assistant Secretary and Sheenagh Rooney - Assistant Secretary

Secretariat – Lynda Crawford

Stephen Brady, Assistant Principal Officer and Brendan Mahon, Assistant Principal Officer attended for item 3.2.

Gareth Makin, Assistant Principal Officer, attended for item 4.4

1. STATEMENT OF INTEREST

No conflicts.

2. COMMUNICATIONS & TOPICAL MATTERS DIARY, MINUTES OF PREVIOUS MEETING & MATTERS ARISING

2.1 PREVIOUS MINUTES

Minutes of the previous meeting were approved.

2.2 MATTERS ARISING

No matters arising.

2.3 COMMUNICATIONS & TOPICAL MATTERS DIARY

The diary for the forthcoming fortnight was noted.

2.4 GOVERNMENT MEMORANDA / CABINET SUBCOMMITTEES

A list of Government Memoranda currently circulated was noted.

2.5 WEEKLY SCHEDULE (DÁIL, SEANAD AND COMMITTEES)

MB noted the Oireachtas schedule for the next fortnight.

2.6 SOG'S/CABINET COMMITTEES

The MB noted that there are no cabinet committee meetings scheduled.

2.7 FOI REPORT

Noted.

3. PRIORITY ISSUES FOR DISCUSSION/NOTING

3.1 RURAL REGENERATION AND DEVELOPMENT FUND

The MB noted its appreciation of all DRCD personnel who were involved in the organisation of the Project Ireland 2040 Forum on Creating Stronger Rural Economies and Communities which was held in the Town Hall Theatre, Westport, Co. Mayo 13th July 2018.

3.2 ESTIMATE PROCESS 2019

DRCD estimates process 2019 was discussed.

3.3 DRCD ANNUAL REPORT 2017

The DRCD Annual Report 2017 was approved, subject to minor amendments, for submission to cabinet on the 24th July 2018.

4. CORPORATE & OPERATIONAL MATERS FOR INFORMATION

4.1 FINANCIAL REPORT

The expenditure report was discussed and noted.

4.2 HR UPDATE

The verbal HR update was noted.

4.3 COMMUNICATIONS UPDATE

The verbal communications update was noted.

4.4 ACCOMMODATION

Accommodation issues in Dublin and Ballina were discussed.

5 AOB

MB noted the approval of expenditure for the extension of the Irish Water Safety information campaign, to be reviewed on a fortnightly basis.

It was agreed that a MB away day would be held on Friday, 7 September.

Kevin McCarthy,
Secretary General