

## MANAGEMENT BOARD MINUTES 4/12/2017

### ATTENDANCE:

Chair – Liz Canavan - Secretary General, Bairbre NicAongusa – Assistant Secretary, William Parnell – Assistant Secretary

Secretariat – Lynda Crawford

Clodagh McDonnell, Principal Officer attended for items 4.1 and 5.1 and 5.3.

### 1. STATEMENT OF INTEREST

No conflicts.

### 2. COMMUNICATIONS & TOPICAL MATTERS DIARY, MINUTES OF PREVIOUS MEETING & MATTERS ARISING

#### 2.1 PREVIOUS MINUTES

Minutes of the previous meeting were approved subject to amendments.

#### 2.2 MATTERS ARISING

No issues arose for discussion under this item.

#### 2.3 COMMUNICATIONS & TOPICAL MATTERS DIARY

The diary for the forthcoming fortnight was noted.

#### 2.4 GOVERNMENT MEMORANDA / CABINET SUBCOMMITTEES

A list of Government Memorandums currently circulated was considered and it was noted that there were no matters requiring action by the Department.

#### 2.5 WEEKLY SCHEDULE (DÁIL, SEANAD AND COMMITTEES)

The Board noted that Minister Ring is scheduled to make a statement on the new Department of Rural and Community Development on Tuesday, 5<sup>th</sup> December in the Seanad and it was agreed that one official from the Community Division and the Rural Strategy Division will accompany the Minister.

#### 2.6 FOI REPORT

The FOI summary report was noted.

### 3. STRATEGIC MATTERS

#### FINANCIAL MANAGEMENT PROJECT UPDATE & EXPENDITURE REPORT

BNicA updated the Board on the current expenditure report.

The Senior Alerts Scheme has had a significant increase in applications as a result of the advertising campaign and will require additional funding in order to meeting existing contractual commitments in 2017.

#### 4. MATTERS FOR DECISION

##### 4.1 PRESENTATION ON SICAP

Clodagh McDonnell gave a presentation on SICAP programme. Significant progress has been made in designing the successor programme SICAP 2018 – 2022, this will be based on the current programme with a number of key changes.

The design of the new programme has also considered provisional findings from an ESRI evaluation of elements of SICAP work. The programme has been reoriented to be better placed to respond to national needs and priorities, as well as local needs as identified by LCDCs through their Local Economic and Community Plans (LECP). The Management Board noted the comprehensive nature of the work done so far on SICAP 2018-2022 and thanked Clodagh McDonnell for the presentation.

#### 5 CORPORATE & OPERATONAL MATTERS FOR INFORMATION

##### 5.1 HR UPDATE

The Secretary General informed the Board on the current status of recruitment of new staff.

##### 5.2 ACCOMODATION

No issues arose for discussion under this item.

##### 5.3 COMMUNICATIONS UPDATE

Clodagh McDonnell briefed the Board on the current status of work being undertaken by Departments communications unit and its input into the Strategic Communications Unit.

##### 5.4 CORPORATE GOVERNANCE

No issues arose for discussion under this item.

#### 6 AOB

It was agreed DRCD would circulate to all agencies under its remit information on obligations under Article 5.3 of the WHO Framework Convention on Tobacco Control (FCTC) in relation to the Tobacco Industry.

Department of Rural and Community Development  
Management Board Meeting No. 19

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Elizabeth Canavan  
Secretary General (Acting)