

## MANAGEMENT BOARD MINUTES 5/11/2018

### ATTENDANCE:

Chair – Kevin McCarthy - Secretary General; Sheenagh Rooney - Assistant Secretary and William Parnell - Assistant Secretary; Bairbre NicAongusa - Assistant Secretary

Ken Jordan, Principal Officer; Brendan Mahon, Assistant Principal Officer; David O'Connor, Assistant Principal Officer attended for item 5.2

Secretariat - Lynda Crawford

### 1. STATEMENT OF INTEREST

No conflicts.

### 2. PREVIOUS MINUTES

Minutes of the previous meeting were approved with minor amendments.

### 3. MATTERS ARISING

No matters arising.

### 4. MATTERS FOR DECISION

### 5. PRIORITY ISSUES FOR DISCUSSION

#### 5.1 RURAL REGENERATION AND DEVELOPMENT FUND

Sheenagh Rooney gave a progress report on the Rural Regeneration and Development Fund.

MB noted that the Project Advisory Board will meet again on the 6th November to consider applications under category 1 and it is scheduled to be in a position to make an initial announcement in relation to successful applications on 23 November, with further announcements to follow.

#### 5.2 FINANCE REPORT

The expenditure report was noted and discussed.

### 6. MATTERS FOR INFORMATION

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#### 6.1 HR UPDATE

The verbal HR update was noted. The recruitment plan for 2019 and the staff conference on the 16<sup>th</sup> November was discussed.

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#### 6.2 COMMUNICATIONS UPDATE

The Communications update was discussed.

### 7. STANDING ITEMS

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#### 7.1 MINISTERIAL AND MANAGEMENT BOARD DIARIES

The diary for the forthcoming fortnight was noted.

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#### 7.2 GOVERNMENT MEMORANDA / CABINET SUBCOMMITTEES

A list of Government Memoranda currently circulated was noted.

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#### 7.3 WEEKLY SCHEDULE (DÁIL, SEANAD AND COMMITTEES)

MB noted the Oireachtas Schedule for the next fortnight.

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#### 7.4 SOG'S / CABINET COMMITTEES

The MB noted the schedule of Cabinet Committee and Senior Official Group meetings.

### 8. AOB

The MB noted the National Winter Ready Campaign will be launched on the 8<sup>th</sup> November.

The timing of arrangements for drafting Business Plans for 2019 was discussed.

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Kevin McCarthy,  
Secretary General