

# Application form for Personal Public Service (PPS) Number for children under 18 years of age

Social Welfare Services

**REG 1M**

Data Classification R



## What is this application form for?

Children born in Ireland are given a Personal Public Service (PPS) Number if their birth is registered within three months with the General Register Office (GRO). However if the birth is not registered within three months, or if the child was not born in Ireland but lives in Ireland, their parent, foster parent or guardian must complete this application form to apply for a PPS Number for them.

## Further information required

Together with this completed application form, you need to provide other documentation including proof of your and the child's identity and proof that the child needs a PPS Number.

## How to complete this application form

To complete this application form, please write with a **black** ballpoint pen, use **capital letters** and place an **X** in the relevant boxes.

### Part 1

### Child's details

1. Title, insert an **X** or specify: Mr  Ms  Other

2. Gender: Male  Female

3. Surname:

4. First names:

5. Birth surname:

6. Mother's birth surname:

7. Date of birth:

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8. Why is a Personal Public Service (PPS) Number needed?

9. Country of nationality:

10. Country of birth:

11. If born in the Republic of Ireland, state which county:

12. Name of most recent country before the Republic of Ireland where the child was educated, registered or receiving a benefit payment or allowance:

13. Child's social security, personal or registration number in that country:

14. If the child lived in Ireland previously, please state their address:

County																				Eircode																		

**Part 2**

**Parent, foster parent or guardian's details**

15. PPS Number:

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16. Title, insert an **X** or specify: Mr

Mrs

Ms

Other

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17. Surname:

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18. First names:

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19. Your relationship to the child named in Part 1:

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20. Address:

County																				Eircode																	

21. Telephone number:

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22. Email address:

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**Declaration by parent, foster parent or guardian**

I declare that all the information given by me on this form is truthful and complete. I understand that if any of the information I provide is untrue or misleading I may be prosecuted.

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Signature, **not** capital letters.

Date: 

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**For official use only**

Documents confirming the relationship between the applicant and the child seen and scanned:

Birth certificate for child:

Yes  No

Official papers for child, foster parent or guardian:

Yes  No

CAP ID:

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Date PPS Number allocated:

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**Data Protection Statement**

For the full list of documents and for more information on applying for a PPS Number for children, or for children who wish to access information about this process, please visit [www.gov.ie/ppsn](http://www.gov.ie/ppsn).

The Department of Social Protection administers Ireland's social protection system. Customers are required to provide personal data to determine eligibility for relevant payments and benefits. Personal data may be exchanged with other government departments and agencies where provided for by law. Our data protection policy is available at [www.gov.ie/dsp/privacystatement](http://www.gov.ie/dsp/privacystatement) or in hard copy.

Explanations and terms used in this form are intended as a guide only and are not a legal interpretation.