

## MANAGEMENT BOARD MINUTES 10/12/2018

### ATTENDANCE:

Chair – Kevin McCarthy - Secretary General; Sheenagh Rooney - Assistant Secretary and Bairbre NicAongusa - Assistant Secretary.

Apologies: William Parnell - Assistant Secretary.

Ken Jordan, Principal Officer, David O'Connor, Assistant Principal Officer and Brendan Mahon, Assistant Principal Officer attended for item 5.2

Secretariat - Lynda Crawford

### 1. STATEMENT OF INTEREST

No conflicts.

---

### 2. PREVIOUS MINUTES

Minutes of the previous meeting were approved.

---

### 3. MATTERS ARISING

No matters arising.

### 4. MATTERS FOR DECISION

### 5. PRIORITY ISSUES FOR DISCUSSION

---

#### 5.1 RURAL REGENERATION AND DEVELOPMENT FUND

Sheenagh Rooney gave a progress report on the Rural Regeneration and Development Fund.

MB approved the plan for a second RRDF announcement under Categories 1 and 2, early in 2019.

---

#### 5.2 FINANCE REPORT

The expenditure report was noted and discussed.

## 6. MATTERS FOR INFORMATION

### 6.1 HR UPDATE

The verbal HR update was noted.

### 6.2 COMMUNICATIONS UPDATE

The Communications update was discussed.

MB noted that all staff were notified on the 6<sup>th</sup> of December, of the establishment of a new Staff Engagement Forum over the coming weeks. One of the first themes that the Forum will consider will be the creation of an Innovative Climate. Staff were invited to attend a Civil Service Renewal Town Hall which will take place on the theme of *'Developing a Culture of Innovation in the Civil & Public Service'*, in the National Gallery of Ireland, 11:00 – 13:00, Thursday December 13<sup>th</sup> 2018.

MB noted the scheduled, Lunch and Learn "Diversity Means I'm Here, Inclusion Means I'm Heard" with Gillian Harford, Country Executive 30% Club Ireland on the 12<sup>th</sup> December.

### 6.3 MINISTERIAL REPRESENTATIONS/CORRESPONDENCE

MB noted the report on Ministerial representations and correspondence.

## 7. STANDING ITEMS

### 7.1 MINISTERIAL AND MANAGEMENT BOARD DIARIES

The diary for the forthcoming fortnight was noted.

### 7.2 GOVERNMENT MEMORANDA / CABINET SUBCOMMITTEES

MB noted that there were no Government Memoranda currently circulated.

### 7.3 WEEKLY SCHEDULE (DÁIL, SEANAD AND COMMITTEES)

MB noted the Oireachtas Schedule for the next fortnight.

### 7.4 SOG'S / CABINET COMMITTEES

The MB noted the Cabinet Committee meetings schedule the next fortnight.

8. AOB

---

Kevin McCarthy,  
Secretary General