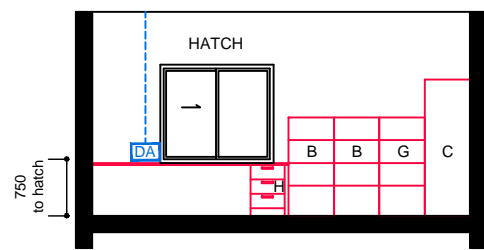
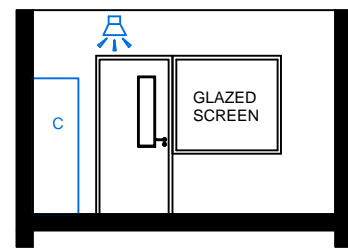


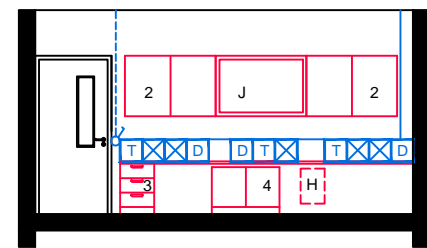
ELEVATION: A-A



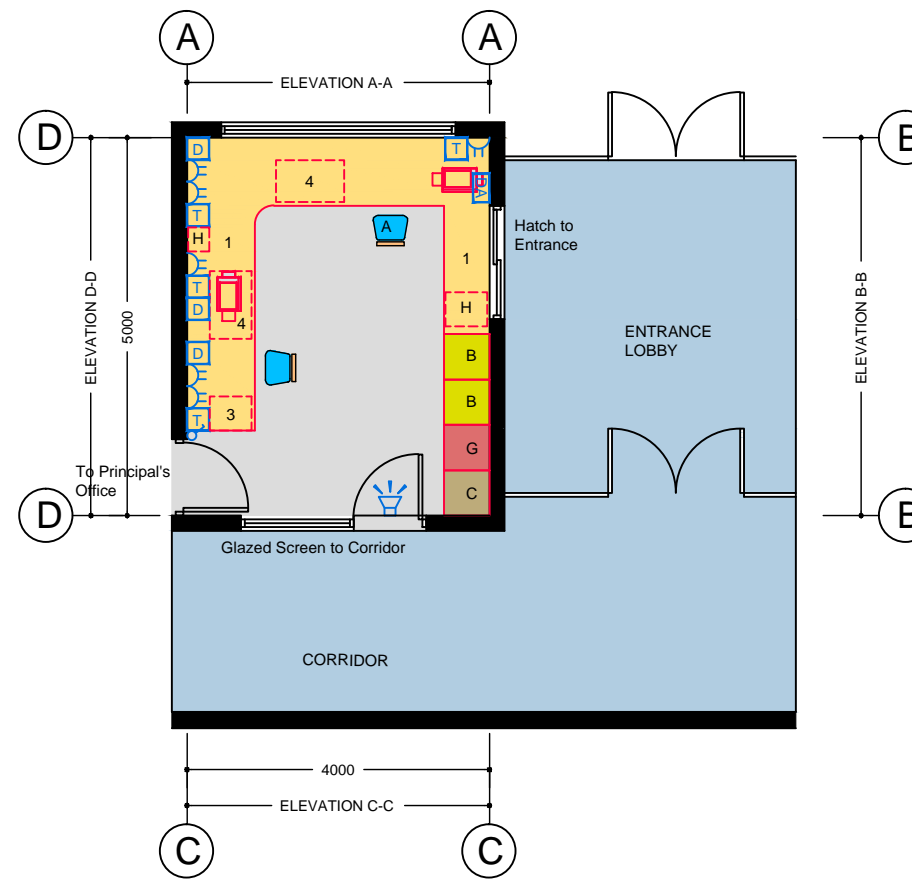
ELEVATION: B-B



ELEVATION: C-C



ELEVATION: D-D



PLAN: GENERAL OFFICE 20m²

TECHNICAL NOTES

1. This document provides guidance in relation to the requirements for a General Office.
2. This document should be read in conjunction with the Technical Guidance Documents (TDGs) as published by the Department of Education & Skills.
3. The proposed layout shown on this drawing to be read as an example, rather than a definitive layout.
4. Final position of network points and associated power outlets shall be above desk/worktop height.
5. Dado trunking shall feed from above.
6. Blinds to be provided
7. TRVs to be fitted to radiators
8. Serving hatch should allow visual contact from wheelchair - 750 mm from floor level to bottom of hatch.
9. Loud speaker not required if PA system controls are located in this room.

FURNITURE & EQUIPMENT SCHEDULES

FIXED FURNITURE		Quantity	Code
1	Office workstation: 900 wide typically, 600mm wide at hatch x 740mm high	01	OWS
2	High level presses: 1200mm wide x 800mm high	02	HLS
3	Pedestal drawer unit	02	PDU
4	Underdesk storage unit	02	UDS

Option to include filing cabinets and storage presses with the fitted furniture

LOOSE FURNITURE		Quantity	Code
A	Secretary's Swivel Chair	02	S8
B	Filing Cabinet - 4 drawer	02	FC1
C	Storage Press 600x600x1800mm high	01	OSP
G	Fire resistant, reinforced filing cabinet: 500x675x1500mm	01	FC3
H	Underdesk safe: 470Hx320Wx280mm deep	01	SA
J	Pinboard: 1200x800mm	01	PB

Appropriate provision of loose furniture for Special Education Needs should be made when required.

EQUIPMENT		Quantity	Code
None			

BUILDING SERVICES LEGEND

BUILDING SERVICES ENGINEERING SYMBOLS	Plan	Elevation
Light Switches		
Single Switched Socket Outlets		
Single Switched Socket Outlets (under worktop)		
Cleaner's Socket Outlet (not controlled by isolator)		
Twin Switched Socket Outlets		
Water Boiler Point		
Cooker or Built-in Oven Point		
Data Projector Isolating Switch		
Single Phase Power Supply		
3 Phase Power Point		
Mechanical Ventilation Power Point		
Key Operated Isolating Switch on ICT Installation only		
Key Operated Isolator/ knockout Button on Electrical Supply		
Emergency Knockout Button on Electrical Supply		
Gas Pressure Proving System Control Panel		
Emergency Knockout Button on Gas Supply		
PA Loudspeaker		
Telephone Point		
Network Point		
Projector Audio Faceplate (PAF)		
Sub-distribution Board (possible location)		
Dado Rail Trunking		
Dado Trunking (vertical drop/ rise)		
Radiator		
Door access system controls		

- GENERAL NOTES:**
1. This drawing is for information and reference only, designers are responsible for co-ordination issues and compliance with Building Regulations.
 2. Doors shall provide 850 mm clear opening width, except where indicated otherwise.
 3. Do not scale the drawing. Use figured dimensions only. All dimensions given are in millimetres.
 4. All room dimensions are "internal dimensions".
 5. Area = net internal area of the room.
 6. All elevations are internal room elevations.
 7. Any discrepancies between this document and other documents shall be reported to the Department.

POST-PRIMARY SCHOOL ROOM LAYOUTS:

**GENERAL OFFICE (Example)
(20 m²)**

DRG NO: RT - 025.1	ISSUE NO: 01	SCALE: 1: 100 @ A3	DATE: Sept 2011
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**AN ROINN OIDEACHAIS AGUS SCILEANNA
THE DEPARTMENT OF EDUCATION AND SKILLS**

Planning and Building Unit

