

MANAGEMENT BOARD MINUTES 26/11/2018

ATTENDANCE:

Chair – Kevin McCarthy - Secretary General; Sheenagh Rooney - Assistant Secretary and William Parnell - Assistant Secretary; Bairbre NicAongusa - Assistant Secretary.

Ken Jordan, Principal Officer and David O'Connor, Assistant Principal Officer attended for item 5.2

Jennifer Billings, Assistant Principal Officer, Organisational Development and Human Resources and Clodagh McDonnell, Principal Officer, Organisational Development attended for items 5.3 and 5.4

Secretariat - Lynda Crawford

1. STATEMENT OF INTEREST

No conflicts.

2. PREVIOUS MINUTES

Minutes of the previous meeting were approved with minor amendments.

3. MATTERS ARISING

No matters arising.

4. MATTERS FOR DECISION

5. PRIORITY ISSUES FOR DISCUSSION

5.1 RURAL REGENERATION AND DEVELOPMENT FUND

Sheenagh Rooney gave a progress report on the Rural Regeneration and Development Fund.

MB noted that an Taoiseach, Leo Varadkar, Minister Michael Ring and Minister Sean Canney, announced the first round of successful applications under Rural Regeneration and Development Fund in the Model, The Mall, Rathquarter, Sligo Town.

Due to the high volume of applications for the Fund in both Categories 1 and 2, Category 1 applications were prioritised in the assessment process, which remains ongoing. MB noted that

there will be further announcements of successful applicants, in both Categories 1 and 2, early in 2019.

MB noted their appreciation of all staff involved the in assessment, evaluation process and the events team.

5.2 FINANCE REPORT

The expenditure report was noted and discussed.

5.3 CIVIL SERVICE RENEWAL PLAN COMMITMENTS

MB discussed the civil service renewal plan commitments. It was agreed that plan would be redrafted in line with comments and circulated to management group.

5.4 RESOURCES AND RECRUITMENT

MB discussed resources and recruitment. Further engagement will take place with MB with a view to HR finalising recruitment plan for 2019 for sign off.

6. MATTERS FOR INFORMATION

6.1 HR UPDATE

The verbal HR update was noted.

6.2 COMMUNICATIONS UPDATE

The Communications update was discussed.

6.3 MINISTERIAL REPRESENTATIONS/CORRESPONDENCE

MB noted the report on Ministerial representations and correspondence.

7. STANDING ITEMS

7.1 MINISTERIAL AND MANAGEMENT BOARD DIARIES

The diary for the forthcoming fortnight was noted.

7.2 GOVERNMENT MEMORANDA / CABINET SUBCOMMITTEES

A list of Government Memoranda currently circulated was noted.

7.3 WEEKLY SCHEDULE (DÁIL, SEANAD AND COMMITTEES)

MB noted the Oireachtas Schedule for the next fortnight.

7.4 SOG'S / CABINET COMMITTEES

The MB noted schedule for the Cabinet Committee meetings for the next fortnight.

8. AOB

MB expressed their appreciations of all involved with the 'My Open Library' initiative which won the award for Excellence in Customer Service at the Civil Service Excellence and Innovation Awards, held at Dublin Castle and all involved with the second DRCD shortlisted project, relating to the establishment of the Department, one of the final three projects shortlisted under the 'Leading Civil Service Renewal' category.

Kevin McCarthy,
Secretary General