



**An Roinn Leanaí, Comhionannais,
Míchumais, Lánpháirtíochta agus Óige**
Department of Children, Equality,
Disability, Integration and Youth

The Disability Participation and Consultation Network



**This is an Easy to Read Guide.
It is about how to apply to be a
Member of the Network.**

How can I apply to be a Member of the Network?



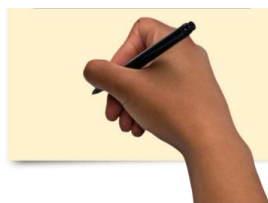
You or your organisation can apply to be a member of the Disability Participation and Consultation Network.



This means filling out a form and answering questions about yourself or the organisation. This is called an application.



One person can fill out the form or a group can work together.



You can write or type answers into the form.



How can I apply to be a Member of the Network?



The closing date for applications is 11:00 am on the 27th November 2020.



An Roinn Leanaí, Comhionannais,
Míchumais, Lánpháirtíochta agus Óige
Department of Children, Equality,
Disability, Integration and Youth

The application must be sent to the Department of Children, Equality, Disability, Integration and Youth
dpacnetwork@dcya.gov.ie



If you have any questions about making an application, you can email
dpacnetwork@dcya.gov.ie



The Department will write to tell you if your application has been successful.
The Department's decision is final and cannot be changed.

The Application Form



Please read the guide on being a member of the Network before you start the application.



The application form has different questions.



There are two main parts to the form.
These are called sections.

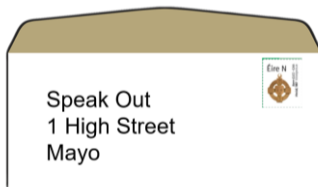


You need to fill in both sections and answer all the questions.

The Application Form – Section 1



Section 1 asks for information about you or your organisation



- Your name and address, or the name and address of your organisation

A light blue form with three sections. The first section is labeled "Your name" and contains a small icon of a person. The second section is labeled "Address" and contains a small icon of a house. The third section is labeled "Phone" and contains a small icon of a mobile phone.

- The name of a contact person and how to contact them



- The address that letters from the Department can be sent to.

The Application Form – Section 2

2

Section 2 asks about your interest in the Network and if you are ready to take part



- Why you or your organisation wants to be part of the Network



- How you or your organisation works with persons with disabilities



- If you or your organisation are ready to take part in training

The Application Form – Section 2



- If you are ready to work with other members of the Network



- If you are happy to get involved in consultation and in talking to people outside the Network.

Important Information



All the information in the application must be true.



Information in the application may be made available under the Freedom of Information Acts 1997 and 2003.



The Department of Children, Equality, Disability, Integration and Youth can check on the work of all members of the Network.

Membership Agreement



An Roinn Leanai, Comhionannais,
Míchumais, Lánpháirtíochta agus Óige
Department of Children, Equality,
Disability, Integration and Youth

If you are chosen as a member, you will need to sign a Membership Agreement with the Department.



This says what you or your organisation agrees to do as a member of the Network.



It says what supports you can expect to get as a member of the Network.

More information



An Roinn Leanaí, Comhionannais,
Míchumais, Lánpháirtíochta agus Óige
Department of Children, Equality,
Disability, Integration and Youth

This information was put together by the Department of Children, Equality, Disability, Integration and Youth.



ACE Communication helped with this Easy to Read information.

Experts by Experience helped to put this leaflet together.

